


MUSKEGON COUNTY REGIONAL
WATER SYSTEM POLICY BOARD
MICHAEL E. KOBZA HALL OF JUSTICE
990 TERRACE STREET
BOARD OF COMMISSIONERS ROOM, 4TH FLOOR
OCTOBER 11, 2011
2:00 P.M.

A G E N D A

- A. Call To Order.
- B. Roll.
- C. Approval of Minutes.
- D. Items for Consideration:
 - 1. Evanston Avenue Elevated Water Storage Tank Painting Project - Bulletin #1.
- E. Information Items:
 - 1. Regional Water System Payables.
 - 2. Budget Status.
 - 3. New Meters Set List.
 - 4. Local Fund Balance Sheet.
- F. Reports:
 - 1. Water System Update.
- G. Old Business.
- H. New Business.
- I. Audience Participation.
- J. Adjourn.

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL
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REQUESTOR Public Works	MEETING DATE October 11, 2011	REQUESTOR SIGNATURE 
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

Approve the minutes of the meeting held August 9, 2011.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to approve the minutes of the meeting held August 9, 2011.

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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AGENDA NUMBER	PAGE NUMBER 2
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MINUTES

Muskegon County Regional
Water System Policy Board
Board of Commissioners Room
Michael J. Kobza Hall of Justice
990 Terrace Street
Muskegon, Michigan
August 9, 2011

CALL TO ORDER

The meeting was called to order by Chairman David Kieft at 2:00 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township
Chris Hall, Dalton Township
David Kieft, Muskegon Charter Township
Ken Mahoney, County Commissioner
Scott Plummer, County Commissioner
Jan Deur, Fruitland Township
John Snider, County Commissioner
Jim Derezinski, County Commissioner

Excused: Alan Jager, County Commissioner
Sam St. Amour, Fruitland Township

Staff

Present: John Warner, County DPW
Karen Fisher, County DPW

Others

Present: Dave Bossenbroek, Attorney
Deb Ackerman, Egelston Township
Mike Thompson, Egelston Township
Dave Smith, City of Muskegon
Rod Siegel, Laketon Township
Dave Fisher, Muskegon County Drain Commissioner

WSPB-11-038 - APPROVAL OF MINUTES

Moved by Scott Plummer, seconded by Ken Mahoney, to approve the minutes of the meeting held July 14, 2011.

Muskegon County Regional
Water System Policy Board
August 9, 2011
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WSPB-11-038 - APPROVAL OF MINUTES CONT'D

Chairman Kieft stated an e-mail was received from the City of Muskegon regarding comments that were not included in the minutes.

Motion carried

WSPB-11-039 - GREAT LAKES WATERMAIN PROJECT - CONTRACT CHANGE ORDER #1

Moved by John Snider, seconded by Ken Mahoney, to concur with staff and recommend to the Board of Public Works approval of Contract Change Order #1 (final) for the Great Lakes Ford watermain project (RFB-11-1859) in the amount of a cost reduction of \$4,314.80 bringing the total project cost to \$87,685.20 with costs being paid from the Regional Water System fund 5910-0554.

Roll call: Ayes - Arter; Hall; Kieft; Mahoney; Plummer; Deur; Snider; Derezinski.

Nays - None.

Motion carried

WSPB-11-040 - INFORMATION ITEMS

Moved by John Snider, seconded by Jan Deur, that the following information items be received and placed on file:

1. Regional Water System Payables.
2. Budget Status.
3. New Meters Set List.
4. Local Fund Balance Sheet.

Motion carried

Muskegon County Regional
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WSPB-11-041 - REPORT - WATER SYSTEM UPDATE

The Water System Update was distributed for information.

WSPB-11-042 - OLD BUSINESS

Commissioner Snider stated it is good to have the Black & Veatch report finished.

Chairman Kieft opened discussion on the City of Muskegon water proposal.

Following lengthy discussion, moved by Scott Plummer, seconded by Kim Arter, to have Chairman Kieft contact the City of Roosevelt Park and City of North Muskegon to see if they are interested in discussing a single supplier contract with the City of Muskegon.

Motion carried

WSPB-11-043 - NEW BUSINESS

There was no new business.

WSPB-11-044 - AUDIENCE PARTICIPATION

There was no audience participation.

