

MUSKEGON COUNTY REGIONAL  
WATER SYSTEM POLICY BOARD  
MUSKEGON COUNTY SOUTH CAMPUS  
TRAINING CENTER, ROOM 202  
133 E. APPLE AVENUE

A G E N D A  
FEBRUARY 9, 2010  
1:30 P.M.

- A. Call To Order.
- B. Roll.
- C. Approval of Minutes.
- D. Item for Consideration:
  - 1. Creation of Intern Position.
  - 2. Agreement between Laketon Township, Muskegon County and City of North Muskegon.
- E. Information Items:
  - 1. Regional Water System Payables.
  - 2. Budget Status.
  - 3. New Meters Set List.
  - 4. Local Fund Balance Sheet.
- F. Reports:
  - 1. Water System Update.
- G. Old Business.
- H. New Business.
- I. Audience Participation.
- J. Adjourn.

**REQUEST FOR CONSIDERATION  
MUSKEGON COUNTY  
REGIONAL WATER SYSTEM POLICY BOARD**

<b>MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD</b>	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL
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REQUESTOR Public Works	MEETING DATE February 9, 2010	REQUESTOR SIGNATURE <i>De Waver</i>
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

Approve the minutes of the meeting held January 12, 2010.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to approve the minutes of the meeting held January 12, 2010.

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO    DATE
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FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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AGENDA NUMBER	PAGE NUMBER <i>2</i>
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M I N U T E S

Muskegon County Regional  
Water System Policy Board  
Muskegon County South Campus  
Training Center  
Muskegon, Michigan  
January 12, 2010

CALL TO ORDER

The meeting was called to order by Commissioner John Snider at 1:35 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township  
Stephanie Barrett, Dalton Township  
David Kieft, Muskegon Charter Township  
Ken Mahoney, County Commissioner  
Charles Nash, County Commissioner  
John Snider, County Commissioner  
James Derezinski, County Commissioner

Excused: Charles Buzzell, County Commissioner

Absent: Sam St. Amour, Fruitland Township  
Chris Hall, Dalton Township

Staff

Present: John Warner, County DPW  
Robert Ribbens, County DPW  
Karen Fisher, County DPW

Others

Present: Deb Ackerman, Egelston Township  
Jeff Wood, Muskegon Charter Township  
Dave Fisher, Muskegon Charter Township  
Mike Thompson, Egelston Township

WSPB-10-001 - ELECTION OF OFFICERS

Commissioner Snider opened nominations for Chair of the Muskegon County Regional Water System Policy Board.

Muskegon County Regional  
Water System Policy Board  
January 12, 2010  
Page Two

Moved by Ken Mahoney, seconded by Stephanie Barrett, to nominate John Snider for Chair of the Muskegon County Regional Water System Policy Board.

Moved by Kim Arter, seconded by John Snider, to nominate David Kieft for Chair of the Muskegon County Regional Water System Policy Board.

Commissioner Snider withdrew his name for consideration for Chair.

Moved by Jim Derezinski, seconded by Kim Arter, that nominations be closed and a unanimous ballot be cast for David Kieft for Chair.

Motion carried

Chairman Kieft assumed the Chair.

Chairman Kieft opened nominations for Vice Chair of the Muskegon County Regional Water System Policy Board.

Moved by John Snider, seconded by Jim Derezinski, to nominate Kim Arter for Vice Chair of the Muskegon County Regional Water System Policy Board.

There were no other nominations.

Motion carried

WSPB-10-002 - ADOPT MEETING SCHEDULE

Moved by John Snider, seconded by Ken Mahoney, to approve the 2010 meeting schedule.

Motion carried

Muskegon County Regional  
Water System Policy Board  
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Page Three

WSPB-10-003 - APPROVAL OF MINUTES

Moved by Kim Arter, seconded by John Snider, to approve the minutes of the meeting held November 10, 2009.

Motion carried

WSPB-10-004 - MODIFICATION TO REU SCHEDULE - LAUNDRY

Moved by John Snider, seconded by Ken Mahoney, to modify the unit factor computation for the "Laundry" category of the current REU schedule to read "1.00 per premises plus 0.2 REU per gallon of water per pound of laundry based on factory specifications and number of washing machines installed" and recommend to all local units that Appendix A of their current water ordinance be modified accordingly.

