

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN
AGENDA

WAYS AND MEANS

Hall of Justice
990 Terrace, Muskegon, MI 49442
March 21, 2013 - 3:30 p.m

James Derezinski, Chair
Charles Nash, Vice-Chair

-
1. Call to Order
 2. Roll Call
 3. Approval of the Minutes of February 21, 2013
 4. Public Comment (on an agenda item)
 5. Items for Consideration
 - WM13/03 – 21 (Administration) Approve Accounts Payable
 - WM13/03 – 22 (Administration) Approve Agreement with United Networks of America
 - WM13/03 – 23 (Finance & Management Services) Authorize Muskegon County IS Department to Enter into Contract with State of Michigan for Acquisition of Spring 2013 Digital Orthophotography for Enhancement to the County's Geographic information System
 - WM13/03 – 24 (Sheriff's Office) Approve the Purchase of Three 2013 Ford Police Interceptors from Great Lakes Ford
 - WM13/03 – 25 (Sheriff's Office) Authorize the Sheriff's Office to Accept the FY2013-2014 Huron-Manistee National Forest Cooperative Law Enforcement Agreement
 6. Old Business
 7. New Business
 8. Public Comment (on a new topic)
 9. Adjournment

Public Comment
Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hour notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Ways & Means Committee Meeting
February 21, 2013
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

James Derezinski, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Derezinski at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine
Wilkins

APPROVAL OF MINUTES

It was moved by Hughes, supported by Wilkins, to approve the minutes of the February 7, 2013, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM13/02 – 14 It was moved by Cross, supported by Nash, to approve the payment of the accounts payable of \$5,748,242.86 covering the period of February 2, 2013 through February 12, 2013 as presented by the County Clerk. Motion carried.

WM13/02 – 15 It was moved by Nash, supported by Mahoney, to approve the Muskegon County Local Bidder Preference Award and make appropriate revisions to the County Board's Purchasing Policy.

It was moved by Mahoney, supported by Hughes, to table motion #WM13/02 – 15 and direct the Administrator to schedule a Board Planning session in the near future to further discuss.

ROLL CALL:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins
Motion to table carried.

WM13/02 – 16 It was moved by Cross, supported by Mahoney, to authorize the amendment to the agreement between the Muskegon County Land Bank Authority and the Muskegon County Board of Commissioners in the following manner: "With respect to any property designated in writing by Muskegon County Land Bank Authority, Muskegon County Board of Commissioners agrees to assign its rights under section 78m(1) and 78m(3) of the General Property Tax Act of 1893, as amended and Public Act 206, MCL 211.7m(1), 211.78m(3) to exercise the "rights of refusal" option in the acquisition of foreclosed property". Motion carried.

WM13/02 – 17 It was moved by Mahoney, supported by Cross, to authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through "April 30th", for taxes paid by May 1st in the first year of delinquency for senior citizens, paraprofessionals, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act sections 211.59 and 211.51. Motion carried.

WM13/02 – 18 It was moved by Cross, supported by Wilkins, to authorize the Treasurer's Office reorganization, reclassifying six Account Clerk II FT positions (G02001/03/04/05/06/017) to a Property Tax Technician FT classification at a salary classification of GU00160; a salary adjustment for Property Tax Specialist FT (N55701) to salary grade NX00100; and a salary adjustment for the Cash Manager (X11501) to salary grade NX00310 with reclassifications and salary adjustments effective March 1, 2013; and further authorize labor distribution changes as detailed to be effective retroactively to October 1, 2012. Motion carried.

WM13/02 – 19 It was moved by Nash, supported by Cross, to authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2012 delinquent taxes. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Derezinski discussed a hiring preference for Veterans and asked that the County ensure they're doing all they can to assist Veterans in obtaining employment. Mr. Doug Hughes, Corporate Counsel, will provide information to the Commissioners on new legislature.

Commissioner Sabo asked Commissioners to only cancel/reschedule Committee and Full Board meetings under the most extreme conditions. He felt if employees were at their jobs and weren't being dismissed, the meetings should also be held as scheduled.

Commissioner Nash suggested reviewing citizen appointments every six months or annually to ensure the appointees are best placed and are attending meetings, etc.

Commissioner Hughes questioned if the citizen appointees ever report to the Board. Commissioner Mahoney noted they typically would report to the specific department.

PUBLIC COMMENT/NEW TOPIC

Mr. Tony Moulatsiotis, County Treasurer, gave kudos to Ms. Judy Kell, Grants Coordinator, for her work on the NSP grant paperwork.

