

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN
AGENDA

WAYS AND MEANS

Hall of Justice
990 Terrace, Muskegon, MI
June 19, 2012 - 3:30 p.m.

Lewis Collins, Chair
Scott Plummer, Vice-Chair

-
1. Call to Order
 2. Roll Call
 3. Approval of Minutes
 - A. Regular Session Minutes of June 7, 2012
 - B. Closed Session Minutes of June 7, 2012
 4. Public Comment (on an agenda item)
 5. Items for Consideration
 - WM12/06 – 92 (Administration) Approve Accounts Payable
 - WM12/06 – 93 (Administration) Award Qualifications to RQAW Corporation for Phase I for the Muskegon County Jail and Juvenile Transition Center
 - WM12/06 – 94 (Administration) Authorize Staff to Apply for Funding from the Center for Disease Control and Prevention through its Community Transformation Grant Small Communities Program
 - WM12/06 – 95 (Human Resources) Authorize Acceptance of the Proposal for Professional Liability Insurance with RSUI-Landmark for CMH Psychiatrists with Deductible and Premium Paid by CMH
 - WM12/06 – 96 (Public Works) Award the Bid for Hall of Justice Second Floor Lobby and Corridor Seating to Lakeshore Office Furniture
 - WM12/06 – 97 (Sheriff's Office) Allow the Sheriff's Office to Apply for the State Criminal Alien Assistance Program Off-Road Vehicle and Snowmobile Grants

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Ways and Means Committee Meeting
Agenda
June 19, 2012
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6. Old Business
7. New Business
8. Public Comment (on a new topic)
9. Adjournment

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS
AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Ways & Means Committee Meeting
June 7, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

.....
MINUTES
.....

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: James Derezinski

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the regular minutes and closed session minutes of May 15, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. John Belasco, Belasco, Electric, addressed the Board regarding motion # WM12/06 – 90.

Mr. Lupe Alviar addressed the Board regarding motion # WM12/06 - 90.

ITEMS FOR CONSIDERATION

WM12/06-78 It was moved by Engle, supported by Cross, to approve the payment of the accounts payable of \$6,744,520.52 covering the period of May 9, 2012 through May 30, 2012 as presented by the County Clerk. Motion carried.

WM12/06-79 It was moved by Mahoney, supported by Snider, to authorize staff to apply for funding in the amount of \$31,000 from the Michigan State Police to enhance the GIS system and to accept the grant if awarded. Motion carried.

Ways & Means Committee
Minutes
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- WM12/06-80 It was moved by Snider, supported by Wilkins, to authorize staff to apply for funding in the amount of \$50,000 from the Michigan Department of Treasury to continue to host the servers for other municipalities in the County. Motion carried.
- WM12/06-81 It was moved by Plummer, supported by Snider, to place the following contractors on the multiple vendor list for emergency repairs and rehabilitation through the CDBG program for Midwest Environmental Services, Belasco Electric Company, Beattie Brothers Construction and Fredricks Construction. Motion carried.
- WM12/06-82 It was moved by Engle, supported by Cross, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on June 29 and 30, 2012 for a festival event, and authorize the Chairperson of the County Board to execute the agreement. Motion carried.
- WM12/06-83 It was moved by Engle, supported by Plummer, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Moorland and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the service. Motion carried.
- WM12/06-84 It was moved by Plummer, supported by Engle, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2012, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2012, the operating levy of 0.0752 mills for the Department of Veterans' Affairs to be levied in December 2012, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2012 and the debt repayment levy of 0.3000 mills for the Quality of Life bond issuance to be levied in December 2012 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.
- WM12/06-85 It was moved by Engle, supported by Snider, to authorize the Human Resources Department to accept the proposal for Life, AD&D and Long-Term Disability insurance, for eligible employees, with Reliance Standard at a rate of fifteen cents (\$.15) per \$1,000 of covered payroll for Life Insurance, two cents (\$.02) per \$1,000 of covered payroll for AD&D and

eighteen and one-half cents (\$.185) for Long-Term Disability effective July 1, 2012 through June 30, 2015. Motion carried.

