


MUSKEGON COUNTY REGIONAL
WATER SYSTEM POLICY BOARD
MUSKEGON COUNTY SOUTH CAMPUS
TRAINING CENTER, ROOM 202
133 E. APPLE AVENUE

A G E N D A
JULY 6, 2010
1:30 P.M.

- A. Call To Order.
- B. Roll.
- C. Approval of Minutes.
- D. Items for Consideration:
 - 1. Proposal from Johnson & Anderson - Map Update.
- E. Information Items:
 - 1. Regional Water System Payables.
 - 2. Budget Status.
 - 3. New Meters Set List.
 - 4. Local Fund Balance Sheet.
- F. Reports:
 - 1. Water System Update.
- G. Old Business.
- H. New Business.
- I. Audience Participation.
- J. Adjourn.

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL	
REQUESTOR Public Works	MEETING DATE July 6, 2010	REQUESTOR SIGNATURE 
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Approve the minutes of the meeting held June 8, 2010.		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to approve the minutes of the meeting held June 8, 2010.		

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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M I N U T E S

Muskegon County Regional
Water System Policy Board
Muskegon County South Campus
Training Center
Muskegon, Michigan
June 8, 2010

CALL TO ORDER

The meeting was called to order by Chairman David Kieft at 1:30 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township
Charles Buzzell, County Commissioner
Chris Hall, Dalton Township
David Kieft, Muskegon Charter Township
Ken Mahoney, County Commissioner
Sam St. Amour, Fruitland Township
John Snider, County Commissioner

Absent: Charles Nash, County Commissioner

Staff

Present: John Warner, County DPW
Robert Ribbens, County DPW
Karen Fisher, County DPW
Dave Kendrick, County DPW

Others

Present: Deb Ackerman, Egelston Township
Lori Archer, Laketon Township
Jeff Wood, Muskegon Charter Township
Mike Thompson, Egelston Township

WSPB-10-032 - APPROVAL OF MINUTES

Moved by John Snider, seconded by Ken Mahoney, to approve the minutes of the meeting held April 6, 2010.

Motion carried

Muskegon County Regional
Water System Policy Board
June 8, 2010
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WSPB-10-033 - PROPOSAL FROM ACI FINANCE

Moved by John Snider, seconded by Ken Mahoney, to approve and recommend to the Board of Public Works to accept the proposal for \$6,500 from ACI Finance to update the financial and rate study for the Muskegon County Regional Water System with costs being split evenly between Water System funds 5910-0546 and 5910-0552.

Roll call: Ayes - Arter; Buzzell; Hall; Kieft; Mahoney; St. Amour; Snider.

Nays - None.

Motion carried

WSPB-10-034 - GREAT LAKES FORD WATERLINE EXTENSION

Chairman Kieft stated that the easement has been obtained from Great Lakes Ford and that an easement still needs to be negotiated with Spoelman's Auto.

Following discussion, moved by Sam St. Amour, seconded by Ken Mahoney, to authorize Attorney Bossenbroek, Chairman Kieft and John Warner to negotiate an easement with Spoelman's Auto.

Motion carried

WSPB-10-035 - CLARIFICATION ON MANDATORY CONNECTIONS

Chairman Kieft stated that Muskegon Township has sent out letters to some customers who have passed the 120 days time frame for hookup to water. They have been given until June 30 to connect. Chairman Kieft stated, his understanding is, that if they do not connect by the June 30 deadline, the issue will be brought to the Water System Policy Board for their consideration on further action.

Attorney Bossenbroek concurred that this is the correct procedure.

Muskegon County Regional
Water System Policy Board
June 8, 2010
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WSPB-10-036 - INFORMATION ITEMS

Moved by Kim Arter, seconded by Charles Buzzell, that the following information items be received and placed on file:

1. Regional Water System Payables.
2. New Meters Set List.
3. Local Fund Balance Sheet.

Motion carried

WSPB-10-037 - REPORTS - WATER SYSTEM UPDATE

The Water System Project Update was distributed for information.

Mr. Warner stated that a VFD leaked oil at the Giles Road pump station and there was a phase imbalance on a transformer due to a blown fuse. The pump station was shut down for repairs and is back on line.

A meeting on the Greenridge water services contracts 2 & 3 was held last night and the final meeting is scheduled for tonight.

Colleen Walsh, the Public Works summer intern, is working on hydrant and valve indexing. Colleen is doing a very good job.

