


MUSKEGON COUNTY REGIONAL
WATER SYSTEM POLICY BOARD
MUSKEGON COUNTY SOUTH CAMPUS
TRAINING CENTER, ROOM 203
133 E. APPLE AVENUE

A G E N D A
JANUARY 11, 2011
1:30 P.M.

- A. Call To Order.
- B. Roll.
- C. Election of Officers.
- D. Adopt Meeting Schedule.
- E. Approval of Minutes.
- F. Information Items:
 - 1. Regional Water System Payables.
 - 2. Budget Status.
 - 3. New Meters Set List.
 - 4. Local Fund Balance Sheet.
- G. Reports:
 - 1. Water System Update.
- H. Old Business.
- I. New Business.
- J. Audience Participation.
- K. Adjourn.


**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL	
REQUESTOR Public Works	MEETING DATE January 11, 2011	REQUESTOR SIGNATURE 
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)		
Election of Officers - Chair Vice Chair		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)		

APPROVED YES NO DATE

FORWARD TO PUBLIC WORKS BOARD YES NO

**REQUEST FOR CONSIDERATION
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REQUESTOR Public Works	MEETING DATE January 11, 2011	REQUESTOR SIGNATURE 
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Approve the 2011 meeting schedule.		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to approve the 2011 meeting schedule.		

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD

2011 MEETING SCHEDULE

FEBRUARY 8, 2011

MARCH 8, 2011

APRIL 12, 2011

MAY 10, 2011

JUNE 7, 2011

JULY 12, 2011

AUGUST 9, 2011

SEPTEMBER 6, 2011


OCTOBER 11, 2011

NOVEMBER 8, 2011

DECEMBER 6, 2011

All meetings are held at the Muskegon County South Campus Training Center, 133 Apple Avenue, Muskegon, MI 49442, at 1:30 p.m. Special meetings and changes to this schedule will be posted 18 hours in advance at the Michael E. Kobza Hall of Justice, Muskegon Charter Township Hall, Laketon Township Hall, Dalton Township Hall, Fruitland Township Hall and the Muskegon County Department of Public Works Office.

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL	
REQUESTOR Public Works	MEETING DATE January 11, 2011	REQUESTOR SIGNATURE 
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Approve the minutes of the meeting held December 7, 2010.		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to approve the minutes of the meeting held December 7, 2010.		

APPROVED YES NO DATE

FORWARD TO PUBLIC WORKS BOARD YES NO

M I N U T E S

Muskegon County Regional
Water System Policy Board
Muskegon County South Campus
Training Center
Muskegon, Michigan
December 7, 2010

CALL TO ORDER

The meeting was called to order by Chairman David Kieft at 1:30 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township
Charles Buzzell, County Commissioner
Chris Hall, Dalton Township
David Kieft, Muskegon Charter Township
Ken Mahoney, County Commissioner
Charles Nash, County Commissioner
Jan Duer, Fruitland Township
John Snider, County Commissioner

Excused: Sam St. Amour, Fruitland Township

Staff

Present: John Warner, County DPW
Karen Fisher, County DPW
Dave Kendrick, County DPW

Others

Present: Dave Bossenbroek, Attorney
Mike Thompson, Egelston Township
Deb Ackerman, Egelston Township
Jeff Wood, Muskegon Charter Township
James Derezinski, County Commissioner
Dave Fisher, County Drain Commissioner

WSPB-10-059 - APPROVAL OF MINUTES

Moved by Ken Mahoney, seconded by Charles Buzzell, to approve the minutes of the meeting held September 7, 2010.

Motion carried

WSPB-10-060 - REDUCED CONNECTION FEES - MUSKEGON COUNTY BUSINESS PARK NORTH

Moved by John Snider, seconded by Ken Mahoney, to request Dalton Township to allow the Muskegon County Regional Water System to collect reduced connection fees for the Water System for new businesses locating in the Muskegon County Business Park North and creating new jobs consistent with the reduction percentages shown on the advertisement and recommend that Dalton Township consider the same reductions to their sewer connection fees.

Chris Hall, Dalton Township Supervisor, stated that Dalton is opposed to reducing the connection fees for the Muskegon County Business Park North. He feels this action would not be in the best interest of the Regional Water System, the Policy Board or Dalton Township.

Discussion followed.

Attorney Bossenbroek stated he has reviewed this item and found many problems with it, one of them being that public property cannot be given away.

Roll call: Ayes - None.

Nays - Arter; Buzzell; Hall; Kieft; Mahoney; Nash;
Deur; Snider.

Motion defeated

WSPB-10-061 - INFORMATION ITEMS

Moved by Charles Nash, seconded by Jan Deur, that the following information items be received and placed on file:

1. Regional Water System Payables.
2. New Meters Set List.
3. Local Fund Balance sheet.
4. Black & Veatch Letter.

Motion carried

Mr. Warner will e-mail all Board members a copy of the Black & Veatch study.

