

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN
AGENDA

WAYS AND MEANS

Hall of Justice
990 Terrace, Muskegon, MI
January 17, 2012 - 3:30 p.m.

Lewis Collins, Chair
Scott Plummer, Vice-Chair

-
1. Call to Order
 2. Roll Call
 3. Approval of the Minutes of January 5, 2012
 4. Public Comment (on an agenda item)
 5. Items for Consideration
 - WM12/01 - 07 (Administration) Approve Accounts Payable
 - WM12/01 - 08 (Sheriff's Office) Approve Acceptance of FY 2012 Strategic Traffic Enforcement Grant
 - WM12/01 - 09 (Sheriff's Office) Approve Acceptance of the FY 2012 DNR Off-Road Vehicle Law Enforcement Program Grant
 - WM12/01 - 10 (Treasurer's Office) Authorize the Adoption of the Resolution Titled Application for Deferment of Taxes
 6. Old Business
 7. New Business
 8. Public Comment (on a new topic)
 9. Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Ways & Means Committee Meeting
January 5, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Cross, supported by Engle, to approve the minutes of the December 13, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/01 - 01 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$3,753,192.88 covering the period of December 7, 2011 through December 20, 2011, as presented by the County Clerk. Motion carried.

WM12/01 - 02 It was moved by Plummer, supported by Wilkins, to hold a public hearing on February 28, 2012 to accept citizen comments on the Release of Funds from the Department of Housing and Urban Development as well as the Finding of No Significant Impact for the HUD Lead Grant. Motion carried.

- WM12/01 - 03 It was moved by Engle, supported by Cross, to hold a public hearing on February 28, 2012 to accept citizen comments on the Community Development Block Grant program as well as the environmental review for the program. Motion carried.
- WM12/01 - 04 It was moved by Engle, supported by Cross, to approve the Determination of Participant Eligibility in the Department of Housing and Urban Development Programs Related to the National Flood Insurance Program Policy. Motion carried.
- WM12/01 - 05 It was moved by Plummer, supported by Engle, to authorize the lease/purchase resolution with PNC Bank with an interest rate of 1.89% over a 60 month term. Motion carried.
- WM12/01 - 06 It was moved by Engle, supported by Cross, to approve the reclassification of Departmental Clerk position #N26005 (NO 00105 \$12.882-\$15.562) to Typist (NO 00060 \$11.261-\$13.844) with a funding of 50% 6770-0203 and 50% 6770-0204. Motion carried.

OLD BUSINESS

Commissioner Plummer discussed the dog license issue and noted the City of Muskegon is not selling dog licences to its citizens and is citing the Muskegon County Board of Commissions as the reason for that decision.

Commissioner Wilkins noted she saw signs posted at the Muskegon City Hall regarding their decision to not sell dog licenses and citing the Muskegon County Board of Commissioners as their reason for that decision.

Commissioner Mahoney noted each municipality had the option of selling licenses to the citizens in their districts and the City of Muskegon opted to not sell those licenses.

Ms. Hammersley, County Administrator, will follow up with Bryon Mazade, City of Muskegon Manager.

NEW BUSINESS

Commissioner Derezinski inquired if the County requested bids for its banking services. Ms. Hammersley noted a request for bids for banking services was completed within the last two years and she will provide follow-up as to the length of that bid award.

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PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

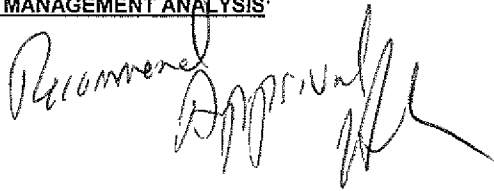
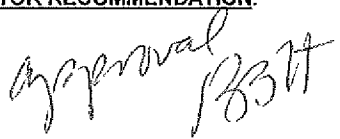
REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
REQUESTING DEPARTMENT Administration		COMMITTEE DATE January 17, 2012		REQUESTOR SIGNATURE
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Accounts payable - already distributed.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to approve payment of the accounts payable of \$5,539,713.45 covering the period of December 21, 2011 through January 10, 2012, as presented by the County Clerk.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
HUMAN RESOURCES ANALYSIS:		FINANCE & MANAGEMENT ANALYSIS: <div style="text-align: center; font-family: cursive;"> Recommend Approval [Signature] </div>		
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION <div style="text-align: center; font-family: cursive;"> approval BBA </div>		
<hr/>				
AGENDA DATE 1/17/12	AGENDA NO.: WM12/01-07	BOARD DATE: 1/24/12	PAGE NO.	