Mr. Warner was asked about the xylene problem. He stated that there is an overflow pipe on the Michigan's Adventure water tank that discharges into the parking lot near the tank. There are some cars that park at the base of the tank and it is possible that the exhaust from these cars could be going up the overflow pipe and into the tank causing the xylene problem. There is just a trace of xylene at this time. A loose rubber cap will be installed on the overflow pipe to avoid these types of problems in the future.

WSPB-10-038 - OLD BUSINESS

Chairman Kieft inquired about a fence around the water tank on Evanston.

Muskegon County Regional
Water System Policy Board
June 8, 2010
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WSPB-10-038 - OLD BUSINESS CONT'D

Mr. Warner stated there is a fence around the base of the water tank which needs repair. When the piece of property which is the permanent access to the tank and owned by the bowling alley is purchased, a new fence will be constructed. In the meantime, the fence will be repaired as needed.

Supervisor Hall stated that Michigan's Adventure is open now and inquired if there were any problems getting water to them and how much water Michigan's Adventure uses.

Mr. Warner stated there are no problems getting water to Michigan's Adventure and they use approximately 76 million gallons of water per year.

WSPB-10-039 - NEW BUSINESS

There was no new business.

WSPB-10-040 - AUDIENCE PARTICIPATION

Supervisor Arter introduced Lori Archer, the new Laketon Township Treasurer.

Attorney Bossenbroek inquired about progress on the Black & Veatch water study.

Mr. Warner stated they are working on getting the model calibrated.

WSPB-10-041 - ADJOURN

Moved by Ken Mahoney, seconded by John Snider, to adjourn the meeting at 1:55 p.m.


Motion carried

Muskegon County Regional
Water System Policy Board
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David Kieft, Jr., Chairman

kf

**REQUEST FOR CONSIDERATION
MUSKEGON COUNTY
REGIONAL WATER SYSTEM POLICY BOARD**

MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD		BUDGETED X YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL
REQUESTOR Public Works	MEETING DATE July 6, 2010	REQUESTOR SIGNATURE 
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)		
<p>It has been a few years since our maps have been updated for both the Eastside and Northside portions of the Regional Water System. We use these maps constantly in the office and the City of Muskegon uses them for maintenance purposes also. I have asked Johnson & Anderson for a proposal to update the maps of each portion of the system and supply us paper copies for wall mounting and a pdf copy for our use in distribution. We always budget for some system engineering each year to cover work not specifically accounted for at budget time so funds are available. The proposed cost for the system map upgrade is \$3,480 and these costs will be paid by the Regional Water System funds 5910-0546 and 5910-0552.</p>		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)		
<p>I move to approve the proposal from Johnson & Anderson to upgrade the maps of the Regional Water System for a not-to-exceed cost of \$3,480 with costs being paid from the Regional Water funds, 5910-0546 and 5910-0552.</p>		

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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June 28, 2010

Mr. John Warner, P.E.
Deputy Director of Public Works
Muskegon County Department of Public Works
131 East Apple Avenue, 4th Floor
Muskegon, MI 49442

Re: Muskegon County Regional Water System – Map Update

Ref: J&A File No. 16229

Dear Mr. Warner:

Johnson & Anderson, Inc. is pleased to submit this proposal to you for professional engineering services related to updating the Northside and Eastside Water System Maps in the Muskegon County Regional Water System.

The following agreement between Johnson & Anderson, Inc. (J&A) and the Muskegon County Department of Public Works (PRINCIPAL) is separate and distinct from any other agreement between J&A and PRINCIPAL.

The Northside Water System Map was last updated in November of 2005. Since the update, there have been several watermain extensions as follows:

- 1) Muskegon Township - East of US-31 to include River, Sheridan, Becker, and Riegler Road.
- 2) Dalton Township - Whitehall Road from River Road to Riley-Thompson (Michigan Adventure).
- 3) Laketon Township – Bear Lake Road, Pennsylvania Avenue, Memorial Drive, Maple Court, Beech Drive, Birch Drive, Green Creek Road and Green Ridge Subdivision.
- 4) Muskegon County Business Park North – Agard Road, Hein Road and Industrial Parkway.