Ms. Corey Ambrose approached the Board seeking answers to questions regarding a medical marijuana dispensary she is licensed for. Ms. Ambrose was directed to contact Ms. Hammersley after the meeting.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:09 p.m.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

| | | | | |
|--|----------------------------|--|----------|--|
| COMMITTEE Ways & Means | | BUDGETED NON-BUDGETED PARTIALLY BUDGETED | | |
| REQUESTING DEPARTMENT Administration | | COMMITTEE DATE March 21, 2013 | | REQUESTOR SIGNATURE Bonnie Hammersley |
| SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) | | | | |
| Accounts payable - already distributed. | | | | |
| SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) | | | | |
| I move to approve payment of the accounts payable of \$3,989,962.46 covering the period of March 2, 2013 through March 15, 2013, as presented by the County Clerk. | | | | |
| ADMINISTRATIVE ANALYSIS (AS APPLICABLE) | | | | |
| <u>HUMAN RESOURCES ANALYSIS:</u> | | <u>FINANCE & MANAGEMENT ANALYSIS:</u> | | |
| | | Recommend Approval H. Kaplan | | |
| <u>CORPORATE COUNSEL ANALYSIS:</u> | | <u>ADMINISTRATOR RECOMMENDATION:</u> | | |
| | | Recommend Approval B. Hammersley | | |
| AGENDA DATE: 3/21/13 | AGENDA NO.: WM 13/03-21 | BOARD DATE: 3/26/13 | PAGE NO. | |

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

| | |
|---------------------------|---|
| COMMITTEE Ways & Means | BUDGETED NON-BUDGETED PARTIALLY BUDGETED X |
|---------------------------|---|

| | | |
|---|---------------------------|-------------------------------------|
| REQUESTING DEPARTMENT Administration | COMMITTEE DATE 3/21/13 | REQUESTOR SIGNATURE Heath Kaplan |
|---|---------------------------|-------------------------------------|

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

Staff has researched extending prescription benefits to the community at large. This program is a free health savings card available to all county residents at no cost. This card includes programs that offer discounts on prescriptions, vision, hearing, diabetic supplies, etc.

Staff recommends United Network of America, which will work in cooperation with the County's existing prescription benefit manager, Restate.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to approve the agreement between United Networks of America and Muskegon County to provide a free discount prescription drug card to Muskegon County residents, at no cost to the County and that the County Board Chair be authorized to sign the agreement.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

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|--|--|
| HUMAN RESOURCES ANALYSIS: | FINANCE & MANAGEMENT ANALYSIS: Recommend Approval H. Kaplan |
|--|--|

| | |
|---|---|
| CORPORATE COUNSEL ANALYSIS: Concur T. Williams | ADMINISTRATOR RECOMMENDATION: Recommend Approval B. Hammersley |
|---|---|

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|----------------------|------------------------|---------------------|----------|
| AGENDA DATE: 3/21/13 | AGENDA NO.: Wm13/03-22 | BOARD DATE: 3/26/13 | PAGE NO. |
|----------------------|------------------------|---------------------|----------|

2013 LETTER OF AGREEMENT

UNITED NETWORKS OF AMERICA
UNA Rx CARD DIVISION

FREE DISCOUNT PROGRAM AGREEMENT

THIS LETTER OF AGREEMENT, to be effective _____, is between UNITED NETWORKS OF AMERICA, INC. with corporate headquarters at 3636 Sherwood Forest, Sherwood Tower 440, Baton Rouge, LA 70816 (hereinafter referred to as “United Networks of America” and Muskegon County with headquarters at 990 Terrace Street, Muskegon, MI 49442 (hereinafter referred to as “SPONSOR”).

WITNESSETH

WHEREAS, SPONSOR wishes to provide a free discount prescription drug card to members and is willing to let United Networks of America be the exclusive provider for these benefits,

WHEREAS, United Networks of America has developed a discount prescription drug program and will provide SPONSOR with access to this program,

United Networks of America agrees to provide SPONSOR with a free discount drug card program at no cost. SPONSOR is responsible for any expenses related to promoting the program. However, SPONSOR is not obligated to promote the program. SPONSOR must abide by all state laws and be properly licensed in each state they conduct business in; failure to do so may result in immediate cancellation of agreement.

This exclusive agreement shall remain in full force and effect, unless otherwise terminated, for a term of three (3) years. The term of this agreement shall be automatically renewed for successive additional three (3) year terms unless written notice to the contrary is given by either party to the other not less than sixty (60) days prior to the end of the then current three (3) year term. Either party may terminate this agreement, without cause, by providing a thirty (30) day written notice. SPONSOR will not utilize any other vendor for these services throughout the term of this agreement and during the twelve (12) month run-out period after termination of this contract.

United Networks of America has developed “LOWEST PRICE” logic to guarantee that members get the best available price on UNA Rx Card prescriptions (members pay the lower of a discount off Average Wholesale Price-AWP, discount off MAC Pricing, or Pharmacy Promotional/Retail price).

Rebate/Transaction Fees:

United Networks of America shall pay to SPONSOR a portion of the Rebate/Transaction fees collected on prescriptions processed through the UNA RX CARD program. In accordance with the schedule outlined below. The Rebate/Transaction fee only applies to prescriptions that are adjudicated at the negotiated rates. United Networks of America commits to use its best efforts to adjudicate as many prescriptions as possible at the negotiated rate. Prescriptions that adjudicate at the Retail-U&C (Usual and Customary) price DO NOT qualify for Rebate/Transaction payments. United Networks of America is under no obligation to pay Rebate/Transaction fees to

SPONSOR if for any reason these funds are not made available to United Networks of America by pharmacy/drug companies. Transaction fees will be paid within 60 days of the end of each calendar month. SPONSOR understands that the payment will only be made on scripts that are processed at a discount and only if transaction fees/rebates are paid by pharmacy/drug companies and received by United Networks of America. Prescriptions processed at U&C do not qualify for reimbursement. United Networks of America will retain its records in a form that can be audited by the Sponsor for the term of this contract and for a period up to two (2) years after the termination of this contract.