Motion carried

Attorney Bossenbroek will prepare the necessary document for local unit approval.

WSPB-10-005 - EASTSIDE WATER IMPROVEMENTS

A copy of the Eastside Water Distribution System Capital Improvements Program prepared by Johnson & Anderson was included in the agenda package.

Mr. Warner stated he is proposing that staff meet with Johnson & Anderson and the City of Muskegon DPW to prioritize replacement projects and bring back to the Water Policy Board a recommendation for proceeding. The goal is to have final designs for 1-3 projects and have them ready to bid if funds become available.

Mr. Warner also stated it may be appropriate to establish a capital improvement fund for the Regional Water System.

WSPB-10-006 - DISBURSEMENT OF LOCAL WATER FUNDS

Mr. Warner stated that a request was received from Muskegon Charter Township to forward the balance of their local fund that is being held by the County.

The funds are to be disbursed to the townships for "water related purposes". Mr. Warner feels that the language "water related purposes" should be clarified so that the townships can be specific when they request disbursement of their local funds. This would ensure that there is a clean paper trail when disbursing the local funds.

Following discussion, this issue was referred to staff and Attorney Bossenbroek for appropriate wording and will be brought back to the Board for their consideration.

WSPB-10-007 - INFORMATION ITEMS

Moved by Charles Nash, seconded by Jim Derezhinski, that the following information items be received and placed on file:

1. Regional Water System Payables.
2. Budget Status.
3. New Meters Set List.
4. Local Fund Balance Sheet.

Motion carried

WSPB-10-008 - WATER SYSTEM UPDATE

The Water System Update report was distributed for information.

WSPB-10-009 - OLD BUSINESS

Mr. Warner stated that the RFQ for the channel crossing project should be done in the next month or so.

Muskegon County Regional  
Water System Policy Board  
January 12, 2010  
Page Five

WSPB-10-010 - NEW BUSINESS

None.

WSPB-10-011 - AUDIENCE PARTICIPATION

Mr. Fisher stated that he and Supervisor Kieft will be meeting with County Administrator Bonnie Hammersley on Friday regarding the Bayer project.

Mr. Thompson stated that letters have been sent to members of the Regional Water Alliance requesting instructions on how to disperse the money left in their fund.

Commissioner Snider stated he feels that the Regional Water Alliance should meet again and issue an invitation to Muskegon Heights, Fruitport Township and City of Norton Shores to attend the meeting. Commissioner Snider would like the townships to take the initiative in setting up the meeting.

Mr. Thompson stated that Egelston Township has developed an industrial improvement committee and that industrial improvement is related to water availability.

Commissioner Snider requested that Attorney Bossenbroek review the possibility of making Egelston Township an ex-officio member of the Regional Water System Policy Board.

WSPB-10-012 - ADJOURN

Moved by Jim Derezinski, seconded by Stephanie Barrett, to adjourn the meeting at 2:40 p.m.

Motion carried


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David Kieft, Jr., Chairman

kf

**REQUEST FOR CONSIDERATION  
MUSKEGON COUNTY  
REGIONAL WATER SYSTEM POLICY BOARD**

<b>MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD</b>	BUDGETED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> PARTIAL
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REQUESTOR Public Works	MEETING DATE February 9, 2010	REQUESTOR SIGNATURE 
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

See attached memo.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to concur with staff and recommend to the Board of Public Works approval of the creation of a seasonal, full time intern position "Water System Engineering Aide" and authorize staff to advertise for the position with an hourly wage of \$8.50/hr. with costs for this position being paid from Regional Water funds 5910-0546 and 5910-0552.

