


MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD
MICHAEL E. KOBZA HALL OF JUSTICE
990 TERRACE STREET
BOARD OF COMMISSIONERS ROOM, 4TH FLOOR
OCTOBER 9, 2012
2:00 P.M.

A G E N D A

- A. Call To Order.
- B. Roll.
- C. Approval of Minutes.
- D. Items for Consideration:
 - 1. Elevated Enforcement – Mandatory Connection – 787 E. Giles & 1445 N. Roberts.
- E. Information Items:
 - 1. New Meters Set List.
 - 2. Local Fund Balance Sheet.
- F. Reports:
 - 1. Water System Update.
- G. Old Business.
- H. New Business.
- I. Audience Participation.
- J. Adjourn.

REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Public Works	COMMITTEE DATE October 9, 2012	REQUESTOR SIGNATURE 	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
Approve the minutes of the meeting held September 11, 2012.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to approve the minutes of the meeting held September 11, 2012.			

MINUTES

Muskegon County Regional
Water System Policy Board
Board of Commissioners Room
Michael J. Kobza Hall of Justice
990 Terrace Street
Muskegon, Michigan
September 11, 2012

CALL TO ORDER

The meeting was called to order by Chairman David Kieft at 2:00 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township
Chris Hall, Dalton Township
Alan Jager, County Commissioner
David Kieft, Muskegon Charter Township
Ken Mahoney, County Commissioner
Scott Plummer, County Commissioner
Jan Deur, Fruitland Township
John Snider, County Commissioner

Excused: Sam St. Amour, Fruitland Township

Staff

Present: John Warner, County DPW
Karen Fisher, County DPW

Others

Present: Dave Bossenbroek, Attorney
Rod Siegel, Laketon Township
Jerry Sanders, Muskegon Charter Township
Dave Smith, City of Muskegon
Dave Fisher, Muskegon County Drain Commissioner

WSPB-12-054 – APPROVAL OF MINUTES

Moved by Ken Mahoney, seconded by Scott Plummer, to approve the minutes of the meeting held August 7, 2012.

Motion carried

WSPB-12-055 – DIXON ENGINEERING PROPOSAL

Moved by John Snider, seconded by Scott Plummer, to approve the attached proposal from Dixon Engineering for the 1-year warranty inspection of the interior coating on the Evanston Avenue elevated water storage tank for their proposed cost of \$1,795.00 with all costs being paid by the Regional Water System fund 5910-0552 and recommend approval to the Board of Public Works.

Roll call: Ayes – Arter; Hall; Jager; Kieft; Mahoney; Plummer; Deur; Snider.

Nays – None.

Motion carried

WSPB-12-056 – INFORMATION ITEMS

Moved by John Snider, seconded by Scott Plummer, that the following information items be received and placed on file:

1. New Meters Set List.
2. Local Fund Balance Sheet.

Motion carried

WSPB-12-057- REPORTS – WATER SYSTEM UPDATE

The Water System Update was distributed for information.

WSPB-12-058 – OLD BUSINESS

There was no old business.

WSPB-12-059 – NEW BUSINESS

There was discussion on reducing the per unit cost to the customers based on the new agreement with the City of Muskegon.

Mr. Warner will review this issue and report back to the Board.

Muskegon County Regional
Water System Policy Board
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WSPB-12-060 – AUDIENCE PARTICIPATION

There was no audience participation.

WSPB-12-061 – ADJOURN


Moved by Scott Plummer, seconded by Ken Mahoney, to adjourn the meeting at 2:19 p.m.