WM12/06-86 It was moved by Engle, supported by Plummer, to award the bid to MicroWise, Inc., for forty (40) WYSE X90M7 Thin Client laptops in the amount of \$28,820.00. Motion carried.

WM12/06-87 It was moved by Engle, supported by Mahoney, to approve the Summer Tax Collection Bond from 7/1/12 through 3/31/13 with Hartford Insurance Company in the amount of \$11,130. Motion carried.

WM12/06-88 It was moved by Plummer, supported by Engle, to establish the position of Business Service Assistant-Seasonal at \$10.00 per hour (TS 00350). Motion carried.

WM12/06-89 It was moved by Engle, supported by Longmire, to accept the bid from Nyhart Actuary and Employee Benefits in the amount of \$11,000 to prepare the Muskegon County OPEB valuation to fund Muskegon County Retiree Health benefits for years 2013 and 2014. Motion carried.

WM12/06-90 It was moved by Engle, supported by Wilkins, to award the Central Services building emergency generator replacement (RFB-12-1967) to Airport Lighting, LLC, for their bid of \$164,000 contingent upon their providing adequate bonding and insurance certificates and authorize the Chair to execute the agreement. Cost to be paid from the equipment revolving fund, 6660-0000-140000. VOICE CALL VOTE Motion defeated.

WM12/06-91 It was moved by Plummer, supported by Scolnik, to award the Central Services building emergency generator replacement (RFB-12-1967) to Belasco Electric Co., Inc., for their bid of \$167,481.00, and authorize the Chair to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Engle, supported by Wilkins, to proceed into closed session for the purpose of discussing negotiation connected to a collective bargaining agreement.

ROLL CALL:

Yes: Collins, Cross, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

No: None

Excused: Derezinski Motion carried.

The Muskegon County Ways & Means Committee went into closed session at 4:08 p.m. and returned to open session at 4:32 p.m.

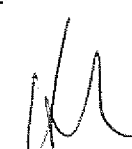

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:33 p.m.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Administration		COMMITTEE DATE June 19, 2012		REQUESTOR SIGNATURE
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Accounts payable - already distributed.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to approve payment of the accounts payable of \$4,599,874.35 covering the period of May 31, 2012 through June 12, 2012, as presented by the County Clerk.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> <i>Recommend Approval</i>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> <i>approval BSA</i>		
AGENDA DATE: <i>6/19/12</i>	AGENDA NO.: <i>Wm12/06-92</i>	BOARD DATE: <i>6/26/12</i>	PAGE NO.	

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input checked="" type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Administration		COMMITTEE DATE 06/19/2012		REQUESTOR SIGNATURE Heath Kaplan
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>Request for Qualifications RFQ 12-1969 for Professional Architectural, Engineering & Planning Services for the Muskegon County Jail and Juvenile Transition Center were received from seven (7) firms: DLZ Michigan, Inc., GMB Architecture + Engineering, HDR, PC, Hobbs+Black Associates, Inc., RQAW Corporation, URS Corporation Great Lakes, and Wold Architects and Engineers. Initial firm qualifications were rated by four (4) evaluators. From these ratings, a short list of the top four (4) firms were requested for presentation interviews. A committee of seven (7) evaluators rated the firms and found overall RQAW Corporation the highest rated.</p> <p>Completion of Phase I, for both the Jail and Juvenile Transition Center with Charette and option of LEED, would be a total fee of \$69,000.00. This fee will be paid for from the Jail Planning Fund.</p> <p>This motion requests approval of RQAW Corporation to provide Phase I for the Muskegon County Jail and Juvenile Transition Center.</p>				
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>I move to award the qualifications to RQAW Corporation for Phase I for the Muskegon County Jail and Juvenile Transition Center.</p> <p>Amount not to exceed \$69,000.00.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<p><u>HUMAN RESOURCES ANALYSIS:</u></p>		<p><u>FINANCE & MANAGEMENT ANALYSIS:</u></p> <p style="text-align: center;"><i>Recommend Approval</i> </p>		
<p><u>CORPORATE COUNSEL ANALYSIS:</u></p> <p style="text-align: center;">Subject to Corporate Counsel Approval D. Hughes</p>		<p><u>ADMINISTRATOR RECOMMENDATION:</u></p> <p style="text-align: center;"><i>Approval</i> </p>		
AGENDA DATE: <i>6/19/12</i>	AGENDA NO.: <i>WM12/06-93</i>	BOARD DATE: <i>6/26/12</i>	PAGE NO.	