Transactions Fees Payable to SPONSOR

\$1.00 PER PAID SCRIPT (on groups delivered by SPONSOR)

NOTE: Any commissions paid to your downline groups will be deducted from this amount. You will need approval from United Networks of America to do sub-accounts.

| Included Program Features | |
|--|-----------------|
| On the Fly Enrollment | Included |
| Provider Network Management | Included |
| Material Review | Included |
| Pharmacy / Member Help Desk | Included |
| Member Services (Toll-Free) | Included |
| Value Added Benefits Programs (subject to change) | |
| Vision Program | Included |
| Nutritional Supplement Program | Included |
| Help Lines | Included |
| Pro-Smile Teeth Whitening Program | Included |

Member Co-Payments – United Networks of America Network Pharmacies
 If a brand name drug is dispensed: 100% of calculated co-pay amount
 If a generic drug is dispensed: 100% of calculated co-pay amount

SPONSOR REQUIREMENTS:

SPONSOR must have all program materials pre-approved by United Networks of America prior to printing/distributing. No one is allowed to contact or visit pharmacies without prior written approval from United Networks of America. Failure to meet either of these requirements will result in immediate termination of agreement.

In Witness Whereof, the parties here have to execute this agreement as of the date first above written.

SPONSOR

United Networks of America, Inc.

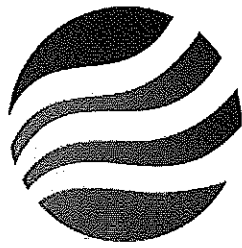
 J. Brian Oliver

Title _____

Vice President UNA – President UNA Rx Card

Date: _____

Date: _____



United Networks of America

Free Discount Health Savings Card

PRESENTATION

Tuesday, January 08, 2013

CONTACT:

J. Brian Oliver

Senior Vice President / President - UNA Rx Card

UNITED NETWORKS OF AMERICA

boliver@unitednetworksofamerica.com

800.726.4232

www.UnitedNetworksOfAmerica.com



Featuring the Discount Prescription Program:

UNA  CARD .COM

Also Includes the Following Programs:


USHEARINGPLAN.COM

39DOLLAR  GLASSES .COM

**D+ABETIC
SAVINGSplan**

ChoicePlusDentalPlans.com

ProSmileUSA.com
Professional Teeth Whitening

QualSightSM
Preferred LASIK Pricing

Prescription Pricing Comparison

| Medication | QTY | RETAIL PRICE | MEMBER PRICE | MEMBER SAVINGS |
|----------------------------|-----|--------------|--------------|----------------|
| ADDERALL 20 MG CAP | 30 | \$276.00 | \$114.11 | 59% |
| ALTACE 10 MG TAB | 30 | \$105.99 | \$82.19 | 22% |
| AMBIEN CR 12.5 MG | 30 | \$241.64 | \$196.40 | 19% |
| AMPHETAMINE SALTS 30 MG | 30 | \$38.09 | \$12.35 | 68% |
| AZITHROMYCIN 250 MG TAB | 6 | \$40.99 | \$11.91 | 71% |
| CELEBREX 200 MG | 60 | \$289.58 | \$254.17 | 12% |
| DIAZEPAM 10 MG TAB | 60 | \$22.89 | \$6.37 | 72% |
| DIOVAN 80 MG | 30 | \$110.70 | \$87.31 | 21% |
| DOXYCYCL HYC CAP 100 MG | 30 | \$23.19 | \$6.49 | 72% |
| EFFEXOR XR 75 MG | 30 | \$195.99 | \$155.11 | 21% |
| FLOMAX .4 MG | 60 | \$168.99 | \$138.21 | 18% |
| HYDROCHLOROTHIAZIDE 25 MG | 30 | \$11.99 | \$2.74 | 77% |
| HYDROCODONE/APAP 10-325 MG | 30 | \$22.09 | \$7.55 | 66% |
| LEVAQUIN 500 MG | 10 | \$228.29 | \$189.40 | 17% |
| LIPITOR 40 MG | 30 | \$185.00 | \$164.74 | 11% |
| LORAZEPAM 1 MG TAB | 90 | \$53.99 | \$9.26 | 83% |
| NEXIUM 40 MG | 30 | \$224.99 | \$179.99 | 20% |
| OXYCODONE W/APAP 5/325 MG | 30 | \$17.89 | \$4.25 | 76% |
| SINGULAIR 10 MG | 30 | \$176.99 | \$152.72 | 14% |
| SUBOXONE 8 MG-2 MG TAB | 30 | \$270.00 | \$200.17 | 26% |
| SYNTHROID 100 MG | 30 | \$27.69 | \$18.82 | 32% |
| TRAMADOL HCL 50 MG TAB | 60 | \$37.39 | \$7.25 | 81% |
| VALIUM 10 MG | 30 | \$190.99 | \$156.77 | 18% |
| VIAGRA 50 MG TAB | 6 | \$149.77 | \$121.28 | 19% |
| WELLBUTRIN XL 150 MG | 30 | \$224.99 | \$182.79 | 19% |
| XANAX 1 MG | 30 | \$89.99 | \$69.66 | 23% |
| ZOLOFT 100 MG | 30 | \$141.99 | \$112.45 | 21% |

NOTE: Our Price is the average price members paid on that prescription during the month of January, 2012. Retail price was obtained by calling CVS/pharmacy. Pricing varies by pharmacy and by region. Prices are subject to change.