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO    DATE
---

FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
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# MUSKEGON COUNTY

M I C H I G A N

## BOARD OF PUBLIC WORKS

Marvin R. Engle  
Chair, District 5

James J. Derezinski  
Vice Chair, District 4

Jeff Hepler  
Secretary

Charles L. Buzzell  
District 2

Lewis J. Collins  
District 6

Louis A. McMurray  
District 9

Charles Nash  
District 7

I. John Snider II  
District 3

Roger C. Wade  
District 10

## M E M O R A N D U M

TO: David Kieft, Chairman & Regional Water System  
Policy Board Members

FROM: John K. Warner, Deputy Director of Public Works *JKW*

RE: Summer Intern

DATE: February 2, 2010

We have been looking at the possibility of adding a summer intern position to our water system. I know that this doesn't seem like the most appropriate time, money wise, to be adding any new positions, but actually, creating this position will save the water system money in the long run.

What we would like to do is set up a seasonal, full time position (120 days maximum @ 40 hrs./week) titled "Water System Engineering Aide". This position would be very similar to the Wastewater position of "Wastewater Engineering Aide" currently in place. I have included the existing Wastewater position job description and the proposed water system job description for your reference.

We have many tasks in the water department which are currently being done by City of Muskegon staff (at \$41.12/man hour), staff (at \$48+/hr. including benefits) or not getting done at all. Many of these tasks could easily be accomplished in part or completely by an intern level person (at about \$9.17/hr. including FICA). This would save the water system money on work being done by the City of Muskegon or staff and allow us to get some additional work done which would normally be done by consultants (at \$45+/man hour).

None of the work performed by the intern would be taking work away from any County union employee. It would allow the water system to accomplish much more with limited funds. The total cost for this position is estimated at



David Kieft, Chairman & Regional Water System  
Policy Board Members  
February 2, 2010  
Page Two

\$6,291 assuming 686 hours and an \$8.50/hr. wage plus employer's contribution to FICA. This is less than one-quarter of the cost of any city, county or consultant costs.

Examples of some typical work needed which an intern could perform might include valve exercising, hydrant flushing, helping with meter and electronics replacements, GPS location of appurtenances for GIS mapping, checking chlorine residuals in the system, helping develop flushing program, valve index, hydrant index and many other tasks on an as needed basis.

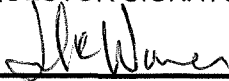
In the future, we could use this intern for doing some GPS locating of sewer and other appurtenances for local units if they would have the need and pay the costs. There are many possibilities.

We would like to try this program and see how it works out. If it works well and the money is available, we will likely keep the program going in future years, but if it does not work well, we will terminate the program. All that we are asking for at this time is the ability to try a new program which we feel will be beneficial at a very reasonable cost.

Thank you for your time and consideration on this matter.

JKW:kf

**REQUEST FOR CONSIDERATION  
MUSKEGON COUNTY  
REGIONAL WATER SYSTEM POLICY BOARD**

<b>MUSKEGON COUNTY REGIONAL WATER SYSTEM POLICY BOARD</b>	BUDGETED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIAL	
REQUESTOR Public Works	MEETING DATE February 9, 2010	REQUESTOR SIGNATURE 
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>Attached is an agreement between Laketon Township, Muskegon County and the City of North Muskegon. This is an agreement to terminate the 1988 agreement which provided for North Muskegon to furnish water and service to residents of Memorial Drive between Bear Lake Road and Pennsylvania Avenue. Now that the County Regional Water System has service to that portion of Laketon Township, we disconnected that section of approximately 50 customers from North Muskegon and connected them to the Regional Water System line. Laketon Township has already executed the agreement.</p>		
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>I move to approve the "Termination of Supplemental Agreement for Northside Water Supply System (Laketon Township/Memorial Drive Extension Agreement (1981))" which terminates the North Muskegon obligation to supply water to customers on Memorial Drive between Bear Lake Road and Pennsylvania Avenue and recommend same to the Muskegon County Board of Public Works.</p>		

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO      DATE
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FORWARD TO PUBLIC WORKS BOARD <input type="checkbox"/> YES <input type="checkbox"/> NO
--

**BRITTON & BOSSENBROEK PLC**

REC'D JAN 17 2010

Attorneys

Gary T. Britton  
David L. Bossenbroek

900 Third Street  
Post Office Box 957  
Muskegon, Michigan 49443-0957  
Facsimile: 231-726-6701  
Telephone: 231-726-6603

E-Mail:  
Britboslaw@AOL.Com

January 7, 2010

Mr. John C. Schrier  
Parmenter O'Toole  
P. O. Box 786  
Muskegon, MI 49443-0786

Re: Sale of Water to Laketon Township

Dear John:

Enclosed are three original executed copies of the Termination of Supplemental Agreement for the Northside Water Supply System (Laketon Township/Memorial Drive Extension Agreement [1981]). Once all of the parties have signed the agreement, please have a conformed copy returned to me. Thank you.

