

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN
AGENDA

WAYS AND MEANS

Hall of Justice

990 Terrace, Muskegon, MI 49442

December 5, 2013 - 4:00 p.m

James Derezinski, Chair
Charles Nash, Vice-Chair

1. Call to Order
2. Roll Call
3. Approval of the Minutes of the Regular Session and Closed Session of November, 19, 2013
4. Public Comment (on an agenda item)
5. Presentation:
WMSRDC/DEQ Coastal Zone Management Grant Proposal – County Match
6. Items for Consideration
WM13/12 – 138 (Administration) Approve Accounts Payable
7. Old Business
8. New Business
9. Public Comment
10. Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Ways & Means Committee
November 21, 2013
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

James Derezinski, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Nash, supported by Cross, to approve the minutes of November 7, 2013, as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

- WM13/11 – 128 It was moved by Hughes, supported by Mahoney, to approve payment of the accounts payable of \$3,940,840.29 covering the period of November 4, 2013 through November 12, 2013 as presented by the County Clerk. Motion carried.
- WM13/11 – 129 It was moved by Cross, supported by Hughes, to authorize a Business Associates Agreement between the County of Muskegon and Williams Hughes, PLLC and authorize the Chairman of the County Board of Commissioners to sign same. Motion carried.
- WM13/11 – 130 It was moved by Cross, supported by Nash, to approve the proposed Jail Bonding Funding Agreement between the Muskegon County Board of Commissioners and County Sheriff in the amount of \$1,200,000 per fiscal year over the life term of the General Obligation Limited Tax Bonds, Series 2013. Motion carried.

- WM13/11 – 131 It was moved by Nash, supported by Sabo, to approve the wage reopener settlements with the AFSCME Brookhaven Unit, CMH Aide Teamster Unit, Command FOP Unit, Corrections FOP Unit, Deputy FOP Unit, District Court Teamster Unit, General Employees Teamster Unit, LPN Brookhaven SEIU Unit, Public Health Nurse MNA Unit, Public Works SEIU Unit to grant a one percent (1%) wage increase effective January 1, 2014, and a one percent (1%) wage increase effective July 1, 2014. Motion carried.
- WM13/11 – 132 It was moved by Mahoney, supported by Hughes, to approve a one percent (1%) wage increase effective January 1, 2014 and a one percent (1%) wage increase effective July 1, 2014 to non-bargaining employee class designations of BD, EE, ND, NF, NH, NT, NU, NV, NW, NX, XF, XH, XT, XU, and XW (excluding County Commissioners). Motion carried.
- WM13/11 – 133 It was moved by Hughes, supported by Wilkins, to adopt the amendment to the 2013 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM13/11 – 134 It was moved by Wilkins, supported by Hughes, to approve the proposal for excess workers' compensation insurance with Safety National Casualty Corporation for the period of 1/1/14 to 12/31/14, with a \$500,000 self-insured retention, and a premium rate of \$.17 per \$100 payroll. Motion carried.
- WM13/11 – 135 It was moved by Cross, supported by Nash, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority for general liability and property insurance coverage with a 2014 annual contribution of \$802,233, and authorize the Human Resources Director to sign the 2014 renewal documents. Motion carried.
- WM13/11 – 136 It was moved by Hughes, supported by Wilkins, to accept the FY2013-14 Snowmobile Law Enforcement Grant and Off-Road Vehicle Law Enforcement Grant from the Michigan Department of Natural Resources. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

CLOSED SESSION

It was moved by Cross, supported by Nash, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins
Motion carried.

The Ways & Means Committee went into closed session at 4:08 p.m.

The Ways & Means Committee returned to open session at 4:17 p.m.

RETURN TO OPEN SESSION

WM13/11 – 137 It was moved by Nash, supported by Hughes, to approve the recommendation of Corporate Counsel regarding the Dena Bowen settlement.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins
Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:18 p.m.