The Eastside Water System Map was last updated in August of 2005. Since the update, there have been several watermain extensions as follows:

- 1) Muskegon Township - Dangl Park Subdivision
- 2) Muskegon Township - Quarterline Road (Evanston – Apple)
- 3) Muskegon Township – Quarterline Road (Apple – Marquette)
- 4) Muskegon Township – Marquette Avenue (Sheridan – Quarterline)

1.0 SCOPE OF SERVICES

- 1.1 J&A shall contact the appropriate staff from Muskegon County and obtain as-built drawings of watermain projects in the Muskegon Regional Water System by parties other than J&A.
- 1.2 J&A shall update the existing Northside and Eastside Water System Maps with all new watermain, hydrants, and mainline valves.

- 1.3 J&A shall annotate maps to show watermain line size, hydrant index numbers and mainline valve index numbers.
- 1.4 J&A shall provide to Muskegon County four color (4) copies each of the Northside and Eastside Water System Maps. J&A shall also provide one (1) copy of each drawing in a digital PDF format.

2.0 Responsibilities of PRINCIPAL(s)

It is the responsibility of the PRINCIPAL to provide their best information regarding new watermain in the system and cooperate fully in the updates of each map.

3.0 GENERAL PROVISIONS

Attached to and made part of this Agreement is Exhibit A – General Provisions, detailing certain responsibilities and understandings applicable to both parties.

4.0 PROFESSIONAL FEE

For services described in Section 1, above, SCOPE OF SERVICES, J&A proposes to charge and PRINCIPAL agrees to pay in accordance with the attached Revised Schedule of Fees labeled Exhibit B. **We estimate our fee will not exceed \$3,480.00** without prior approval of PRINCIPAL. Invoices shall be rendered monthly based on the actual hours expended times the rate shown on Exhibit B for the classification of the individual working on the project.

5.0 ACCEPTANCE

This Agreement and the attached exhibit(s) represent the entire understanding between us in regard to this project and may only be modified by the mutual consent of authorized parties. This offer will remain open for acceptance for 60 days. If the terms of this Agreement are acceptable to you, please sign and return one copy, which will serve as our contract and authorization to proceed.

Very truly yours,

JOHNSON & ANDERSON, INC.



Randy L. Parrett, P.E.
Project Manager

ACKNOWLEDGED AND ACCEPTED BY:

MUSKEGON COUNTY DEPARTMENT OF PUBLIC WORKS

Name: _____

Title: _____

Date: _____

Cc: file

JOHNSON & ANDERSON, INC.
EXHIBIT A
GENERAL PROVISIONS

PROJECT ASSIGNMENT

The PRINCIPAL wishes J&A to perform professional engineering services, to serve as PRINCIPAL's representative and to provide professional engineering consultation and advice for a professional fee in connection with the project described in the attached letter agreement.

LIMITATIONS ON THE OBLIGATIONS OF ENGINEER

The PRINCIPAL acknowledges and agrees that the ability of J&A to perform the services specifically described in the SCOPE OF SERVICES is contingent upon the timely availability of appropriate data and facilities and the cooperation of knowledgeable personnel, all of which are under the PRINCIPAL's control. Therefore, the PRINCIPAL covenants that it shall reasonably make available to J&A all requested data and facilities, and shall assure the cooperation of such personnel in timely fashion.

FORCE MAJEURE

Neither party shall be liable to the other in damage, claim, delay, or default arising by reason of Acts of God or other case or contingency beyond control of the party sought to be charged.

OPPORTUNITY TO CORRECT DEFAULT

In the event PRINCIPAL believes that J&A has failed to perform any obligation to PRINCIPAL under this Agreement, or that it has performed said obligations inadequately or improperly, it shall provide J&A with written notice detailing the nature of its complaints with specific references to those provisions of this Agreement which it believes have not been performed or have not properly or adequately been performed. J&A shall have Thirty (30) Days after its receipt of said written notice to correct such alleged deficiencies in its performance. Only in the event that J&A has not corrected said alleged deficiencies within said Thirty (30) Day period, and in no other event, shall PRINCIPAL have the right to give notice of default under this Agreement, and/or terminate it for said cause(s), and /or to claim damage for breach thereof.

ARBITRATION

Any claim or controversy arising out of or relevant to this Agreement, or the breach thereof, shall be settled by arbitration in Detroit, Michigan, in accordance with the rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Upon a claim arising from any termination of this Agreement prior to completion of the work as described under SCOPE OF SERVICES, damages awarded to either party shall not exceed the fee or estimated fee as set forth under PROFESSIONAL FEE, or subject to this Paragraph, the arbitrator(s) shall also assess full costs of the proceedings against the losing party to the dispute, which costs shall include, but without limitation, all legal fees and other expenses of the prevailing party.