Sincerely,



David L. Bossenbroek  
DLB:jr

cc: Ms. Kim Arter  
Mr. John K. Warner

**TERMINATION OF SUPPLEMENTAL AGREEMENT FOR NORTHSIDE  
WATER SUPPLY SYSTEM (LAKETON TOWNSHIP/MEMORIAL DRIVE  
EXTENSION AGREEMENT [1981])**

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2009, between the County of Muskegon, by and through its Board of Public Works ("County"), Township of Laketon ("Laketon") and City of North Muskegon ("City").

**RECITALS**

- A. In 1981 County and Laketon, along with other townships, entered into an agreement for the operation and maintenance of the Northside Water System.
- B. In November of 1988, County, Laketon and City entered into the Supplemental Agreement for Northside Water Supply System (Laketon Township/Memorial Drive Extension Agreement [1981]) ("Supplemental Agreement"), which provided for the City to provide water to an area within Laketon Township, a copy of which is attached.
- C. The Supplemental Agreement provided for the termination of the Supplemental Agreement when the Northside Water Supply System has a direct supply of water.
- D. The Northside Water Supply System will have a direct supply of water for the area in Laketon in the near future.

**THEREFORE, THE PARTIES AGREE:**

Pursuant to its terms, the Supplemental Agreement for Northside Water Supply System (Laketon Township/Memorial Drive Extension Agreement [1981]) shall be terminated as soon as the Northside Water Supply system directly supplies water to the affected area. At that same time, the City shall cease providing water to all property owners in the described area, which shall include the property located at 2365 Memorial Drive, Laketon Township, Michigan and owned by Michael and Sandra Flynn.

CITY OF NORTH MUSKEGON

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Christopher Witham, Mayor

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Marcia Jeske, Clerk

LAKETON TOWNSHIP

Dated: \_\_\_\_\_

By Kim M. Arter  
Kim Arter, Supervisor

Dated: \_\_\_\_\_

By Christina Achterhoff  
Christina Achterhoff, Clerk

MUSKEGON COUNTY BOARD  
OF COMMISSIONERS

By the Board of Public Works

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Marv Engle, Board Chair

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Jeff Hepler, Secretary

SUPPLEMENTAL AGREEMENT FOR NORTHSIDE WATER SUPPLY SYSTEM  
(LAKETON TOWNSHIP/MEMORIAL DRIVE EXTENSION AGREEMENT [1988])

THIS CONTRACT, made and entered into this 7TH day of NOVEMBER, 1988, by and between the COUNTY OF MUSKEGON, a Michigan county corporation, (the "County"), by and through its Board of Public Works, (the "Board"), the TOWNSHIP OF LAKETON, a township corporation located in the County of Muskegon, Michigan, (the "Township"), and the CITY OF NORTH MUSKEGON, a municipal corporation located in the County of Muskegon, (the "City").

R E C I T A L S

WHEREAS, County has previously entered into agreements with the Townships of Dalton, Laketon and Muskegon providing for the acquisition, improvement, enlargement or extension of a water supply system, ("Extension"), as well as agreements for the operation and maintenance of said system (referred to as Northside Water Supply System and evidenced by agreements dated December, 1981); as well as agreements with the City of North Muskegon for an alternate water supply to Northside Water Supply; and,

WHEREAS, Township of Laketon and County of Muskegon have contemporaneously herewith entered into an agreement providing for the extension of water supply service to an area of Laketon Township running along Memorial Drive between the intersection of Buys Road and Cherry Court (all of which areas are hereinafter referred to as "Project Area") and depicted on Exhibit A attached hereto.