WSPB-10-062 - REPORTS - WATER SYSTEM UPDATE

The Water System Updates for November and December 2010 were distributed for information.

Attorney Bossenbroek stated that the easement for Spoelman's Auto has been forwarded to them for signature.

Mr. Warner stated the tank overflow valve has been installed at the Michigan's Adventure tank.

WSPB-10-063 - OLD BUSINESS

There was no old business.

WSPB-10-064 - NEW BUSINESS

There was no new business.

WSPB-10-065 - AUDIENCE PARTICIPATION

Mike Thompson, Egelston Township Supervisor, stated he would be happy to see water extended to Egelston Township.

WSPB-10-066 - ADJOURN

Moved by Charles Nash, seconded by Ken Mahoney, to adjourn the meeting at 2:00 p.m.

Motion carried

David A. Kieft, Jr., Chairman

kf

REGIONAL WATER SYSTEM PAYABLES

Regional Water System Fund 5910

Consumers Energy	Service 5000 Whitehall	\$ 49.46
DTE Energy	Service 616 W. Giles	33.15
Johnson & Anderson	Specification update	2,830.00
DTE Energy	Service 1316 E. Keating	101.12
City of Muskegon	Water bill - Keating	17,021.34
City of Muskegon	Water bill - Quarterline	2,141.30
City of Muskegon	Water bill - Ottawa	27,305.25
City of Muskegon	Water bill - Harvey	32,929.47
Metron Farnier	200 water meters	15,065.60
DTE Energy	Service 44 Ottawa	43.27
DTE Energy	Service 99 Quarterline	88.97
Consumers Energy	Service 616 W. Giles	495.87
Ferguson Enterprises	Bushings & valves	188.95
City of Muskegon	Water Dept. services October 2010, NS	6,983.60
BS & A Software	Annual service & support	1,310.00
MWEA	Operators Day - Warner & Fink	140.00
City of Muskegon	Water Dept. services October 2010, ES	7,540.46
Johnson & Anderson	Update water maps	1,080.00
City of Muskegon	Water bill - Ottawa St.	18,228.00
City of Muskegon	Water bill - Harvey St.	9,835.56
City of Muskegon	Water bill - Keating Ave.	4,169.34

City of Muskegon	Water bill - Quarterline	24,347.68
Consumers Energy	Service 99 Quarterline	2,019.53
Consumers Energy	Service 1316 E. Keating	74.48
Consumers Energy	Service 1655 Evanston	230.95
Polk City Directories	City directories	245.00
Merle Boes	Fuel - Quarterline pump station	491.40
Metron Farnier	129 water meters	29,296.59
Consumers Energy	Service 44 Ottawa	63.61
Consumers Energy	Service 5000 Whitehall	56.49
		<u>\$204,406.44</u>

New Meters Set

Property Location	Customer Name		Installed	TWP	Size	REU
1384 HOLTON RD		COM	12/01/10	MUS	3/4 I	0.0000

LOCAL FUND BALANCE SHEET

as of December 31, 2010

	YTD .05 PER UNIT OF WATER	YTD REU REIMBURSEMENT	CURRENT ACCOUNT BALANCE
DALTON TWP	\$ 382.60	\$ 500.00	\$ 4,020.83
FRUITLAND TWP	\$ 6,105.60	\$ -	\$ 3,601.80
LAKETON TWP	\$ 3,024.48	\$ 1,100.00	\$ 8,016.12
MUSKEGON TWP	\$ 16,349.85	\$ 3,011.00	\$ 18,374.97

MUSKEGON COUNTY

M I C H I G A N

MEMORANDUM

BOARD OF PUBLIC WORKS

Marvin R. Engle
Chair, District 5

James J. Derezhinski
Vice Chair, District 4

David Fisher
Secretary

Charles L. Buzzell
District 2

Lewis J. Collins
District 6


Louis A. McMurray
District 9

Charles Nash
District 7

I. John Snider II
District 3

Roger C. Wade
District 10

TO: Muskegon County Regional Water
System Policy Board Members

FROM: John K. Warner, Director of Public Works 

RE: Project Update

DATE: January 6, 2011

Northside - Everything is running fine at present - no issues to report.

Eastside - There have been a few breaks this winter, typical for the older pipe. They have been repaired immediately.

We re-erected the fence between Geerpress and the Evanston elevated water storage tank recently using new fence posts and the existing fence fabric which had come down over the years.

Great Lakes Ford - We should have the easement in hand from Spoelman Auto within the next week and then we will get the project out for bids for a spring construction start.

Bayer/fortu - We have applied to EDA for a grant to build water infrastructure for the development. At this point we are awaiting a response from EDA.

JKW:kf