Additional Programs

39DOLLAR
GLASSES.com

39 Dollar Eye Glasses offers a complete pair of prescription eyeglasses starting at \$39.00 (plus shipping). The program includes a wide selection of name brand frames with prescription lenses for men, women, and children. Each order includes a stylish hard case, 100% UV protection, tough scratch-resistant coatings, ultra-soft microfiber cleaning cloth and 100% quality guarantee. Customers save an average of 70 percent when purchasing discount glasses from 39DollarGlasses.com.

www.39dollarglasses.com/


USHEARINGPLAN.COM

U.S. Hearing Plan is a nationwide discount hearing program. The program provides savings as high as 50% and cover most major brands of hearing aids (GN Resound, Phonak, Siemens, Starkey, Nu-Ear, Sonic Innovations, Oticon, Beltone, etc). Our benefit packages include a 60-day trial, a 2-year repair warranty, a 1-year loss and damage policy, and a 1-year supply of batteries.

www.ushearingplan.com

ChoicePlusDentalPlans.com

Choice Plus Dental Plans offers a 30% discount on member fees and 3 additional months for FREE.

Choose from over 30 plans including Aetna Dental Access, UNI-CARE, Dental Care Advantage, Patriot Plan, OrthoCare Orthodontic, and others. The plans provide savings of 10%-60%.

www.choiceplusdentalplans.com

D⁺ABETIC
SAVINGSplan

Diabetic Savings Plan provides individuals, families and groups with discounts on diabetic testing supplies. Save over 50% off retail prices for test strips and lancing devices. Simply choose a discount plan from the website or our dedicated phone line (866-766-4610) or choose to purchase items individually.

www.diabeticsavingsplan.com

ProSmileUSA.com
Professional Teeth Whitening

ProSmile Teeth Whitening offers savings of up to 70% on professional dental grade teeth whitening systems. Purchase a professional dental grade teeth whitening system for \$14.99.

www.prosmileusa.com


QualSightSM
Preferred LASIK Pricing

QualSight offers savings of 40% to 50% off the overall national average price for LASIK surgery. National access to experienced Physicians and Board Certified Ophthalmologists using state-of-the-art, FDA approved LASIK vision correction technologies. You can call 877-507-4448 or visit our website to make an appointment.

www.qualsight.com

Some of the many programs administered by UNA:

| | | |
|--|---|---|
|  <p>Volunteers of America® Volunteers of America</p> |  <p>RADIO EXITO LATINO Radio Exito Latino</p> |  <p>Florida Rx Card www.floridarexcard.com Florida Rx Card</p> |
|  <p>FIRST EDUCATORS CREDIT UNION First Educators Credit Union</p> |  <p>Strengthen ORLANDO Strengthen Orlando</p> |  <p>miOttawa Ottawa County Michigan Ottawa County Health Dept.</p> |
|  <p>CALIFORNIA RX CARD www.californiarexcard.com California Rx Card</p> |  <p>MedChi The Maryland State Medical Society MedChi</p> |  <p>BIA New Hampshire Business and Industry Association</p> |
|  <p>HAWAII HOTEL & LODGING ASSOCIATION Hawaii Hotel and Lodging Association</p> |  <p>Texas Drug Card www.texasdrugcard.com Texas Drug Card</p> |  <p>KLC Kentucky League of Cities Kentucky League of Cities</p> |
|  <p>Medical Association of Georgia Building a Better State of Health Since 1919 Medical Association of Georgia</p> |  <p>NEW YORK RX CARD www.newyorkrxcard.com New York Rx Card</p> |  <p>LHCA Louisiana Health Care Alliance Louisiana Healthcare Alliance</p> |
|  <p>Las Vegas Chamber of Commerce Las Vegas Chamber of Commerce</p> |  <p>GREATER ALBUQUERQUE CHAMBER OF COMMERCE Albuquerque Chamber of Commerce</p> |  <p>DC Rx Card.com DC Rx Card</p> |
|  <p>Indiana Association of Cities and Towns Indiana Association of Cities and Towns</p> |  <p>Greater New York Chamber of Commerce</p> |  <p>SFLCA SOUTH FLORIDA CANCER ASSOCIATION South Florida Cancer Association</p> |

UNA programs have been featured on:

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This program is powered by:



**United Networks
of America**

restat

*Two of America's leading benefits providers have joined forces to create
the most competitive, most comprehensive, and fastest growing
discount prescription drug program in the country.*

United Networks of America

VISION: To develop and deliver quality products and services through an integrated delivery system.