WHEREAS, the City of North Muskegon provides a water supply system to its residents, and City, Township and County are desirous of entering into an agreement providing for the supplying of City of North Muskegon water to "Project Area" as hereinbefore described; and,

WHEREAS, such parties are furthermore desirous of entering into a contractual agreement evidencing respective rights and responsibilities of each insofar as the supply of such water is concerned;

NOW, THEREFORE, in consideration of the premises and covenants of each others, the parties hereto agree as follows:

1) Basic Agreement. City hereby agrees to provide water service to those Township residents residing within the Project Area, as above described, and County, by and through its Board of Public Works, agrees to accept such water service on behalf of the Township and the residents of such Project Area. Township, by execution of this agreement, hereby authorizes County to execute this agreement for the supplying of water service.

2) City Charges and Fees for Water Supply Service. City agrees to provide water supply service to the residents of the Project Area at a cost or charge not to exceed One Hundred Twenty-five (125%) percent of the costs or charge which is imposed by City on City residents for the providing of a similar class of water service. Provided, however, it is understood that the charge or fees imposed upon City residents may change from time to time as City ordinance is changed. Provided, further, it is understood and agreed that there shall be no other charges,



fees or other costs imposed for the providing of such water supply service except as hereinafter expressly provided. It is furthermore understood and agreed that this basic service charge is intended to include and to be in satisfaction of costs and expenses incurred by the City for meter reading and for administrative costs.

3) City Responsibilities. In addition to the aforesaid agreement to provide water service to residents of Township as described, City agrees to provide the following services:

a) City agrees to read meters on the same periodic basis as City by practice or ordinance reads meters for City residents provided water service, or on such other basis as may be mutually agreed upon by City and Township, and City furthermore agrees to maintain separate cards for each customer in a separate book and to provide same to Township within thirty (30) days after reading same.

b) City agrees to invoice Township on the same basis it invoices its own customers or as may be mutually agreed upon by Township and City and, in preparing such invoice, City will total all charges and will separately identify those charges which are based upon water use and those charges which are based upon additional services as hereinafter provided.

c) City agrees to provide assistance to County during construction of the water supply line extension, specifically agreeing to provide coordination for connecting the Extension to existing City water transmission line, the conducting of tests as necessary and appropriate, and the advising of County

construction engineer on the adequacy of individual service installations. Provided, however, costs incurred by the City in rendering such services shall be reimbursed as hereinafter provided on a reasonable time and materials basis.

d) City also agrees to furnish and install, as necessary, meters, remotes and other necessary appurtenances thereof for individual connections; provided, however, it is understood that County, through contractor, would provide installation of actual service to the property line. Individual property owners serviced shall be responsible for service line and interior plumbing. Costs incurred by the City in rendering such services shall be reimbursed on a reasonable time and material basis.

e) City agrees, during the term of this contract, to provide routine maintenance and minor servicing of Extension, and individual metering, and remote systems as may be necessary and appropriate, on the same basis as such service and support is provided to City of North Muskegon residents supplied with water. Provided, however, that major service such as for leaks, valve maintenance, hydrant maintenance, meter replacement, etc. shall be provided by City on a "time and materials" basis to the extent reasonably necessary to accomplish such necessary and appropriate repairs.

f) City agrees that, during start-up of operations, City shall provide water for testing, flushing, etc., but City shall be reimbursed by County for actual water used.

4) Township Responsibilities. Township agrees to pay City for water use charges and to pay other miscellaneous and proper charges as referred to herein within thirty (30) days of the receipt of the invoice.

Township shall be solely responsible for receipt of service inquiries from Township residents within Project Area and for communicating such service inquiries to City. Township shall work cooperatively with City to arrange and effect necessary connection and start-up of service to such residents and to communicate with City on a regular basis relative to the continued providing of water supply to such residents.

5) County Responsibilities. County agrees to perform or contract for the performance of all operations and maintenance of system extension within Project Area, and County agrees, consistent with original agreements, to retain legal ownership of the Extension until all the original (1981) bonds are retired. County also agrees that it will not resell water to any user located outside Project boundary without City concurrence.