MUSKEGON COUNTY SUMMARY

Commodity Number: 906-07, 906-10, 907-35

Product / Service:

Professional Architectural, Engineering & Planning Services

Qualifications: RFQ 12-1969

Department: Sheriff - Jail & Juvenile Transition Center

Release Date: 03/26/2012

Opening Date: 04/20/2012

Vendors Notified: 620

Vendors Search Only: 32

Bids Downloaded: 133

Bids Received: 7

No-Bid Forms Received: 2

Vendor Name & Address	Proposal Received					Comments
DLZ Michigan, Inc. 1425 Keystone Avenue Lansing, MI 48811	Yes					
GMB Architecture + Engineering 85 East Eighth Street Suite 200 Holland, MI 49423	Yes					
HDR, PC 8550 W. Bryn Mawr Avenue Chicago, IL 60631	Yes					
Hobbs+Black Associates, Inc. 117 E. Allegan Street Lansing, MI 48933	Yes					
RQAW Corporation 10401 N. Meridian Street Suite 401 Indianapolis, IN 46290	Yes					
URS Corporation Great Lakes 3950 Sparks Drive, S.E. Grand Rapids, MI 49546	Yes					
Wold Architects and Engineers 202 E. Third Street Suite 200 Royal Oak, MI 48067	Yes					

Department Recommendation: RQAW Corporation

Buyer's Name: Christine R. Johnson

Signature:



See Evaluation Summary

Heath Kaplan

Signature:

See Rater Summary

Finance & Management Services Director:



Vendor Awarded:

Board Approval Date:

Purchase Order Number:

EVALUATION SUMMARY

**Professional Architectural, Engineering & Planning Services
For Muskegon County Jail & Juvenile Transition Center
RFQ 12-1969**

Short List Rating Selection Summary

Firm Name	E1	E2	E3	E4	E5	E6	E7	Score
HDR, Inc.	3	2	3	*3	2	1	4	2
Hobbs+Black Architects and Engineers, Inc.	2	3	2	*3	4	3	3	3
RQAW Corporation	1	1	1	1	1	2	1	1
Wold Architects and Engineers	4	4	4	2	3	4	2	4

*Tied Rating

Pricing Summary

Firm Name	Phase I: Jail	Phase I: JTC	Total Fee	Phase II: Jail	Phase II: JTC	Total Fee or Total Fee Range
HDR, Inc.	\$56,900	\$28,900	**\$85,800	Range \$1,705,000 to \$2,480,000	Range \$520,000 to \$680,000	Range \$2,225,000 to \$3,160,000
Hobbs+Black Architects and Engineers, Inc.			**\$100,000			\$1,774,000
RQAW Corporation			***\$42,000	5-5.9% of Construction	6.4-6.9% of Construction	
" "			****\$69,000			
Wold Architects and Engineers			****\$97,000 to \$117,000			5.5% - 6.5% of Construction (New)
" " " "						6.5% to 7.5% of Construction (Remodel)

*Rebate on labor of \$70,000 lump sum

**Additional Reimbursable Expenses of \$131,180.00

***No Charette is performed

****Charette is performed

***** Additional Reimbursable Expenses of \$3,000 per million of construction

LEED Option Pricing Summary

Firm Name	Phase I: Jail	Phase I: JTC	Total Fee	Phase II: Jail	Phase II: JTC	Total Fee or Total Fee Range
HDR, Inc.	See Total Fee	See Total Fee	**\$91,800	\$1,760,000 to \$2,759,000	\$575,000 to \$859,000	\$2,335,000 to \$3,618,000
Hobbs+Black Architects and Engineers, Inc.			\$10,000			\$40,000
RQAW Corporation			\$0.00	\$50,000	\$20,000	
Wold Architects and Engineers			\$0.00			\$35,000