MISSION: To provide our clients with superior solutions and service and deliver the best pricing and rebate model by leveraging high member volumes and lower margins.

United Networks of America, Inc. is one of the largest providers of value added discount products and services in the United States. **UNA** currently has more than 240,000 participating Providers serving more than 100 million members nationwide. Last year alone **UNA** saved members an estimated \$1.28 billion. **UNA** is a privately held company operating with no debt.

UNA is synonymous with exceptional service and innovative solutions. We offer a quick, courteous and accurate response to our customers through knowledgeable customer service representatives. We leverage technology to enhance our servicing capabilities and to provide "real-time" solutions to our customers. We are committed to expanding our membership base by providing greater flexibility and superior service! That's our commitment to you! That's **UNA**!

You can find additional information on **UNA** at www.unitednetworksofamerica.com

RESTAT

RESTAT, LLC. is a prescription benefit manager (PBM) which provides cost-effective prescription benefit services. **RESTAT** began processing claims and managing pharmacy benefits in 1985. Today more than 8,500 companies, ranging in size from the Fortune 50 to small managed care organizations, rely on **RESTAT** to manage their prescription benefits for over 17 million people nationwide.

RESTAT clients include insurance companies, managed health care organizations, TPAs, pharmacy provider groups and self-funded employers.

RESTAT has been able to maintain financial strength by creating innovative solutions and providing personalized service to every customer. Over 25 years of growth is proof that **RESTAT** has the financial and organizational structure to continue providing the exceptional programs now and into the future. **RESTAT** currently operates with no debt and has a continuous history of profitability and strong financial ratios.

You can find additional information at www.restat.com.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

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|---|---------|---------------|----------------------------------|---|-------------------------------------|--------------------|--|
| COMMITTEE Ways & Means | | BUDGETED X | | NON-BUDGETED | | PARTIALLY BUDGETED | |
| REQUESTING DEPARTMENT Finance & Management Services | | | COMMITTEE DATE March 21, 2013 | | REQUESTOR SIGNATURE Heath Kaplan | | |
| SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) | | | | | | | |
| <p>The Information Systems department is requesting approval to partner with the State of Michigan Center for Shared Solutions and Technology Partnerships for the acquisition of digital aerial orthophotography and associated LiDAR elevation data for Muskegon County during the spring of 2013.</p> <p>Muskegon County last purchased digital orthophotography in the spring of 2008. Due to contractual agreements with local municipalities as well as internal need, the County needs to acquire up-to-date digital orthoimagery that will be representative of current conditions.</p> <p>The State of Michigan opened a formal RFP process for digital aerial orthophotography acquisition in the fall and winter of 2012/2013 which resulted in four (4) respondents. Resulting from the scoring and evaluation of all respondents, the awarded contract was given to "The Sanborn Map Company, Inc." of Colorado Springs, Colorado, who was the low bidder and was also fully qualified to fulfill the obligations of the acquisition project. The project was originally budgeted at \$170,000 and as a result of the State RFP program, the total project will cost \$113,402.06.</p> | | | | | | | |
| SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) | | | | | | | |
| <p>Move to authorize the Muskegon County Information Systems Department to enter into a contract with the State of Michigan for acquisition of Spring 2013 digital orthophotography and associated lidar elevation data for enhancement into the County's geographic information system at a price not to exceed \$113,402.06.</p> | | | | | | | |
| ADMINISTRATIVE ANALYSIS (AS APPLICABLE) | | | | | | | |
| <u>HUMAN RESOURCES ANALYSIS:</u> | | | | <u>FINANCE & MANAGEMENT ANALYSIS:</u> | | | |
| | | | | <i>Recommended Approval</i> | | | |
| <u>CORPORATE COUNSEL ANALYSIS:</u> | | | | <u>ADMINISTRATOR RECOMMENDATION:</u> | | | |
| | | | | <i>Approval</i> | | | |
| AGENDA DATE: | 3/21/13 | AGENDA NO.: | WM13/03-23 | BOARD DATE: | 3/20/13 | PAGE NO.: | |

Agreement to establish the cost, licensing, and restrictions on the purchase and use of digital/ortho-imagery data and LIDAR data (referred in this document as "Data") collected by the State of Michigan (State) for "Partner" as part of the State's collection efforts starting February 7, 2013, per the specifications defined in the State's Contract# 071B3200070 ("Contract") and in the State's Project Statement of Work. Partners may include, but not be limited to, State, Local and Federal Government entities. Data to be created and delivered to Partner is defined in the attached Product Schedule.

A copy of Contract# 071B3200070 is available online at:

http://www.michigan.gov/documents/micontractconnect/3200070_411799_7.pdf

This agreement is entered into between Muskegon County and State signing as of the effective date identified below.

1. LICENSE AND RESTRICTIONS

Conditional upon Section 2, below, the State hereby assigns to Muskegon County ownership of the Data. Notwithstanding this assignment of ownership, the State retains for itself an unlimited, irrevocable license to use the Data, per the terms of the Contract.