6) Miscellaneous Terms and Conditions. Parties to this contract anticipate that the City shall have sufficient capacity to provide water supply service to residents within Project Area. In the event that City, however, is unable, due to circumstances beyond its control, to continue to provide water supply to residents within Project Area and to residents within the municipal boundaries of City, then, and in that event, the parties shall meet to review the necessity for expansions or

improvements to City water supply system in order to effect continued supply of water to concerned areas.

b) Any provisions of this contract which might conflict with bonding contracts shall be void.

c) This contract shall be binding upon the successors of each of the parties and may not be assigned without the written consent of the parties hereto.

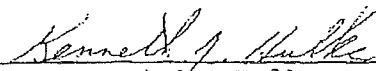
d) It is agreed that this contract shall continue for a period of forty (40) years or until such time that the Muskegon County Northside Water System may furnish a direct supply to the Project Area. Parties hereto shall negotiate in good faith regarding any extensions thereto.

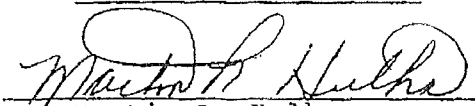
e) It is recognized by parties that changes in circumstances may occur which may require modifications to be made in this operating agreement. In the event of such a change in circumstances, all parties agree to negotiate necessary changes in good faith and to exercise best efforts to maintain an operating agreement for the benefit of the system.

IN WITNESS WHEREOF, the parties have executed this agreement, pursuant to legal authorization of their respective municipal bodies from the year and date above set forth.