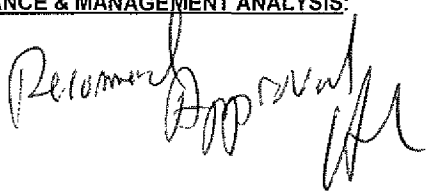

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means	BUDGETED NON-BUDGETED PARTIALLY BUDGETED X
REQUESTING DEPARTMENT Sheriff	COMMITTEE DATE 1/17/12
REQUESTOR SIGNATURE Dean Roester	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)	
<p>The Sheriff is requesting to accept the FY2012 Strategic Traffic Enforcement Grant from the Michigan State Police, Office of Highway Safety Planning in the amount of \$62,854: \$51,823 for special enforcement assignments aimed at impaired driving enforcement; and \$11,031 for special enforcement assignments aimed safety belt enforcement. The grant funds cover overtime shifts for the Sheriff's Office and other Muskegon County police jurisdictions. There is no local match requirement for this grant. The grant year is October 1, 2011 through September 30, 2012.</p>	
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)	
<p>I move to approve acceptance of the FY2012 Strategic Traffic Enforcement Grant in the amount of \$62,854 and to amend the County's budget accordingly.</p>	
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)	
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u>
	Recommend Approval H. Kaplan
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u>
	Recommend Approval B. Hammersley
AGENDA DATE: 1/17/12	AGENDA NO.: wm12/01-08
BOARD DATE: 1/24/12	PAGE NO.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means	BUDGETED NON-BUDGETED PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Sheriff	COMMITTEE DATE 1/17/12	REQUESTOR SIGNATURE Dean Roester
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)		
<p>The Sheriff is requesting to accept the grant award from the Michigan Department of Natural Resources for the FY2012 Off-Road Vehicle Law Enforcement Program Grant in the amount of \$4,398. This grant provides 100% reimbursement for patrolling designated trails within Muskegon County. The grant period is October 1, 2011 – September 30, 2012.</p>		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)		
<p>I move to approve acceptance of the FY2012 DNR Off-Road Vehicle Law Enforcement Program Grant in the amount of \$4,398 and to adjust the County's budget accordingly.</p>		
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)		
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u> 	
AGENDA DATE: 1/17/12 AGENDA NO.: Wm 12/01-09 BOARD DATE: 1/24/12 PAGE NO.		

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE WAYS & MEANS		BUDGETED NON-BUDGETED PARTIALLY BUDGETED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
REQUESTING DEPARTMENT TREASURER	COMMITTEE DATE 1/17/2012	REQUESTOR SIGNATURE Tony Moulatsiotis		
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>Per State law 211.59 of the General Property Tax Act a "County" may pass a resolution whereby, the monthly administrative fee of 1% and the property tax administrative fee of 4% be waived for the period of March 1st through April 30th (for taxes paid before May 1st in the first year of delinquency) for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the income guidelines provided in section 211.51.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>Move to authorize the adoption of the resolution titled Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act section 211.59 and 211.51.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
HUMAN RESOURCES ANALYSIS:		FINANCE & MANAGEMENT ANALYSIS:		
				
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION:		
				
AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.	
1/17/12	WM 12/01-10	1/24/12		

RESOLUTION FOR THE DEFERMENT OF TAXES PAID BEFORE MAY 1ST AND
WAIVING THE COUNTY INTEREST AND ADMINISTRATIVE FEES FOR THE PERIOD
OF MARCH 1ST TO APRIL 30TH AS PROVIDED BY THE MICHIGAN GENERAL
PROPERTY TAX ACT SECTION 211.59 AND 211.51

WHEREAS, the General Property Tax Act Sections 211.59 and 211.51 provide that a
“County” may pass a resolution for the deferment of taxes paid before May 1st (in the first year of
delinquency), whereby waiving the 1% monthly interest charge and 4% administrative fee for
the following individuals; senior citizens, paraplegics, eligible service veterans, eligible widows
of service veterans, the permanently disabled and blind.

WHEREAS, individuals also meet the income guidelines of section 211.51

WHEREAS, an application will be required and approved by either the County Treasurer or
Deputy County Treasurer.

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF COMMISSIONERS
OF THE COUNTY OF MUSKEGON AS FOLLOWS

1. Approve the application form for the deferment of taxes.
2. Approve that taxes paid by May 1st shall be without the monthly 1% interest and 4% property
tax administrative fees for the following individuals; senior citizens, paraplegics, eligible
service veterans, eligible widows of service veterans, the permanently disabled and blind.
3. Approve the income guidelines under section 211.51.