REUSE OF DOCUMENTS

All documents including Drawings and Specifications furnished by J&A pursuant to this Agreement are instruments of his services in respect to the Project. They are not intended or represented to be suitable for reuse by PRINCIPAL or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by J&A will be at PRINCIPAL's sole risk and without liability or legal exposure to J&A, and PRINCIPAL shall indemnify and hold harmless J&A from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle J&A to further compensation at rates to be agreed upon by PRINCIPAL and J&A.

PROJECT COST ESTIMATES

Opinions of probable construction cost, economic analysis of alternate solutions and O&M costs prepared by J&A are made on the basis of the qualifications and experience of J&A. It is recognized however that J&A has no control over the cost of labor, materials, or equipment furnished by others, accordingly, J&A does not guarantee that proposals, bids or actual costs will not vary from opinions or estimates submitted to PRINCIPAL by J&A hereunder.

PAYMENT TERMS

Unless otherwise stated in this agreement, invoices will be issued periodically for services rendered. Invoiced amounts are due upon receipt. Invoices not paid within 30 days are subject to a 1.5% per month late charge.

AUTHORITY OF PERSONS EXECUTING AGREEMENT

The person who has executed this document on behalf of the PRINCIPAL shall be an officer in the case of a corporation, a partner in the case of a partnership or the owner of PRINCIPAL or the agent authorized by resolution to bind the PRINCIPAL. This agreement shall not be effective until it has been countersigned by an authorized agent of J&A.

TERMINATION

This agreement is subject to termination by PRINCIPAL in accordance with OPPORTUNITY TO CORRECT DEFAULT or by J&A should the other fail to perform its obligations hereunder. In the event of termination, J&A shall be paid for all services rendered to the date of termination, all reimbursable expenses and reimbursable termination costs.

ASSIGNMENT OF CONTRACT

This agreement shall be binding upon the parties, their successors and assigns, provided, however, that neither party hereto shall assign this contract without written consent of both parties.

Exhibit B
Rate Schedule

<i>CLASSIFICATION</i>	<i>HOURLY RATE CHARGE</i> <i>(Effective June 2008)</i>
Engineer VI / Surveyor VI	\$ 100.00
Engineer V	\$ 95.00
Engineer IV	\$ 85.00
Engineer III	\$ 70.00
Engineer II	\$ 65.00
Engineer I	\$ 60.00
CAD Operator IV / Drafter IV (Drafting Supervisor)	\$ 65.00
CAD Operator III / Drafter III	\$ 60.00
CAD Operator II / Drafter II	\$ 50.00
CAD Operator I / Drafter I	\$ 45.00
Construction Inspector IV / Technician IV	\$ 65.00*
Construction Inspector III / Technician III	\$ 60.00*
Construction Inspector II / Technician II	\$ 55.00*
Construction Inspector I / Technician I	\$ 50.00*
3 Man Survey Crew	\$ 160.00
2 Man Survey Crew	\$ 140.00
Clerical	\$ 35.00
Mileage	\$ 0.50/(current IRS allowance)
Copy Cost – Prints	\$ 0.20 / square foot
– photocopy (8½ x 11, 8½ x 14)	\$ 0.18 / copy

* Minimum charge of 4 hours

WNSW, Inc. 2008

REGIONAL WATER SYSTEM PAYABLES

Regional Water System Fund 5910

PSI	Print water bill cards	\$1,100.31
City of Muskegon	Area wide water study	22,103.76
DTE Energy	Service 616 W. Giles	31.83
Verizon	Data line Quarterline	20.55
Etna Supply	Meters	964.62
City of Muskegon	Water Dept. services April 2010 - ES	10,995.04
City of Muskegon	Water Dept. services April 2010 - NS	6,950.78
DTE Energy	Service 1316 Keating	57.42
DTE Energy	Service 99 Quarterline	40.00
DTE Energy	Service 44 Ottawa	50.91
Consumers Energy	Service 616 W. Giles	955.07
Tiger Direct	2 computer monitors	308.10
Johnson & Anderson	Engineering - Marquette Watermain	291.00
Consumers Energy	Service 1316 Keating	52.63
Consumers Energy	Service 1655 Evanston	35.90
City of Muskegon	Water bill - Harvey	28,414.26
City of Muskegon	Water bill - Keating	515.97
City of Muskegon	Water bill - Quarterline	43,931.16
City of Muskegon	Water bill - Ottawa	80,752.00
Consumers Energy	Service 44 Ottawa	85.85
Consumers Energy	Service 99 Quarterline	1,171.98
		<hr/>
		\$198,829.14