Motion carried

David A. Kieft, Jr., Chairman

kf

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD		BUDGETED NON-BUDGETED PARTIALLY BUDGETED
REQUESTING DEPARTMENT Public Works	COMMITTEE DATE October 9, 2012	REQUESTOR SIGNATURE 
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)		
<p>Attached is a memorandum which was forwarded to me from Muskegon Township. This regards 2 parcels, 787 E. Giles Road and 1445 N. Roberts Road, on the Northside portion of the Regional Water System which after repeated correspondence with the township, have failed to connect to the Regional Water System as required by ordinance. Muskegon Township is requesting that the Regional Water System Policy Board approve Counsel Dave Bossenbroek to engage in elevated enforcement activities on behalf of the Regional Water System. Staff supports this request and recommends approval by the Regional Water System Policy Board.</p>		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)		
<p>I move to authorize Counsel Dave Bossenbroek to move forward with elevated enforcement activities on the properties located at 787 E. Giles Road and 1445 N. Roberts Road involving mandatory connection to the Muskegon County Regional Water System.</p>		



CHARTER
TOWNSHIP OF MUSKEGON

1990 E. APPLE AVENUE
MUSKEGON, MICHIGAN 49442-4293

Phone: (231) 777-2555
Fax: (231) 777-4912

MEMORANDUM

To: David Kieft Jr.
From: Lorraine Grabinski
Date: September 24, 2012

Re: Water Connections

The following properties have been notified in writing of the township ordinance which requires connection to the public water system within 120 days of conveyance of property.

787 E. Giles – 5/30/12 – Notice of mandatory connection due
House sold 8/30/11 7/16/12 – 2nd Notice issued
7/18/12 – approximate date owner came in and spoke to Jeff Wood and Lorraine Grabinski about the ordinance requirements
7/30/12 – Letter sent to notify resident W/S Committee approved payment plan for connection payment
No payment has been made, no permits issued, no attempt to connect

1445 N. Roberts – 9/16/11 – Notice of mandatory connection due
House sold 8/1/11 12/1/11 – 2nd Notice issued
1/24/12 – 3rd Notice issued
2/16/12 – Water lien started at County
6/28/12 – Plumbing permit issued (no physical work has started)

As of the date of this memo, they have not responded to notification. This is a request to take to the Water Policy Board for enforcement.

Thank you.

New Meters Set

Property Location		Installed	TWP	Size	REU
1820 APPLE	COM	W/S	9/24/2012 MUS	1	1.75
2010 APPLE	COM	W/S	9/24/2012 MUS	3/4	2.3
1222 MILL IRON	RES	W AND S	9/24/2012 MUS	3/4	1

New Meters Set

Property Location		Installed	TWP	Size	REU
1833 EAST RIVER	RES	W AND S	9/24/2012 MUS	4-Mar 3/4	1

LOCAL FUND BALANCE SHEET
as of September 30, 2012

	YTD .05 PER UNIT OF WATER	YTD REU REIMBURSEMENT	CURRENT ACCOUNT BALANCE
DALTON TWP	\$ 407.91	\$ 300.00	\$ 5,959.99
FRUITLAND TWP	\$ 3,339.51	\$ -	\$ 6,080.56
LAKETON TWP	\$ 2,678.53	\$ 1,000.00	\$ 29,685.98
MUSKEGON TWP	\$ 14,560.69	\$ 2,448.00	\$ 16,076.25

MUSKEGON COUNTY

M I C H I G A N

BOARD OF PUBLIC WORKS

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District 2

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District 3

Rillastine R. Wilkins
District 9

MEMORANDUM

TO: Chairman Kieft & Regional Water System Policy Board Members

FROM: John K. Warner, Director of Public Works *JKW*

RE: Water System Update

DATE: October 4, 2012

Regional Water System

The Northside system is running well. No issues to report. The Eastside system is also running well with no issues to report.

We are still seeing low chlorine residual at points in the Eastside Water System and we are trying to figure out what is causing that. It is suspected that warm water is causing the problem so the City of Muskegon is running the Keating station to bring in cooler water. Staff will continue to monitor this issue.

A flushing event on the Whitehall Road line and the elevated storage tank was completed on 25 September. We are also doing some flushing in the Greenridge area to bring up the chlorine residuals.

The cathodic protection system will be reinstalled in the Evanston Avenue elevated water storage tank on 30 October. The one-year paint warranty inspection is scheduled for 1 November after which the tank will be disinfected and placed back on line.