2. AGREEMENT TO PAY THE STATE

Muskegon County agrees to the following:

- (i) Area of Interest (AOI) for which Data is to be acquired is defined by Muskegon_1000 shapefile
- (ii) Products to be acquired per Data acquisition options from the Product Schedule
At a total cost of: **\$ 113,402.06**
PAYMENT SCHEDULE
 - a. 50% DUE 45 DAYS AFTER THE EFFECTIVE DATE OF THIS AGREEMENT
 - b. 50% DUE 45 DAYS AFTER FINAL DELIVERABLES RECEIVED BY PARTNER

Please sign this agreement and return to:
State - Center for Shared Solutions and Technology Partnerships
Attn: Everett Root
Romney building – 10th floor
111 S. Capitol Ave.
Lansing, MI 48933

| Partner | |
|------------------|---|
| County Name * | Muskegon County, Michigan |
| Signature * | |
| Printed Name * | Kenneth Mahoney |
| Printed Title * | Chair, Muskegon County Board of Commissioners |
| Signature Date * | |

MICHIGAN STATEWIDE AUTHORITATIVE IMAGERY & LIDAR (MiSAIL) Program PRODUCT SCHEDULE

| | | |
|--|--|------------------------|
| DTMB/CSS Contact: Everett Root | Email: roote@michigan.gov | Phone: 517-373-7910 |
| Partner Contact: Thomas Van Bruggen | Email: vanbruggenth@co.muskegon.mi.us | Phone: 231-724-4458 |

SCOPE OF PRODUCT:

Use attached Muskegon_1000 for project boundary shapefile covering Muskegon County MI
Total Square Mileage (including any buffer): 548.53

Please note that the imagery will be clipped to the boundary shapefile provided (tiles will not be filled out in full)

PRODUCTS TO BE DELIVERED:

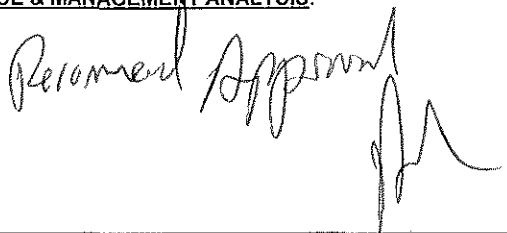

Identify products to be acquired per data acquisition options from the Contract:

1. Imagery
 - a. Square Miles: 548.53
 - b. Coordinate System: MI Stateplane South NAD83(1986)
 - c. Additional Projection: Y
 - d. Resolution: 6" GSD
 - e. Format: GeoTIFF/TFW
 - f. County Wide Compressed imagery mosaic : Y
 - i. If yes, compressed imagery format: (default is MrSID)
 - ii. compression (default is 20:1)
 - g. County will provide ground control: N
 - h. Confirm delivery of 4-band (R, G, B, NIR): Y
 - i. Confirm standard 5,000' X 5,000' tile grid Y/N (if no, provide custom tile grid)
 - j. Other:
2. LIDAR
 - a. Quality Level: QL3
3. Raw Point Cloud:
 - a. LAS format (v1.1 or v1.2)
 - b. Upgrade to LAS format v1.4 (Y/N)
4. Classified Point Cloud: Y
 - a. LAS format (v1.1 or v1.2)
 - b. LAS format v1.4 (Y/N)
5. Bare Earth Surface Digital Elevation Model: Y
 - a. ASCII text format
 - b. Raster ERDAS .IMG format
6. Hydro-Flattening: Y
7. Hydro-Enforcement: N
8. Intensity Images: N

Project Pricing Table:

| Muskegon County 2013 Aerial Photography Project | |
|---|-----------------------|
| 548.53 Square Miles - 1000' Buffer | Muskegon County Price |
| 12 Inch Base Photo | \$ 15,358.84 |
| 6 Inch Photo Upgrade | \$ 44,979.46 |
| Compressed Image Mosaics | \$ 400.00 |
| LIDAR Base at QL3 | \$ 30,176.01 |
| Classified Point Cloud QL3 | \$ 9,306.58 |
| Bare Earth Surface QL3 | \$ 7,662.96 |
| Hydro Flattened Bare Earth QL3 | \$ 5,518.21 |
| | \$ - |
| Totals | \$ 113,402.06 |

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

| | | | |
|---|------------------------|---|----------|
| COMMITTEE Ways & Means | | BUDGETED NON-BUDGETED PARTIALLY BUDGETED x | |
| REQUESTING DEPARTMENT Sheriff's Office | COMMITTEE DATE 3/21/13 | REQUESTOR SIGNATURE | |
| SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) | | | |
| <p>Bids have been received by the Purchasing Office for three (3) Ford Police Interceptors. There is a \$65.00 per vehicle difference between the local supplier (Great Lakes Ford) and the next lowest supplier (Signature Ford). The bid price from Great Lakes Ford per vehicle is \$26,810.00 for a total amount of \$80,430.00. The vehicles have been approved in the FY13 Sheriff's budget to be charged to the vehicle revolving account.</p> | | | |
| SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) | | | |
| <p>I move to approve the purchase of three (3) 2013 Ford Police Interceptors from Great Lakes Ford in the total amount of \$80,430.00.</p> | | | |
| ADMINISTRATIVE ANALYSIS (AS APPLICABLE) | | | |
| <u>HUMAN RESOURCES ANALYSIS:</u> | | <u>FINANCE & MANAGEMENT ANALYSIS:</u>  | |
| <u>CORPORATE COUNSEL ANALYSIS:</u> | | <u>ADMINISTRATOR RECOMMENDATION:</u>  | |
| AGENDA DATE: | AGENDA NO.: | BOARD DATE: | PAGE NO. |
| 3/21/13 | WM13/03-24 | 3/26/13 | |