Veterans Memorial Park
Coastal Zone Management Grant Proposal Summary
Submitted for Discussion Purposes by
West Michigan Shoreline Regional Development Commission
November 27, 2013

Summary for Veterans Council

Background and additional detail on the development of this proposed grant project is included in the attached summary of the Veterans Memorial Park meeting, held at Lakeshore Museum on October 31, 2013, and in the attached copy of the Powerpoint Presentation, viewed during that meeting.

The activities listed below are eligible for DEQ Coastal Zone Management grant funds. Activities and costs are preliminary estimates and for planning purposes only.

- CZM Grants require a one-to-one non-federal match.
- Match may be in the form of cash, in-kind services, or donations.
- Match fund sources such as MDNR, MDOT must be secured at time of CZM application submittal.
- CZM Proposals are due on December 31, 2013. If a grant is awarded, it will begin on October 1, 2014.

Eligible Activities:

1. Engineering and Design

- a. fish passage improvements and water quality and water flow improvement design
- b. sustainable landscape design - architectural plans and specifications, based on the original, historic design with adaptations to reflect current conditions within and surrounding the park
- c. DEQ, Soil Erosion Permit applications and fees

Cost Estimate Subtotal: \$15,000 (grant cost only)

2. Construction

- a. removal of non-native invasive plants (contractor, project partners, volunteers)
- b. installation of native plantings, following new landscape design (landscape professional, project partners and volunteers)
- c. construction of improved fish passage/water control structure (construction contractor)

Cost Estimate Subtotal: \$23,000 (grant cost only)

3. Public Education and Outreach, Equipment and Supplies, Grant Project Management

- a. organize volunteer, hands-on events and provide tools, supplies, refreshments
- b. provide site tours for public education and greater community awareness of the park and project
- c. sustainable landscape management plan to guide future maintenance by the City and volunteers
- d. development of a strategy to identify options for potential national historic site designation
- e. develop and install interpretive signage, in keeping with style of the memorial park

Cost Estimate Subtotal: \$9,000 (grant cost only)

Budget Breakdown by Grant Categories and Match Sources - Preliminary budget is based on a \$47,000 grant request. Based on the current estimate, an additional \$21,000 in cash or non-federal in-kind match will be needed. Cash match will be more important to ensure the project success. Current budget estimates are preliminary and conservative.

WMSRDC, Grant Project Management, Contract Development/Oversight, Public Education and Outreach	Grant Funds	In Kind Match: Volunteers - Lions, United Way, MLWP	Secured Cash Match: Consumers Energy	Secured Cash Match, Other Non-Federal	Secured Cash Match: WMSRDC	Totals by Grant Category
	7,000	1,000	2,500	MLWP	2,500	13,000
Engineer, Landscape Consultant/Contractual	15,000	2,000	3,750	1,000		21,750
Construction/Contractual	23,000	8,000	3,750	1,000		35,750
Equipment and Supplies	2,000	500				2,500
Totals:	\$47,000	\$11,500	\$10,000	\$2,000	\$2,500	\$73,000

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED		
REQUESTING DEPARTMENT Administration		COMMITTEE DATE December 5, 2013		REQUESTOR SIGNATURE Bonnie Hammersley
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Accounts payable – already distributed.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to approve payment of the accounts payable of \$13,485,984.56 covering the period of November 13, 2013 through November 27, 2013, as presented by the County Clerk.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> Recommend Approval H. Kaplan		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> Recommend Approval B. Hammersley		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee:				N/A
AGENDA DATE: 12/5/13	AGENDA NO.: WM13/12-138	BOARD DATE: 12/10/13	PAGE NO.	

RECAP
FOR ACCOUNTS PAYABLE

Total checks issued	11/13/13	through	11/27/13	\$ 3,524,270.59
Total P-Card Purchases	10/01/13	through	10/30/13	\$ 115,870.27
Total Electronic Fund Transfers	11/01/13	through	11/30/13	\$ 9,845,843.70
TOTAL ACCOUNTS PAYABLE				<u>\$ 13,485,984.56</u>