WSPB-11-045 - ADJOURN


Moved by Scott Plummer, seconded by Ken Mahoney, to adjourn the meeting at 3:00 p.m.

Motion carried

David A. Kieft, Jr., Chairman

kf

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD	BUDGETED X YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL	
REQUESTOR Public Works	MEETING DATE October 11, 2011	REQUESTOR SIGNATURE 
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>Recently our contractor began work on the Evanston Avenue elevated water storage tank painting project (RFB-11-1901). Some issues have been discovered that require addressing while the tank is empty and before painting commences. These items include replacement of 8 steel clips for the halo cathodic protection system, remove a non-working drain valve and weld a plate over the opening, realign a portion of the access ladder as it is rubbing making operation difficult and filling pits in the steel before the painting commences. On bulletin #1 attached, we will be looking at items #1 thru #3 and item #5. Due to the excessive amount of pitting discovered in the riser, we will pay for pit filler by the gallon and not by the pit so item #4 will not be used. L.C. United estimates that no more than 20 gallons of pit filler will be needed so the total bulletin #1 price will be not to exceed \$16,500. This would bring the total project cost to \$123,500 (a 15.4% increase in the project cost). Previously, the Board of Public Works had approved \$6,450 for this work. All costs would be paid from the Regional Water Fund 5910-0552.</p>		
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>I move to approve the bulletin #1 pricing for the Evanston Avenue elevated water storage tank painting project (RFB-11-1901) for an amount not to exceed \$16,500 bringing the total project cost to \$123,500 with all costs being paid from the Regional Water System fund 5910-0552.</p>		

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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Muskegon County Department of Public Works
Evanston Avenue Water Tank
500,000 Gallon Double Ellipse
Wet Interior Repaint
Piping Repaint
and Miscellaneous Repairs
Contract No. 22-61-06-04
Date: September 20, 2011
Bulletin No. 1

Provide prices for the following:

1. Replace 8 damaged cathodic clips with new welded clips.
ONE THOUSAND SIX HUNDRED \$ 1,600.00
2. Remove riser drain valve and weld 1/4 inch patch plates with continuous fillet welds over the floor and riser openings.
ONE THOUSAND ONE HUNDRED \$ 1,100.00
3. Realign the bottom leg ladder vandal guard so the hinged section does not rub on the ladder enclosure.
THREE HUNDRED \$ 300.00
4. Apply 100% solids epoxy pit filler to pits in the bowl and riser. Provide cost per pit based on 500 pits. ~~\$2.00~~
TWO DOLLARS, THIRTY CENTS \$ 1,150.00
5. Apply 100% solids epoxy pit filler to pits in the bowl and riser. Provide cost per gallon of pit filler based on 1 gallon used.
EIGHT HUNDRED FIFTY DOLLARS \$ 850.00

Kantor Tuley
Contractor Signature

9/21/11
Date

REGIONAL WATER SYSTEM PAYABLES - SEPTEMBER

Regional Water System Fund 5910

Consumers Energy	Service 5000 Whitehall	\$ 40.23
Consumers Energy	Service 44 Ottawa	99.64
Consumers Energy	Service 1316 Keating	75.89
Consumers Energy	Service 99 Quarterline	1,717.34
Consumers Energy	Service 1655 Evanston	37.92
Britton & Bossenbroek	Legal services	510.00
DTE Energy	Service 1316 Keating	36.81
DTE Energy	Service 616 W. Giles	36.11
City of Muskegon	Electric use - Harvey Street lift station 10-9-10 - 7-11-11	25,443.02
City of Muskegon	Water Dept. services June 2011 - NS	10,345.11
City of Muskegon	Water Dept. services June 2011 - ES	12,551.14
Muskegon Chronicle	Ad - Sale of Homes	735.00
City of Muskegon	Water bill - Quarterline	18,164.99
City of Muskegon	Water bill - Harvey	41,205.78
City of Muskegon	Water bill - Keating	4,349.53
City of Muskegon	Water bill - Ottawa St.	83,214.25
Consumers Energy	5000 Whitehall Road	48.84
Consumers Energy	44 Ottawa Street	96.85
		\$198,708.45