**Regional Water System Balance Sheet (Fund 5910)
as of May 31, 2010**

<u>Account</u>	<u>ASSETS</u>		
001000	Cash in Bank	\$	2,198,385.75
040000	Accounts Receivable	\$	347,046.92
040002	A/R Delinquent Billings		72,278.57
042001	Assessments Receivable - Deferred		667,293.47
056000	Interest Receivable		2,584.14
	Total Receivables	\$	<u>1,089,203.10</u>
140000	Machinery and Equipment	\$	6,888,405.42
144000	Office Equipment and Furniture		9,604.63
150030	Water System Pipes, PS, etc.	\$	11,085,665.04
158000	Construction in Progress		285,485.35
141000&1/2	Less Accumulated Depreciation		<u>(245,885.29)</u>
	Total Net Property and Equipment	\$	<u>18,023,275.15</u>
	Total Assets	\$	<u><u>21,310,864.00</u></u>
	 <u>LIABILITIES</u>		
204000	Accounts Payable	\$	-
204100	Accounts Payable - Accrued		-
209000	Depreciation Control		116,088.00
256010	Bond Interest Payable		301,506.20
257000	Accrued Wages Payable		33,347.00
	Total Accrued Liabilities	\$	<u>450,941.20</u>
252000	Current Bonds/Notes Payable	\$	-
300000	Bonds Payable		7,515,000.00
300100	Eastside Bond		8,610,000.00
	Total Long-term Debt	\$	<u>16,125,000.00</u>
	Total Liabilities	\$	16,575,941.20
	Retained Earnings - Prior Month	\$	13,207,389.99
3010	Current Month Revenues		2,016,293.50 Revenue Control
3020	Current Month Expenditures		<u>(2,518,047.54)</u> Expenditure Control
	Retained Earnings - Current Month	\$	<u>12,705,635.95</u>
	Total Liabilities & Retained Earnings	\$	<u><u>29,281,577.15</u></u>

Monthly Financial Report For The Muskegon County Regional Water System

Updated 28 June 2010

	May-10	FY 10 YTD
Cash in Bank as of 30 April 2010		\$ 2,229,178.84
System Revenue for May 2010	\$264,438.04	\$1,974,751.07
System Expenses for May 2010	\$195,495.96	\$2,321,045.90
Cash in Bank as of 31 May 2010		\$ 2,198,385.75
Water Purchased During May 2010	44,755,832 gallons	

Projects

	Project Budget	May Expenses	Total Expenses To Date	Percent Complete *
Greenridge Water	\$2,687,304.75	\$18,566.37	\$2,484,189.04	92%
Great Lakes Ford	\$100,000+/-	\$0	\$0	#VALUE!

* based on total dollars paid which is not completely accurate as stored materials have been paid for.

New Meters Set

Property Location	Customer Name		Install Date	TWP	Size	REU
1264 DANGL	MARK/JUNE BARBER	RES	06/01/10	MUS	3/4	1.0000
2543 CHESTNUT TR	MAISD	RES	06/15/10	MUS	3/4	1.0000