*Rebate on labor of \$70,000 lump sum

RATER SUMMARY
PROFESSIONAL ARCHITECTURAL, ENGINEERING & PLANNING SERVICES
MUSKEGON COUNTY JAIL AND JUVENILE TRANSITION CENTER
RFQ 12-1969

B I D D E R S

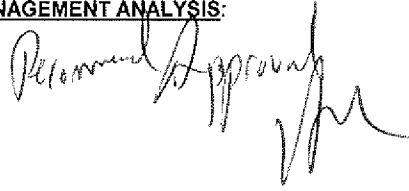

Rater		DLZ Michigan, Inc.	GMB Architecture	HDR, PC	Hobbs+Black Associates, Inc.	RQAW Corporation	URS Corporation	Wold Architects	
Rater 1		1000.0	945.0	975.0	1000.0	940.0	1000.0	925.0	
Rater 2		685.0	670.0	710.0	640.0	815.0	735.0	785.0	
Rater 3		570.0	570.0	650.0	750.0	645.0	640.0	675.0	
Rater 4		575.0	225.0	610.0	690.0	470.0	335.0	565.0	
Maximum Score	1000.0								
Total		2830.0	2410.0	2945.0	3080.0	2870.0	2710.0	2950.0	
AVERAGE TOTAL		707.5	602.5	736.3	770.0	717.5	677.5	737.5	

COMMENTS:

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means Committee		BUDGETED NON-BUDGETED PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Administration	COMMITTEE DATE June 19, 2012	REQUESTOR SIGNATURE Judith Kell	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Approval is requested to apply for a grant in the amount of \$720,000 from the Center for Disease Control and Prevention (CFDA 93.737) to implement evidence and practice based community prevention and wellness strategies that will lead to specific, measurable health outcomes to reduce chronic disease rates through its Community Transformation Grant Small Communities Program. The County of Muskegon continues to lead the State of Michigan in high obesity and other chronic disease rates. The proposed project is a collaborative effort between Trinity Health Systems, the Public Health Department, the federally qualified health centers, Community Mental Health, the Community Health Project, 1 in 21 and other partners to reduce the rate of obesity in Muskegon County through a variety of intervention methods during a two year period. A leadership team (advisory committee) will be identified in the grant pursuant to the grant requirements. We will be asking the County Board of Commissioners to appoint members to the Advisory Committee to oversee the grant operations in the same fashion as it did for the Strengthening Muskegon grant as at least 50% of the funds will need to be distributed to various community entities for the intervention efforts. There is no match.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to authorize staff to apply for funding in the amount of \$720,000 from the Center for Disease Control and Prevention (CFDA 93.737) to implement evidence and practice based community prevention and wellness strategies that will lead to specific, measurable health outcomes to reduce chronic disease rates through its Community Transformation Grant Small Communities Program. There is no match.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> <div style="text-align: right; font-family: cursive;"> Recommended Approval JH </div>	
Concur D. Hughes		<u>ADMINISTRATOR RECOMMENDATION:</u> <div style="text-align: right; font-family: cursive;"> approval BOB </div>	
AGENDA DATE: 6/19/12	AGENDA NO.: Wm 12/06-94	BOARD DATE: 6/26/12	PAGE NO.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means		BUDGETED <input checked="" type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Human Resources		COMMITTEE DATE June 19, 2012		REQUESTOR SIGNATURE Deborah Groeneveld
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Proposals for Professional Liability Insurance for all CMH Psychiatrists were obtained through our MMRMA (Michigan Municipal Risk Management Authority) broker, IBEX Insurance Agency. Human Resources is requesting authorization to accept the proposal for Professional Liability Insurance for CMH Psychiatrists, with RSUI – Landmark for \$12,470.80 per year for three (3) currently employed CMH Psychiatrists and \$4,612.50 for each additional employed CMH Psychiatrist per year for July 1, 2012 to June 30, 2013. The deductible and premium for this insurance will be paid by Community Mental Health.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move that the Human Resources Department be authorized to accept the proposal for Professional Liability Insurance with RSUI-Landmark for \$12,470.80 per year for currently employed CMH Psychiatrists and \$4,612.50 per year for each additional employed CMH Psychiatrist through June 30, 2013 with the deductible and premium paid by Community Mental Health.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u> Recommend Approval D. Groeneveld		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 		
AGENDA DATE: 6/12/12	AGENDA NO.: WM12/06-95	BOARD DATE: 6/26/12	PAGE NO.	