REGIONAL WATER SYSTEM PAYABLES - OCTOBER

Regional Water System Fund 5910

Consumers Energy	Service 99 Quarterline	\$ 1,526.79
Consumers Energy	Service 1316 Keating	68.77
Consumers Energy	Service 1655 Evanston	33.20
Metron Farnier	Meters & radios	43,256.42
Tri City Backhoe, Inc.	Install 1 in copper water service at 1694 Broadmoor	745.00
City of Muskegon	Water Dept. services July 2011 - ES	16,954.23
DTE Energy	Service 99 Quarterline	50.00
Consumers Energy	Service 616 W. Giles	1,136.27
DTE Energy	Service 1316 E. Keating	34.54
DTE Energy	Service 616 W. Giles	37.81
Britton & Bossenbroek	Legal services	1,105.00
Johnson & Anderson	Engineering - Master Water Specification	1,875.00
City of Muskegon	Water bill - Ottawa	83,832.00
City of Muskegon	Water bill - Quarterline	21,667.56
City of Muskegon	Water bill - Keating	1,857.87
City of Muskegon	Water bill - Harvey	28,875.42
Consumers Energy	Service 1316 Keating	71.84
Consumers Energy	Service 1655 Evanston	36.98
Consumers Energy	Service 99 Quarterline	1,787.57
Consumers Energy	Service 44 Ottawa	98.11
Consumers Energy	Service 5000 Whitehall	37.40
DTE Energy	Service 616 W. Giles	31.84
		\$205,119.62

**Regional Water System Balance Sheet (Fund 5910)
as of August 31, 2011**

<u>Account</u>	<u>ASSETS</u>	
001000	Cash in Bank	\$ 2,505,091.82
040000	Accounts Receivable	\$ 569,147.73
040002	A/R Delinquent Billings	9,796.77
042001	Assessments Receivable - Deferred	649,640.95
053001	Assessments Receivable - Current	-
056000	Interest Receivable	2,451.89
	Total Receivables	<u>\$ 1,231,037.34</u>
140000	Machinery and Equipment	\$ 6,888,405.42
141000	Depreciation - Machinery	\$ (416,174.50)
142000	Vehicles	26,216.00
143000	Depreciation - Vehicles	(1,310.80)
144000	Office Equipment and Furniture	9,604.63
145000	Depreciation - Office Equipment	(3,841.85)
150030	Water System Pipes, PS, etc.	11,529,199.52
151030	Accum. Depr. - Water System	(227,423.01)
158000	Construction in Progress	-
	Total Net Property and Equipment	\$ 17,804,675.41
	Total Assets	<u><u>\$ 21,540,804.57</u></u>
	 <u>LIABILITIES</u>	
204000	Accounts Payable	\$ 162,379.49
204100	Accounts Payable - Accrued	-
209000	Depreciation Control	371,864.67
256010	Bond Interest Payable	294,258.13
257000	Accrued Wages Payable	34,738.00
	Total Accrued Liabilities	<u>\$ 863,240.29</u>
252000	Current Bonds/Notes Payable	\$ -
300000	Bonds Payable	7,375,000.00
300100	Eastside Bond	8,295,000.00
	Total Long-term Debt	<u>\$ 15,670,000.00</u>
	Total Liabilities	\$ 16,533,240.29
	Retained Earnings - Prior Month	\$ 5,142,052.45
3010	Current Month Revenues	389,946.48
3020	Current Month Expenditures	(524,434.65)
	Retained Earnings - Current Month	<u>\$ 5,007,564.28</u>
	Total Liabilities & Retained Earnings	<u><u>\$ 21,540,804.57</u></u>
		\$ -

New Meters Set

Property Location	Customer Name			Installed	TWP	Size	REU
37 BEAR LAKE R	DALE/SHARON SCHILLING	RES	LAK	08/09/11	LAK	3/4 I	1.0000
40 BEAR LAKE R	WATER CUSTOMER	RES	LAK	08/11/11	LAK	3/4 I	1.0000
55 BEAR LAKE R	TOM MONROE/NANCY BUNKER EST	RES	LAK	08/16/11	LAK	3/4 I	1.0000
2916 BLAIR	KEVIN KINNUCAN	RES	DAL	08/25/11	DAL	3/4 I	1.0000
1651 EAST RIVER	DANIEL WINSEMIUS	RES	W AND S	08/15/11	MUS	3/4 I	1.0000
2009 RUSSELL RD	JULIO LOPEZ	RES	W AND S	08/22/11	MUS	3/4 I	1.0000
876 WEST GILES	HUTCH INNS LLC	RES	LAK	08/15/11	LAK	3/4 I	1.0000

