

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN  
AGENDA

**WAYS AND MEANS**

Hall of Justice  
990 Terrace, Muskegon, MI 49442  
August 1, 2013 - 4:00 p.m

James Derezinski, Chair  
Charles Nash, Vice-Chair

- 
1. Call to Order
  2. Roll Call
  3. Approval of the Minutes of the Regular and Closed Sessions of July 23, 2013
  4. Public Comment (on an agenda item)
  5. Items for Consideration
    - WM13/08 – 80 (Administration) Approve Accounts Payable
    - WM13/08 – 81 (Finance & Management) Approve Setting the Public Hearing Date for the FY2014 Proposed Muskegon County Budget for Thursday, September 5, 2013; and Authorize Publication
    - WM13/08 – 82 (Human Resources) Authorize Release of a RFB for IBNR Actuarial Services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance Exposures
  6. Old Business
  7. New Business
  8. Public Comment
  9. Adjournment

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County  
Ways & Means Committee  
July 23, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Mahoney, to approve the minutes of the July 11, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

- WM13/07 – 74      It was moved by Cross, supported by Mahoney, to approve payment of the accounts payable of \$3,536,057.64 covering the period of July 6, 2013 through July 16, 2013 as presented by the County Clerk. Motion carried.
- WM13/07 – 75      It was moved by Wilkins, supported by Sabo, to approve the FY2014 Budget Hearing Schedule as presented. Motion carried.
- WM13/07 – 76      It was moved by Cross, supported by Nash, to accept the grant from the Community Foundation of Muskegon County for \$8,275 to provide low income youth with a Summer Youth Experience as approved by the Muskegon-Oceana Workforce Development Board and authorize the County Board Chair to sign the Grant Agreement. Motion carried.

WM13/07 – 77 It was moved by Wilkins, supported by Mahoney, to accept the bid in the amount of \$304,168 from Tridonn Construction Company for the Community Mental Health John Halmond Center Interior Renovation Project. Motion carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

WM13/07 – 78 It was moved by Hughes, supported by Cross, to support a resolution in honor of GE Aviation's (formerly Johnson Technology) 50<sup>th</sup> Anniversary of service and job creation to our community. Motion carried.

Commissioner Derezinski noted he would provide a summary of the Muskegon Bike Time event under liaison reports at the Full Board meeting of July 30<sup>th</sup>.

#### **PUBLIC COMMENT (On a new topic)**

None.

#### **CLOSED SESSION**

It was moved by Mahoney, supported by Sabo, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways and Means Committee went into closed session at 4:24 p.m.

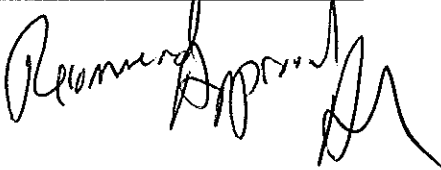

The Ways and Means Committee returned to open session at 4:49 p.m.

WM13/07 – 79 It was moved by Engle, supported by Hughes, to approve the settlement in the pending litigation in the United States District Court for the Western District of Michigan, Southern Division: *Timothy A. Carl v Muskegon County, et al*, Civil Case No. 1:11-cv-94 and in the 14<sup>th</sup> Circuit Court for the County of Muskegon: *Timothy A. Carl v Muskegon County, et al*, Case No. 12-48776-CZ, based upon Corporate Counsel's recommendation. Motion carried.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:49 p.m.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED      NON-BUDGETED      PARTIALLY BUDGETED		
REQUESTING DEPARTMENT Administration		COMMITTEE DATE August 2, 2013		REQUESTOR SIGNATURE Bonnie Hammersley
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
Accounts payable – already distributed.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
I move to approve payment of the accounts payable of \$2,732,218.85 covering the period of July 17, 2013 through July 24, 2013, as presented by the County Clerk.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u> 		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee				N/A
AGENDA DATE: 8/1/13	AGENDA NO.: Wm 13/08-80	BOARD DATE: 8/13/13	PAGE NO.	

