


MUSKEGON COUNTY REGIONAL
WATER SYSTEM POLICY BOARD
MICHAEL E. KOBZA HALL OF JUSTICE
990 TERRACE STREET
BOARD OF COMMISSIONERS ROOM, 4TH FLOOR
MAY 8, 2012
2:00 P.M.

A G E N D A

- A. Call To Order.
- B. Roll.
- C. Approval of Minutes.
- D. Item for Consideration:
 - 1. Procurement of Easements.
- E. Information Items:
 - 1. Regional Water System Payables.
 - 2. Budget Status.
 - 3. New Meters Set List.
 - 4. Local Fund Balance Sheet.
- F. Reports:
 - 1. Water System Update.
- G. Old Business.
- H. New Business.
- I. Audience Participation.
- J. Adjourn.

REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD		BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL	
REQUESTOR Public Works	MEETING DATE May 8, 2012	REQUESTOR SIGNATURE 	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
Approve the minutes of the meeting held April 10, 2012.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to approve the minutes of the meeting held April 10, 2012.			

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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MINUTES

Muskegon County Regional
Water System Policy Board
Board of Commissioners Room
Michael J. Kobza Hall of Justice
990 Terrace Street
Muskegon, Michigan
April 10, 2012

CALL TO ORDER

The meeting was called to order by Chairman David Kieft at 2:00 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township
Chris Hall, Dalton Township
David Kieft, Muskegon Charter Township
Ken Mahoney, County Commissioner
Scott Plummer, County Commissioner
Sam St. Amour, Fruitland Township
I. John Snider, County Commissioner

Absent: Alan Jager, County Commissioner

Staff

Present: John Warner, County DPW
Karen Fisher, County DPW

Others

Present: Mike Thompson, Egelston Township
Dave Smith, City of Muskegon
Mohammed Al-Shatel, City of Muskegon
Jerry Sanders, Muskegon Charter Township
Jan Deur, Fruitland Township
Rod Siegel, Laketon Township

WSPB-12-020 - APPROVAL OF MINUTES

Moved by Ken Mahoney, seconded by Scott Plummer, to approve the minutes of the meeting held March 6, 2012.

Motion carried

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Water System Policy Board
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WSPB-12-021 - WATER RATE INCREASE

Moved by Ken Mahoney, seconded by John Snider, to recommend to Dalton Township, Fruitland Township, Laketon Township and Muskegon Charter Township Boards that they amend Appendix B to their respective water ordinances to reflect a new retail water rate of \$3.13/unit effective July 1, 2012.

Roll call: Ayes - Arter; Hall; Kieft; Mahoney; Plummer; St. Amour; Snider.

Nays - None.

Motion carried

WSPB-12-022 - INFORMATION ITEMS

Moved by John Snider, seconded by Sam St. Amour, that the following information items be received and placed on file:

1. Regional Water System Payables.
2. New Meters Set List
3. Local Fund Balance Sheet.

Motion carried

WSPB-12-023 - REPORTS - WATER SYSTEM UPDATE

The Water System Update was distributed for information.

WSPB-12-024 - OLD BUSINESS

There was no old business.

WSPB-12-025 - NEW BUSINESS

There was no new business.

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WSPB-12-026 - AUDIENCE PARTICIPATION

There was no audience participation.

WSPB-12-027 - ADJOURN

Moved by Ken Mahoney, seconded by Sam St. Amour, to adjourn the meeting at 2:09 p.m.

Motion carried

David A. Kieft, Jr., Chairman

kf

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL
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REQUESTOR Public Works	MEETING DATE May 8, 2012	REQUESTOR SIGNATURE 
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

AT&T approached us recently about adding antennae to the Evanston Avenue elevated storage tank and replacing the wires from the street to the tank. Upon research, it was determined that there are actually no easements allowing any wires from the street to the tank property. This must be remedied for all parties involved. Staff recommends that Counsel Bossenbroek be directed to work with staff and property owners to procure the necessary easements allowing the underground wires to be there legally.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to direct Counsel Dave Bossenbroek to work with staff and property owners to procure easements for underground cabling from public rights-of-way to the Evanston Avenue elevated water storage tank.

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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REGIONAL WATER SYSTEM PAYABLES - MAY 2012

Regional Water System Fund 5910

Metron Farnier	Water meters	\$21,723.52
Consumers Energy	Service 5000 Whitehall	46.57
DTE Energy	Service 1316 Keating	62.16
Muskegon Charter Township	Cross connection inspections	2,036.25
City of Muskegon	Water Dept. services February 2012 - NS	3,131.92
DTE Energy	Service 44 Ottawa	31.32
Consumers Energy	Service 616 W. Giles	544.08
Consumers Energy	Service 1316 Keating	234.38
APWA	Membership dues - Warner	149.00
Consumers Energy	Service 1655 Evanston	182.71
Consumers Energy	Service 99 Quarterline	3,856.30
		<u>\$31,998.21</u>

New Meters Set

Property Location	Customer Name			Installed	TWP	Size	REU
1483 ADDISON WAY	RONALD V. STROUP	RES	LAK	04/01/12	LAK	3/4 I	1.0000
3780 WHITEHALL	MARTIN GREEN/BRENDA HANSEN	RES	DAL	04/04/12	DAL	3/4 I	1.0000

LOCAL FUND BALANCE SHEET
as of April 30, 2012

	YTD .05 PER UNIT OF WATER	YTD REU REIMBURSEMENT	CURRENT ACCOUNT BALANCE
DALTON TWP	\$ 128.48	\$ 200.00	\$ 5,580.56
FRUITLAND TWP	\$ 15.95	\$ -	\$ 2,757.00
LAKETON TWP	\$ 920.05	\$ 200.00	\$ 27,927.51
MUSKEGON TWP	\$ 5,737.00	\$ 893.00	\$ 5,697.56

MUSKEGON COUNTY

M I C H I G A N

BOARD OF PUBLIC WORKS

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District 3

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District 9

MEMORANDUM

TO: Chairman Kieft and Regional Water System Policy Board Members

FROM: John K. Warner, Director of Public Works *JW*

RE: Water System Update

DATE: May 2, 2012

Regional Water System

Transformers on both the eastside and Northside pump stations have been inspected and tested and no major problems were found.

The large water meter at Michigan's Adventure was put back in service recently so that means that they are getting ready for larger water use in the near future.

On the Evanston Avenue elevated water tank, we are waiting on the contractor to come back and complete some punch list items. No payments have been made on this project yet.

AT&T wants to change their antennas on the Evanston Avenue elevated water storage tank and add three more to the array. They also want to place new fiber cable to the tank but as it turns out, there is no easement in place for any underground utilities from the road rights-of-way to the tank so we need to get that all straightened out and get the proper easements in place. This is complicated by clear title problems on the land surrounding the tank over which our current ingress/egress easements lie.

JW:kf