New Meters Set

Property Location	Customer Name			Installed	TWP	Size	REU
2349 DUCEY	LORI MCCOLLUM	RES	W AND S	08/01/11	MUS	3/4	1.0000
1363 WALKER	DONALD FARBER	RES	W AND S	08/24/11	MUS	3/4	1.0000
492 WEST	CHRIS/DANA FRANCIS	RES	W AND S	08/22/11	MUS	3/4	1.0000

New Meters Set

Property Location	Customer Name		Installed	TWP	Size	REU
1694 BROADMOOR	DAVID STROEBE	RES	W AND S 09/14/11	MUS	3/4 o	1.0000
2741 MACARTHUR	SCOTT/KIMBERLEE NEADING	RES	W AND S 09/01/11	MUS	3/4	1.0000

New Meters Set

Property Location	Customer Name		Installed	TWP	Size	REU
1541 ADDISON WAY	RONALD STROUP	RES	LAK 09/15/11	LAK	3/4 I	1.0000
2330 BECKER	MELISSA SLATER	RES	W AND S 09/15/11	MUS	3/4 I	1.0000
834 DYKSTRA RD	PP & V INVESTMENTS, LLC	RES	LAK 09/12/11	LAK	3/4 I	1.0000
2526 PENNSYLVANI	BRIAN T. SCHULL	RES	LAK 09/07/11	LAK	3/4 I	1.0000

LOCAL FUND BALANCE SHEET
as of August 31, 2011

	YTD .05 PER UNIT OF WATER	YTD REU REIMBURSEMENT	CURRENT ACCOUNT BALANCE
DALTON TWP	\$ 271.88	\$ 100.00	\$ 4,392.71
FRUITLAND TWP	\$ 2,361.20	\$ -	\$ 5,963.00
LAKETON TWP	\$ 2,154.45	\$ 15,300.00	\$ 25,470.57
MUSKEGON TWP	\$ 11,151.86	\$ 3,541.00	\$ 13,760.45

LOCAL FUND BALANCE SHEET
as of September 30, 2011

	YTD .05 PER UNIT OF WATER	YTD REU REIMBURSEMENT	CURRENT ACCOUNT BALANCE
DALTON TWP	\$ 301.09	\$ 100.00	\$ 4,421.92
FRUITLAND TWP	\$ 3,506.50	\$ -	\$ 1,145.30
LAKETON TWP	\$ 2,508.05	\$ 15,400.00	\$ 25,924.17
MUSKEGON TWP	\$ 12,711.27	\$ 4,411.00	\$ 16,189.86

MUSKEGON COUNTY

M I C H I G A N

BOARD OF PUBLIC WORKS

Marvin R. Engle
Chair, District 5

Scott Plummer
Vice Chair, District 7

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Secretary
Drain Commissioner

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District 6

Benjamin E. Cross
District 10

James J. Derezhinski
District 4


Alan Jager
District 2

I. John Snider II
District 3

Rillastine R. Wilkins
District 9

MEMORANDUM

TO: Chairman Kieft & Muskegon County Regional Water
System Policy Board Members

FROM: John K. Warner, Director of Public Works 

RE: Project Update

DATE: October 10, 2011

Northside - We will be doing a flush of the Whitehall Road waterline and the Greenridge area during the second week in October to get our residual chlorine levels back up.

We have applied for a MDEQ permit to place the waterline for the fortu project.

We recently had a very positive meeting with the MDNR people about running water down to Snug Harbor and the park office. We will be doing some preliminary computations of cost for them to see in the near future.

Eastside - The Evanston Avenue elevated water storage tank is currently being painted inside. The painter found far more pitting in the stand pipe than previously believed.

The valve at the Harvey Street pumping station has been rebuilt and is now functioning correctly.

General - We had an initial meeting recently with North Muskegon, Roosevelt Park and the City of Muskegon to talk about purchasing contracts and other issues. We will be meeting again to continue discussions in the near future.

JKW:kf