INSURANCE

PROPOSAL

FOR

*COMMUNITY MENTAL HEALTH
SERVICES OF MUSKEGON COUNTY
376 E. APPLE AVENUE
MUSKEGON, MI 49442*

*Presented by: Keith Potter
P.O. Box 3355
Farmington Hills, Mi 48333-3355
Phone-877-888-4239
Fax-248-538-0471*

06/11/2012

PROFESSIONAL LIABILITY

ADMIRAL

<u>COVERAGES</u>	<u>LIMITS</u>	<u>DEDUCTIBLE</u>
Per Claim Limit	\$1,000,000	\$10,000
Aggregate Limit	\$3,000,000	\$10,000
TOTAL ANNUAL PREMIUM		\$30,954.63 *
ADDITIONAL PSYCHIATRIST		\$10,200.00**

RSUI – LANDMARK

<u>COVERAGES</u>	<u>LIMITS</u>	<u>DEDUCTIBLE</u>
Per Claim Limit	\$1,000,000	\$10,000
Aggregate Limit	\$3,000,000	\$10,000
TOTAL ANNUAL PREMIUM		\$12,470.80*
ADDITIONAL PSYCHIATRIST		\$4,612.50**

EVANSTON INSURANCE COMPANIES

<u>COVERAGES</u>	<u>LIMITS</u>	<u>DEDUCTIBLE</u>
Per Claim Limit	\$1,000,000	\$10,000
Aggregate Limit	\$3,000,000	\$10,000
TOTAL ANNUAL PREMIUM		\$24,717.50*
ADDITIONAL PSYCHIATRIST		\$8,500.00**

*This insurance has been quoted with an insurer that is not licensed by the state of Michigan. In case of insolvency, payment of claims may not be guaranteed.

** The additional premium is per psychiatrist, subject to approval by the company after review of an application, cv and claims information.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED <input checked="" type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Public Works		COMMITTEE DATE June 19, 2012	REQUESTOR SIGNATURE 	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>Recently bids were opened for lobby and corridor seating for the second floor of the Hall of Justice (RFB-12-1983). There was one bidder, Lakeshore Office Furniture. The bid price for the requested seating is \$22,323.00. The MITN site shows that 68 vendors were notified of this bid, 18 vendors downloaded the specifications but we still received only one bid. Staff recommends awarding the purchase of the lobby and corridor seating from Lakeshore Office Furniture for their bid of \$22,323.00 with costs being paid from the Hall of Justice renovation fund, 4130-4131.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>I move to award the bid for Hall of Justice second floor lobby and corridor seating (RFB-12-1983) to Lakeshore Office Furniture for their bid price of \$22,323.00 with costs being paid from the Hall of Justice 1st & 2nd floor renovation fund, 4130-4131.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 		
AGENDA DATE: 6/12/12	AGENDA NO.: Wm12/06-96	BOARD DATE: 6/26/12	PAGE NO.	

MUSKEGON COUNTY PRELIMINARY SUMMARY

*****DRAFT NOT FOR BOARD DISTRIBUTION / CONSIDERATION*****

SEND YOUR DECISION ASAP

Bid: RFB 12-1983

Department: Facilities Management

Release Date: 05/22/2012

Product / Service: Corridor & Lobby Ganged Seating

Opening Date: 06/04/2012

Vendors Notified: 68
Vendors Search Only: 9
Bids Downloaded: 18
Bids Received: 1
No-Bid Forms Received: 1