MUSKEGON COUNTY BID SUMMARY

Commodity Number: 070-06

Bid: RFB 13-2058

Department: Sheriff

Release Date: 02/21/2013

Product / Service: Ford Police Interceptor Sedans

Opening Date: 03/11/2013

MTN Solicitation Statistics

Vendors Received Notice: 54

Vendors Accessed Attachments: 12

Bids Received: 8

No-Bid Form Received: 1

| Vendor Name & Address | Year / Model | Total Bid Price Per Vehicle / Total | Optional: Electric Driver Seat Price Per Vehicle | Optional: Alternative Fuel Year / Model | Optional: Alternative Fuel Price Per Vehicle | Comments |
|---|------------------------------------|---------------------------------------|--|---|--|---|
| Great Lakes Ford Lincoln 2469 Apple Avenue Muskegon, MI 49442 | 2013 Ford Police Interceptor Sedan | \$26,810.00 Each \$80,430.00 Total | *N/A | N/A | N/A | *Electric Driver Seat Standard on 2013 Model. |
| Jorgensen Ford 8333 Michigan Avenue Detroit, MI 48210 | 2013 Ford Police Interceptor Sedan | \$26,875.00 Each \$80,625.00 Total | No Charge | *N/A | N/A | *Vehicle is Flex Fuel. |
| Signature Ford - Lincoln 1960 E. Main Street Owosso, MI 48867 | 2013 Ford Police Interceptor Sedan | \$26,745.00 Each \$80,235.00 Total | Standard | 2013 Ford Police Interceptor Sedan | \$26,745.00 Each \$80,235.00 Total | Note: Daytime Running Lamps not Recommended for Police. |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Estimated Cost \$82,000 No Advertisement Ran Order Cut Off 04/12/13 | | | | | | |

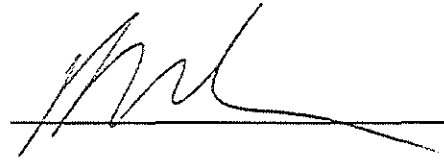
Department Recommendation:

Witness Name: Tina Nash

Great Lakes Ford Lincoln

Buyer Name: Christine R. Johnson

Finance & Management Services Director Name: Heath Kaplan



Signature: 

Vendor Awarded: _____

Board Approval Date: _____

Purchase Order Number: _____

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

| | | | |
|--|------------------------|---|----------|
| COMMITTEE Ways & Means | | BUDGETED NON-BUDGETED PARTIALLY BUDGETED | |
| REQUESTING DEPARTMENT Sheriff's Office | COMMITTEE DATE 3/21/13 | REQUESTOR SIGNATURE | |
| <p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>The Sheriff is requesting approval to accept the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (11-LE-11090400-017) between the Muskegon County Sheriff's Office and the USDA, Forest Service in the amount of \$4,959.44. Of this amount, \$959.44 is a carry-over from the previous year. The agreement provides for cooperative law enforcement in the Huron-Manistee National Forest. The agreement runs from May 15, 2013 – May 15, 2014. There is no impact to the general fund.</p> | | | |
| <p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>Move to authorize the Sheriff's Office to accept the FY2013-2014 Huron-Manistee National Forest Cooperative Law Enforcement Agreement (11-LE-11090400-017) in the amount of \$4,959.44 and to have the Board Chair sign this agreement.</p> | | | |
| ADMINISTRATIVE ANALYSIS (AS APPLICABLE) | | | |
| <p><u>HUMAN RESOURCES ANALYSIS:</u></p> | | <p><u>FINANCE & MANAGEMENT ANALYSIS:</u></p> <p style="text-align: center;"><i>Recommended Approval</i> </p> | |
| <p><u>CORPORATE COUNSEL ANALYSIS:</u></p> | | <p><u>ADMINISTRATOR RECOMMENDATION:</u></p> <p style="text-align: center;"><i>Approval</i> </p> | |
| AGENDA DATE: | AGENDA NO.: | BOARD DATE: | PAGE NO. |
| <i>3/21/13</i> | <i>WM13/03.25</i> | <i>3/26/13</i> | |



United States
Department of
Agriculture

Forest
Service

Lake States Acquisition Team

500 Hanson Lake Road
Rhineland, WI 54501
715-362-1378 -- phone
715-369-8863 - fax.

February 26, 2013

Todd Dunham, Deputy
Muskegon County Sheriff's Dept.
141 E. Apple Avenue
Muskegon, MI 49442

Dear Mr. Dunham:

Enclosed are two originals of FY2013-2014 Annual Operating Plans to Agreement 11-LE-11090400-017 between the Muskegon County Sheriff's Dept. and the Huron-Manistee National Forest.

