

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN  
AGENDA

**WAYS AND MEANS**

Hall of Justice  
990 Terrace, Muskegon, MI 49442  
July 23, 2013 - 4:00 p.m

James Derezinski, Chair  
Charles Nash, Vice-Chair

- 
1. Call to Order
  2. Roll Call
  3. Approval of the Minutes of the July 11, 2013
  4. Public Comment (on an agenda item)
  5. Items for Consideration

WM13/07 – 74 (Administration) Approve Accounts Payable  
WM13/07 – 75 (Finance & Management) Approve the FY2014 Budget  
Hearing Schedule  
WM13/07 – 76 (Human Resources/DET) Accept Grant from Community  
Foundation to Provide Low Income Youth with a Summer  
Youth Experience  
WM13/07 – 77 (Mental Health) Accept Bid from Tridonn Construction  
Company for John Halmond Center Interior Renovation  
Project

6. Old Business
7. New Business
8. Public Comment
9. Closed Session – Pending Litigation
10. Adjournment

**Public Comment**  
Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hour notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County  
Ways & Means Committee  
July 11, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James, Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the minutes of the June 18, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/07 – 71 It was moved by Cross, supported by Sabo, to approve payment of the accounts payable of \$29,619,930.81 covering the period of June 11, 2013 through July 3, 2013 as presented by the County Clerk. Motion carried.

WM13/07 – 72 It was moved by Hughes, supported by Mahoney, to adopt the Resolution Authorizing General Obligation Limited Tax Bonds, Series 2013. The Resolution provides for the issuance of bonds in the principal amount of not-to-exceed forty (\$40) million in total with a maximum project fund deposit of thirty-four (\$34 million) for the project. The remaining funds will be used to fund capitalized interest and any costs associated with issuance of the bonds. The Resolution authorizes Administration to select investment banking firms to negotiate the sale of the bonds and to sell the bonds within the parameters set forth in the Resolution. Motion carried.

WM13/07 – 73      It was moved by Hughes, supported by Mahoney, to award the contract for parking lot analysis and modification (RFQ-13-2071) to Westshore Consulting for their quoted base cost of \$38,380 with costs being paid from the Jail Planning Fund, 4660-4661. Motion carried.

### **OLD BUSINESS**

Commissioner Nash requested an update to his request for EEO data for review as discussed at last meeting. Administrator Hammersley noted a meeting was held recently and report data is now becoming available for utilization. She also noted she would follow up with Ms. Villanueva, EEO Officer.

Commissioner Engle reminded those present of the upcoming Muskegon County Youth Fair, July 23<sup>rd</sup> – 27<sup>th</sup>, at the Muskegon County Fairgrounds.

Commissioner Nash noted community information could be shared with the community via Commissioner Wilkins' local television station interviews.

Commissioner Wilkins noted the Brookhaven Ice Cream Social was well attended.

### **NEW BUSINESS**

Commissioner Scolnik invited those present to an open house Monday, July 22<sup>nd</sup> from 3:30 to 6:00 p.m. at the Bob and Merle Scolnik Healing Center located on Terrace Street.

Commissioner Hughes reminded those present of the Project Fresh Family Fun Day, Saturday, July 13<sup>th</sup>, 8:30 a.m. to 12:30 p.m. at Public Health, 209 E. Apple Avenue.

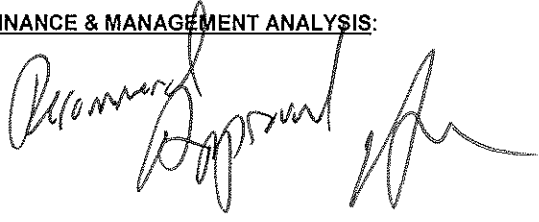

### **PUBLIC COMMENT (On a new topic)**

Ms. Faith Groesbeck, Public Health Educator, shared an upcoming event titled, "Know Your Rights for Childbearing Women", understanding your rights at religiously sponsored hospitals. She noted this event was being presented by the ACLU of Michigan and Public Health Muskegon County. The event will take place on Tuesday, July 16<sup>th</sup> from 5:30 to 7:00 p.m, Muskegon Community College Blue & Gold Room.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:27 p.m.

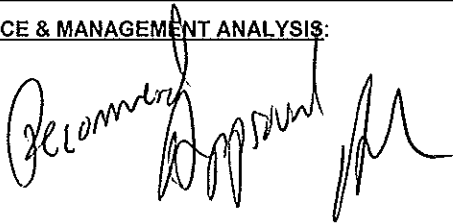
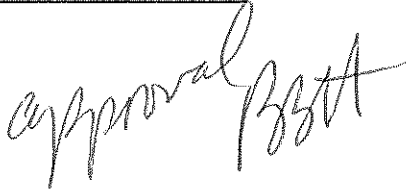
# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE <b>Ways &amp; Means</b>		BUDGETED      NON-BUDGETED      PARTIALLY BUDGETED		
REQUESTING DEPARTMENT <b>Administration</b>		COMMITTEE DATE <b>July 23, 2013</b>	REQUESTOR SIGNATURE <b>Bonnie Hammersley</b>	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>Accounts payable – already distributed.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>I move to approve payment of the accounts payable of \$3,536,057.64 covering the period of July 6, 2013 through July 16, 2013, as presented by the County Clerk.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u> 		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee:				<div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">N/A</div>
AGENDA DATE: <b>7/23/13</b>	AGENDA NO.: <b>WM13/07-74</b>	BOARD DATE: <b>7/30/13</b>	PAGE NO.	