Vendor Name & Address	Brand & Model	Part Number	Unit Cost	Total Cost	Grand Total	Comments
Lakeshore Office Furniture 2615 Temple Street Muskegon, MI 49444	Chromcraft Guardsman	1 Each 3-Seat Lounge with Arms L75 673 02	\$1,291.00	\$1,291.00		
Lakeshore Office Furniture	Chromcraft Guardsman	10 Each 4-Seat Lounge with Arms L75 674 02	\$1,686.00	\$16,860.00		
Lakeshore Office Furniture	Chromcraft Guardsman	2 Each 5-Seat Lounge with Arms L75 675 02	\$2,086.00	\$4,172.00		
Lakeshore Office Furniture					\$22,323.00	

Department Recommendation:

Lakeshore Office Furniture

Buyer's Name: Christine R. Johnson

Department Signature:

[Signature]

***If recommendation is different than the lowest responsive bidder, please give an explanation as to why you are not recommending lowest bidder. (Attached additional sheets if necessary)*

MUSKEGON COUNTY BID SUMMARY

Commodity Number: 265-46

Bid: RFB 12-1983

Product / Service: Corridor & Lobby Seating

Department: Facilities Management

Release Date: 05/22/2012

Opening Date: 06/04/2012

Vendors Notified: 68
Vendors Search Only: 9
Bids Downloaded: 18
Bids Received: 1
No-Bid Forms Received: 1

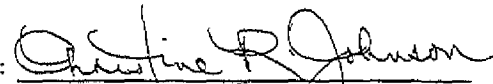
Vendor Name & Address	Brand & Model	Quantity, Description & Part Number	Unit Cost	Total Cost	Grand Total	Comments
Lakeshore Office Furniture 2615 Temple Street Muskegon, MI 49444	Chromcraft Guardsman	1 Each 3-Seat Lounge with Arms L75 673 02	\$1,291.00	\$1,291.00		
Lakeshore Office Furniture	Chromcraft Guardsman	10 Each 4-Seat Lounge with Arms L75 674 02	\$1,686.00	\$16,860.00		
Lakeshore Office Furniture	Chromcraft Guardsman	2 Each 5-Seat Lounge with Arms L75 675 02	\$2,086.00	\$4,172.00		
Lakeshore Office Furniture					\$22,323.00	

Department Recommendation: Lakeshore Office Furniture

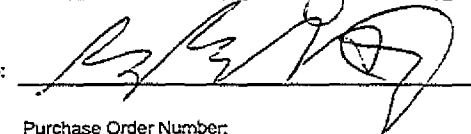
Name of Witness: Tina Nash

Purchasing Recommendation: Concur

Buyer's Name: Christine R. Johnson

Signature: 

Bonnie B. Hammersley, County Administrator

Signature: 

Vendor Awarded: _____

Board Approval Date: _____

Purchase Order Number: _____

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REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE <i>Ways & Means</i>	BUDGETED <input type="checkbox"/> NON-BUDGETED <input checked="" type="checkbox"/> PARTIAL <input type="checkbox"/> BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT <i>Sheriff</i>	COMMITTEE DATE <i>June 19, 2012</i>
REQUESTOR SIGNATURE 	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Approval is being requested for the Sheriff's Office to apply for funding for the following three (3) grants. The State Criminal Alien Assistance Program (SCAAP) from the Department of Justice. This grant covers a portion of Correctional Officer salary & fringe benefits and runs from October 1 st through September 30 th of each year. The Off-Road Vehicle (ORV) and Snowmobile grants from the Michigan DNR. These grants cover a portion of salary, fringe benefits and other eligible expenditures. The ORV grant runs from October 1 st through September 30 th and the Snowmobile grant runs from October 1 st through April 30 th of each year.	
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to allow the Sheriff's Office to apply for the State Criminal Alien Assistance Program (SCAAP), Off-Road Vehicle (ORV) and the Snowmobile grants.	
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)	
<u>HUMAN RESOURCES ANALYSIS:</u> 	<u>FINANCE & MANAGEMENT ANALYSIS:</u>
<u>CORPORATE COUNSEL ANALYSIS:</u> 	<u>ADMINISTRATOR RECOMMENDATION:</u>
AGENDA DATE: <i>6/12/12</i>	AGENDA NO.: <i>WM12/06-97</i>
BOARD DATE: <i>6/26/12</i>	PAGE NO.