Please review and if satisfactory please have both copies signed by an authorized representative, and return both originals to Jennifer Gallagher at the address below:

Huron-Manistee National Forest
1755 South Mitchell St.
Cadillac, MI 49601

Upon signature by the Forest Supervisor, an executed original will be returned to your office.

We thank you for your continued partnership. If you have any questions concerning this agreement please contact Roni Etheridge at (231) 745-2345.

Sincerely,

CATHY ANSAMI
Grants & Agreements
Huron-Manistee & Ottawa National Forests
Lake States Acquisition Team

Enclosure





FS Agreement No. 11-LE-11090400-017
Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN
Between The
MUSKEGON COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
Huron Manistee National Forest**

2013- 2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between The Muskegon County Sheriff's Department , hereinafter referred to as "Cooperator," and the USDA, Forest Service, Huron Manistee National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11090400-017 executed on May 20, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning May 15, 2013 and ending May 15, 2014.

Previous Year Carry-over: \$959.44
Current Fiscal Year Obligation: NFLE09/1360 \$2000; FDSD36 \$2000
FY13 Total Annual Operating Plan: \$4959.44

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

| Cooperator Program Contact | Cooperator Administrative Contact |
|---|---|
| Name: Dean Roesler, Sheriff Address: 141 E. Apple Avenue City, State, Zip: Muskegon, MI 49442 Telephone: (231) 724-6236 FAX: 231 724-6177 Email: dean.roesler@muskegonsherriff.com | Name: Todd Dunham, Deputy Address: 141 E. Apple Avenue City, State, Zip: Muskegon, MI 49442 Telephone: (231) 724-7104 FAX: 231 777-9940 Email: todd.dunham@muskegonsheriff.com |



Principle U.S. Forest Service Contacts:

| U.S. Forest Service Program Manager Contact | U.S. Forest Service Administrative Contact |
|---|--|
| Name: Roni Etheridge Address: 650 N Michigan Ave City, State, Zip: Baldwin MI, 49404 Telephone: 231-745-4631 ext3104 FAX: 231-745-2345 Email: retheridge@fs.fed.us | Name: Cathy Ansami Address: E6248 U.S. Highway 2 City, State, Zip: Ironwood, MI 49938 Telephone: 906-932-1330 x340 FAX: 906-932-0122 Email: cansami@fs.fed.us |

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

Wages at the prevailing rate of \$48.76/hour

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

To assign a Deputy or Deputies to make at least one (1) vehicle patrol on either Friday, Saturday, or Sunday; weekday patrols as needed; and to include an additional patrol for Memorial Day, Fourth of July and Labor Day in the following National Recreation Areas:

- Patrol in the following Motorcycle Trails and dispersed areas:
 1. Cedar Creek Motorsport Area
 2. Dispersed Use Areas (AS REQUESTED Case-by-Case Basis)
 3. Holton Horseshoe Motorcycle Trail (along roads)

The Cooperator will monitor off-road motorized activity on Federally administered lands, and roads; and enforce State and Local regulations and laws concerning such use

Total reimbursement for this category shall not exceed the amount of: \$4959.44.

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

None identified at this time



IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Miscellaneous materials and supplies, i.e. batteries, camera film, flashlights, ammo, etc. may be purchased upon written request submitted to the U.S. Forest Service by the Cooperator. Granting of this request will be dependent upon funds being available, with funding for patrols being first priority. If excess funds are, or do become available, the Forest Service will notify the Cooperator that funds are available for reimbursement up to and not exceeding \$500. Unless otherwise amended, patrol activities and the authorized purchase of equipment shall not exceed the total dollar amount of the agreement

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.



3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall furnish the U.S. Forest Service with **itemized statements** on the **5th of each Month**, for which reimbursable expenditures occurred. The statements shall be in sufficient detail to allow the U.S. Forest Service to tie these expenditures back to the reimbursable expenses and rate schedule contained in 1-B of this operating plan. The Cooperator shall certify these statements as being current and proper.
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan. The Cooperator shall prepare a Cooperative Law Enforcement Activity Report, form FS-5300-5 as requested.

| Category | Estimated Costs | Not to Exceed by % |
|--------------------------------|------------------|--------------------|
| Patrol Activities | \$4959.44 | N/A |
| Training | | |
| Equipment | | |
| Special Enforcement Situations | | |
| Total | \$4959.44 | N/A |

- C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

DEAN ROESLER, Sheriff
County Sheriff Department

Date

BARRY PAULSON, Forest Supervisor
U.S. Forest Service, Huron-Manistee National Forest

Date

KENNETH MAHONEY
County Commissioner

Date

MARY KING
Special Agent in Charge, Region 9

Date

The authority and format of this agreement have been reviewed and approved for signature.

CATHY ANSAMI
U.S. Forest Service Grants & Agreements Specialist

Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.