New Meters Set

Property Location	Customer Name		Install Date	TWP	Size	REU
72 NANCY LANE	JAMIE FISHER	RES	06/01/10	LAK	3/4 I	1.0000
2875 ENGLUND	KEVIN HINE	RES	06/01/10	LAK	3/4 I	1.0000
2870 SEABOLT AVE	GREGORY SCHWEMIN	RES	06/01/10	LAK	3/4 I	1.0000
2903 SEABOLT AVE	CHARLES/LISA SEABOLT	RES	06/01/10	LAK	3/4 I	1.0000
66 HUGHEY	JUNE EARHART	RES	06/01/10	LAK	3/4 I	1.0000
2866 ENGLUND	ARTHUR HUGHEY ET UX	RES	06/01/10	LAK	3/4 I	1.0000
2879 ENGLUND	JAMES/PAMELA BECKMAN	RES	06/01/10	LAK	3/4 I	1.0000
80 HUGHEY	DAVID/KATHLEEN MYERS	RES	06/01/10	LAK	3/4 I	1.0000
2896 MEMORIAL DR	JOHN/PEGGY GRABNER	RES	06/01/10	LAK	3/4 I	1.0000
2880 ENGLUND	THURL/MARY BUCKMASTER TRUST	RES	06/01/10	LAK	3/4 I	1.0000
101 NANCY LANE	HENRY/PAULA ENGEL	RES	06/01/10	LAK	3/4 I	1.0000
2906 ENGLUND	RAYMOND BOWNE ET UX	RES	06/01/10	LAK	3/4 I	1.0000
115 NANCY LANE	TODD/KRISTINE BOGNER	RES	06/01/10	LAK	3/4 I	1.0000
75 NANCY LANE	ROBERTO/LUCREZIA ESTEBAN	RES	06/01/10	LAK	3/4 I	1.0000
2894 ENGLUND	EDWARD STERENBERG	RES	06/01/10	LAK	3/4 I	1.0000
85 NANCY LANE	ANDREW/REBECCA BOS	RES	06/01/10	LAK	3/4 I	1.0000
65 NANCY LANE	CHAD/AMY BROWN	RES	06/01/10	LAK	3/4 I	1.0000
2914 SEABOLT AVE	EDWARD MITCHELL	RES	06/01/10	LAK	3/4 I	1.0000
55 NANCY LANE	ENTSMINGER TRUST	RES	06/01/10	LAK	3/4 I	1.0000
2900 SEABOLT AVE	JAMES/JOYCE ZOOK	RES	06/01/10	LAK	3/4 I	1.0000
2855 ENGLUND	CYNTHIA MUNRO TRUST	RES	06/01/10	LAK	3/4 I	1.0000
71 HUGHEY	STEVE DEPOUW/ANGELA SPANIOL	RES	06/01/10	LAK	3/4 I	1.0000
2905 ENGLUND	AMHERST MILLIS ET UX	RES	06/01/10	LAK	3/4 I	1.0000
2887 ENGLUND	MARK STRATE ET UX	RES	06/01/10	LAK	3/4 I	1.0000
75 GREEN CREEK	ROBERT/JUDY EWERS	RES	06/01/10	LAK	3/4 I	1.0000
2790 CRANBROOK	DAVID/CATHY STRATE	RES	06/01/10	LAK	3/4 I	1.0000
55 HARMONY LAN	GREGORY/TAMARA RICCO	RES	06/01/10	LAK	3/4 I	1.0000
2885 SEABOLT AVE	SHANE/JANA ELING	RES	06/01/10	LAK	3/4 I	1.0000
2827 GREEN RIDGE	KEVIN/ERIN KENNY	RES	06/01/10	LAK	3/4 I	1.0000
1464 WEST GILES	RIVER ROCK HOMES INC	RES	06/09/10	LAK	3/4 I	1.0000