**RECAP**  
**FOR ACCOUNTS PAYABLE**

Total checks issued	07/06/13	through	07/16/13	\$ 3,536,057.64
	TOTAL ACCOUNTS PAYABLE			<u>\$ 3,536,057.64</u>

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED      NON-BUDGETED      PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Finance & Management	COMMITTEE DATE 07/23/13	REQUESTOR SIGNATURE Heath Kaplan	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
Request approval of the FY2014 Budget Hearing Schedule with the Board per the attached.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to approve the FY2014 Budget Hearing Schedule as presented.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
HUMAN RESOURCES ANALYSIS:		FINANCE & MANAGEMENT ANALYSIS:	
			
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION:	
			
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			
			-NA-
AGENDA DATE: 7/23/13	AGENDA NO.: WM13/07-75	BOARD DATE: 7/30/13	PAGE NO.

**MUSKEGON COUNTY BOARD OF COMMISSIONERS  
FY2014  
BUDGET HEARING SCHEDULE**

DATE	MEETING	
August 1	Ways & Means	Proposed Budget Presented to Board Request Authorization for Budget Public Hearing
August 13	Full Board	Request Authorization for Budget Public Hearing Budget Presentation by County Administrator & Finance Director
August 14		Deliver public hearing notice to Muskegon Chronicle
August 18		Budget Public Hearing Notice Published in Muskegon Chronicle
September 5	Ways & Means	Budget Public Hearing
September 19	Ways & Means	Public Act 423 Resolution Appropriation Resolution FY2012-13 Budget Amendment Resolution
September 24	Full Board	Adoption

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE <b>Ways &amp; Means</b>	<input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED <input type="checkbox"/> PARTIALLY BUDGETED
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REQUESTING DEPARTMENT <b>Human Resources/Employment &amp; Training</b>	COMMITTEE DATE <b>July 23, 2013</b>	REQUESTOR SIGNATURE <b>Deborah Groeneveld</b>
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**SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)**

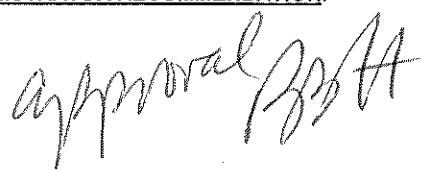
The Department of Employment and Training/Muskegon-Oceana Michigan Works! has operated a Summer Youth Work Experience program every summer for low income youth with barriers. Due to Sequestration cuts, it was unlikely that a Summer Youth Experience program would be operated in 2013. The Community Foundation for Muskegon County has granted Michigan Works! the amount of \$8,275 to help pay for the 2013 Summer Work Experience Program.

**SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)**

I move to accept the grant from the Community Foundation for Muskegon County for \$8,275 to provide low income youth with a Summer Youth Experience as approved by the Muskegon-Oceana Workforce Development Board and authorize the County Board Chair to sign the Grant Agreement.

**ADMINISTRATIVE ANALYSIS (AS APPLICABLE)**

<u>HUMAN RESOURCES ANALYSIS:</u>  Recommend Approval                      D. Groeneveld	<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>  
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<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u>  
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If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee.

June 18, 2013

AGENDA DATE: <b>7/23/13</b>	AGENDA NO.: <b>WM13/07-76</b>	BOARD DATE: <b>7/30/13</b>	PAGE NO.
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## Community Foundation *for* Muskegon County Grant Agreement

Congratulations! The Community Foundation *for* Muskegon County has awarded your organization a grant.

Date Authorized: June 17, 2013

Grantee: Michigan Works

Amount: \$8,275

Grant Number: 2013-0419

Grant Period: 7/15/2013-8/23/2013

Grant Project Title: Summer Youth Work Experience program

Purpose: To assist with funding 35 young people with summer employment

Expected Pay Date: Within one month of receiving the signed grant agreement

**Final Report Due Date: September 30, 2013**

The grant to your organization from the Community Foundation *for* Muskegon County is for the specific purpose described in your request. **To acknowledge this Agreement in its entirety, accept the grant, and be eligible to receive the funds when needed, please sign a copy and return it to the Foundation.** Please refer to the grant number and the grant project title in all future communications.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature, President, CEO, or Board Chair

\_\_\_\_\_  
Printed Name

Please return a signed copy of this form to release grant funds.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Community Mental Health		COMMITTEE DATE July 23, 2013	REQUESTOR SIGNATURE Julia Rupp, Executive Director
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Attached to this motion sheet is a bid sheet for the Community Mental Health John Halmond Center Interior Renovation Project. As you can see, only one bid was received, this being from Tridonn Construction Co. However, we have been assured by Tridonn that they did receive bids from the many subcontractors that will be needed for this construction project, and that they did use these subcontractors' lowest bids in determining their bid for this project. We are therefore requesting that Tridonn's base bid of \$304,168 be accepted for this renovation project.</p> <p>Funding for this project will come from two different sources. The first of these sources is the dollars that are still left in the bond fund that was issued when the original construction was done on the Mental Health Center. This amount is \$69,754.12. The balance of \$234,413.88 will come from the County's equipment revolving account. However, the \$234,413.88 will be funded with dollars previously transferred into the County's equipment revolving account from Community Mental Health's Adult Benefit Waiver fund balance.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to accept the bid in the amount of \$304,168 from Tridonn Construction Company for the Community Mental Health John Halmond Center Interior Renovation Project.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>  Recommend Approval B. Hammersley	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			N/A
AGENDA DATE: 7/23/13	AGENDA NO.: Wm13/07-77	BOARD DATE: 7/30/13	PAGE NO.