**RECAP**  
**FOR ACCOUNTS PAYABLE**

Total checks issued	07/17/13	through	07/24/13	\$ 2,732,218.85
	TOTAL ACCOUNTS PAYABLE			<u>\$ 2,732,218.85</u>

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means	BUDGETED      NON-BUDGETED      PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Finance & Management	COMMITTEE DATE 08/01/13	REQUESTOR SIGNATURE Heath Kaplan
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)		
<p>Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) require that a local unit shall hold a public hearing on its proposed budget. The local unit shall give notice of the hearing by publication in a newspaper of general circulation within the local unit at least 6 days before the hearing. This Request for Board Consideration requests authorization to set the Public Hearing date for the FY2014 Proposed Muskegon County Budget for Thursday, September 5, 2013 at 4:00 P.M. at the Board of Commissioners' Room on the 4<sup>th</sup> floor of the Michael E. Kobza Hall of Justice, located at 990 Terrace Street, Muskegon, MI. In addition, this Request for Board Consideration requests authorization to publish the attached Notice of Public Hearing in a newspaper of general circulation on or before August 18, 2013 as required by the referenced state laws.</p>		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)		
<p>I move to approve setting the Public Hearing date for the FY2014 Proposed Muskegon County Budget for Thursday, September 5, 2013 at 4:00 P.M. at the Board of Commissioners' Room on the 4<sup>th</sup> floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 18, 2013.</p>		
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)		
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u> <i>Recommended Approval</i> <i>WH</i>	
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u> <i>approval</i> <i>BBAA</i>	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee		
-NA-		
AGENDA DATE: <i>8/1/13</i>	AGENDA NO.: <i>WM13/08-81</i>	BOARD DATE: <i>8/13/13</i>
		PAGE NO.

NOTICE OF PUBLIC HEARING  
ON THE ADOPTION OF THE PROPOSED BUDGET FOR  
FISCAL YEAR 2013-2014  
FOR THE COUNTY OF MUSKEGON

Please take notice that a public hearing will be held with the Muskegon County Board of Commissioners on the proposed FY2014 general operating budgets on Thursday, September 5, 2013 at 4:00 p.m. at the Board of Commissioners room on the 4<sup>th</sup> floor of the Michael E. Kobza Hall of Justice, located at 990 Terrace Street, Muskegon, MI, 49442.

**The anticipated property tax millage rate proposed to be levied on July 1, 2014 to support the proposed FY14 budget will be a subject of this hearing (FY2014 time period - October 1, 2013 thru September 30, 2014).**

The public has the right to provide written and oral comments on the budget. A copy of the budget proposed for adoption is available for public inspection in the Muskegon County Clerk's Office (located in the Michael E. Kobza Hall of Justice, 990 Terrace Street, 1<sup>st</sup> floor, Muskegon, MI 49442), the Muskegon County Administrator's Office (located in the Michael E. Kobza Hall of Justice, 990 Terrace Street, 4th floor, Muskegon, MI 49442), the Hackley Public Library, the White Lake Community Library, the Norton Shores and Muskegon Heights branches of the Muskegon Area District Library and on the internet at [www.co.muskegon.mi.us/budget](http://www.co.muskegon.mi.us/budget).

The Michael E. Kobza Hall of Justice, the Hackley Public Library, the White Lake Community Library and the Norton Shores and Muskegon Heights branches of the Muskegon Area District Library are all barrier-free. If further assistance is needed, handicapped citizens should contact the Muskegon County Administrator's Office on the fourth floor of the Michael E. Kobza Hall of Justice.

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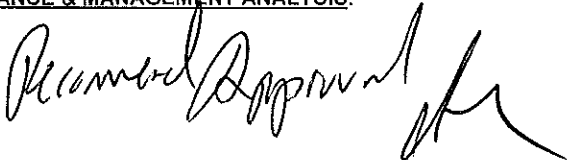

Bonnie B. Hammersley, Administrator  
Michael E. Kobza Hall of Justice, Fourth Floor  
990 Terrace Street  
Muskegon, MI 49442  
(231) 724-6520

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Nancy A. Waters, County Clerk  
Muskegon County, Michigan

Publish: August 18, 2013



# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means		BUDGETED      NON-BUDGETED      PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Human Resources	COMMITTEE DATE August 1, 2013	REQUESTOR SIGNATURE D. Groeneveld	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Request approval to bid for IBNR, Incurred But Not Reported, actuarial services. The successful firm will provide an actuarial analysis of Muskegon County's claims and allocated claims adjustment expenses for the following exposures: Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I authorize the release of a RFB for IBNR actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u> Recommend Approval      D. Groeneveld		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			N/A
AGENDA DATE: 8/1/13	AGENDA NO.: wm 13/08-82	BOARD DATE: 8/13/13	PAGE NO.