2331	EAST RIVER	CITIZENS BANK	RES	06/09/10	MUS	3/4	I	1.0000
2450	MEMORIAL DR	JACK WORKMAN	RES	06/14/10	LAK	3/4	I	1.0000
2795	MEMORIAL DR	KC/KATIE HILLS	RES	06/15/10	LAK	3/4	I	1.0000
135	JUDY LANE	RUDY CARLSON	RES	06/15/10	LAK	3/4	I	1.0000
130	JUDY LANE	JAMES/JOY VERBONCOUER	RES	06/15/10	LAK	3/4	I	1.0000
125	JUDY LANE	RICHARD BOURDON	RES	06/15/10	LAK	3/4	I	1.0000
120	JUDY LANE	DUANE WITHAM	RES	06/15/10	LAK	3/4	I	1.0000
119	JUDY LANE	PAUL STACEY	RES	06/15/10	LAK	3/4	I	1.0000
110	JUDY LANE	TRINA CARNES	RES	06/15/10	LAK	3/4	I	1.0000
109	JUDY LANE	ANDREW/JACQUELINE MEYERS	RES	06/15/10	LAK	3/4	I	1.0000
100	JUDY LANE	ROBERT/VIOLET DUNHAM	RES	06/15/10	LAK	3/4	I	1.0000
95	JUDY LANE	LARRY/JEANNE DUSENBERRY	RES	06/15/10	LAK	3/4	I	1.0000
85	JUDY LANE	BEVERLY SALMONSON	RES	06/15/10	LAK	3/4	I	1.0000
80	JUDY LANE	BRADLY/LORIE HILT	RES	06/15/10	LAK	3/4	I	1.0000
75	JUDY LANE	ROBERT/PAMELA WAYBILL	RES	06/15/10	LAK	3/4	I	1.0000
56	HUGHEY	THOMAS/SARA CARTWRIGHT	RES	06/15/10	LAK	3/4	I	1.0000
135	HARMONY LAN	ANGLEA/ERIC LINDSTROM	RES	06/15/10	LAK	3/4	I	1.0000
120	HARMONY LAN	RICARDO/JESSICA LOPEZ	RES	06/15/10	LAK	3/4	I	1.0000
111	HARMONY LAN	AMY JANDT	RES	06/15/10	LAK	3/4	I	1.0000
105	HARMONY LAN	JENNIFER/THURA FAIRFIELD	RES	06/15/10	LAK	3/4	I	1.0000
100	HARMONY LAN	CHARLES WEBB	RES	06/15/10	LAK	3/4	I	1.0000
86	HARMONY LAN	BRIAN/KIMBERLY SCOTT	RES	06/15/10	LAK	3/4	I	1.0000
75	HARMONY LAN	WILLIS/DOLORES RUDE	RES	06/15/10	LAK	3/4	I	1.0000
66	HARMONY LAN	MARLIN/PAULINE DUNMIRE	RES	06/15/10	LAK	3/4	I	1.0000
65	HARMONY LAN	WILLIAM/LANETTE VANDERLINDE	RES	06/15/10	LAK	3/4	I	1.0000
2836	GREEN RIDGE	JULIA DATRES	RES	06/15/10	LAK	3/4	I	1.0000
2816	GREEN RIDGE	JOHN/REBECA BARRS	RES	06/15/10	LAK	3/4	I	1.0000
146	GREEN CREEK	JAMES CORRADIN	RES	06/15/10	LAK	3/4	I	1.0000
135	GREEN CREEK	MARCUS HORNESS	RES	06/15/10	LAK	3/4	I	1.0000
134	GREEN CREEK	ROBERT MELOCHE	RES	06/15/10	LAK	3/4	I	1.0000
122	GREEN CREEK	ROBERT ERICKSON	RES	06/15/10	LAK	3/4	I	1.0000
115	GREEN CREEK	MICHAEL NOWAK	RES	06/15/10	LAK	3/4	I	1.0000
2814	CRANBROOK	ROBERT/SENA BONNETTE TRUST	RES	06/15/10	LAK	3/4	I	1.0000

2800 CRANBROOK	MUELLER LIVING TRUST	RES	06/15/10	LAK	3/4 I	1.0000
2780 CRANBROOK	DICK SCHURINK	RES	06/15/10	LAK	3/4 I	1.0000
2771 CRANBROOK	LARRY SEASTROM ET UX	RES	06/15/10	LAK	3/4 I	1.0000

LOCAL FUND BALANCE SHEET
as of June 28, 2010

	YTD .05 PER UNIT OF WATER	YTD REU REIMBURSEMENT	CURRENT ACCOUNT BALANCE
<u>DALTON TWP</u>	\$ 154.46	\$ 300.00	\$ 3,592.69
<u>FRUITLAND TWP</u>	\$ 904.50	\$ -	\$ 904.50
<u>LAKETON TWP</u>	\$ 1,084.86	\$ 500.00	\$ 5,476.49
<u>MUSKEGON TWP</u>	\$ 5,773.87	\$ 600.00	\$ 5,387.98

MUSKEGON COUNTY

M I C H I G A N

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MEMORANDUM

TO: Chairman Kieft & Muskegon County Regional Water
System Policy Board Members

FROM: John K. Warner, Deputy Director of Public Works *JKW*

RE: Project Update

DATE: June 29, 2010

Greenridge - Contract #2 for C & D Hughes is complete. We are waiting for our engineers to certify that all punch list items have been completed for final payment.

On Water Services Contract #1, the work is complete and paid for.

Water Services Contract #3 is close to complete and well abandonment has begun.

Water Services Contract #2 is on-going. At present, our contractor is having trouble getting people to return calls to schedule the work. This is slowing him down some.

Northside - the xylene contamination problem at our elevated storage tank has now disappeared. We have had two consecutive weekly tests which show no xylene detection.

We had an issue with one of our drives at the Giles Road pump station. That has been corrected and both pumps are back in operation. We also had a blown fuse in our switch gear which was causing a voltage imbalance and this has been corrected.

Eastside - Everything is running smooth at the present time. No issues to report.

JKW:kf