COUNTY OF MUSKEGON

By the Board of Public Works

  
\_\_\_\_\_  
Kenneth J. Hulka  
Its Vice Chairman

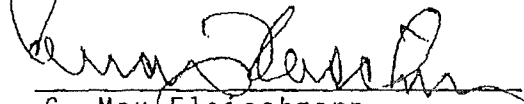
  
\_\_\_\_\_  
Martin L. Hulka  
Its Secretary


TOWNSHIP OF LAKETON  
By the Board of Trustees

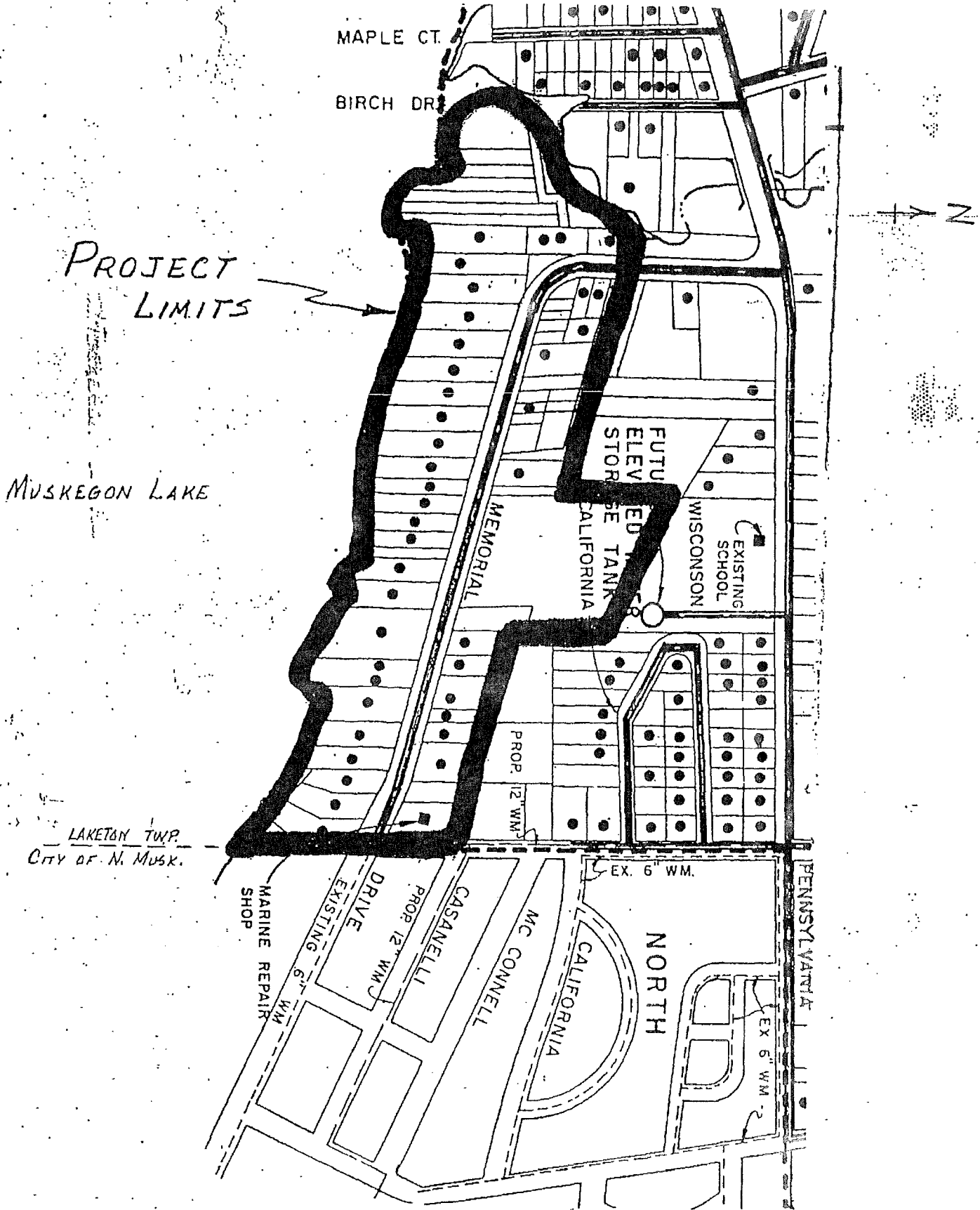
  
Its Supervisor

  
Its Clerk

CITY OF NORTH MUSKOGON

  
C. Max Fleischmann  
Its Mayor

  
Jean M. Duplissis  
Its City Clerk



PROJECT  
LIMITS

MUSKEGON LAKE

LAKETON TWP.  
CITY OF N. MUSK.

LAKETON TOWNSHIP/CITY OF NORTH MUSKEGON  
MEMORIAL DRIVE WATER EXTENSION

EXHIBIT "A"

REGIONAL WATER SYSTEM PAYABLES

Regional Water System Fund 5910

Consumers Energy	Service 5000 Whitehall	\$ 47.13
DTE Energy	Service 1316 Keating	280.60
DTE Energy	Service 99 Quarterline	284.80
DTE Energy	Service 616 W. Giles	45.18
Verizon	Data line - Quarterline	45.46
DTE Energy	Service 44 Ottawa	97.98
Merle Boes	Diesel - Quarterline	444.81
East Jordan Iron Works	Adaptor	45.00
Soils & Structures	Soil density & concrete testing - Quarterline antenna	731.90
City of Muskegon	Energy - Harvey Street station	2,522.54
City of Muskegon	Water bill - Ottawa	21,134.75
City of Muskegon	Water bill - Harvey St.	22,037.40
City of Muskegon	Water bill - Keating	1,224.72
City of Muskegon	Water bill - Quarterline	22,001.49
City of Muskegon	Water bill - Harvey St.	39,604.95
City of Muskegon	Water bill - Keating	3,534.30
City of Muskegon	Water bill - Quarterline	22,850.10
City of Muskegon	Water bill - Ottawa	23,859.50
Johnson & Anderson	Engineering - Marquette Watermain project	8,016.45
Consumers Energy	Service - Keating	90.46

City of Muskegon	Water Dept. services November 2009 - ES	11,034.64
City of Muskegon	Water Dept. services November 2009 - NS	7,303.73
City of Muskegon	Area-wide water study	8,560.53
		<hr/>
		\$195,798.42



## New Meters Set

Property Location	Customer Name	Install Date	TWP	Meter Size
1790 ROBERTS	DUANE GRAY	RES 01/01/10	MUS	3/4 I
291 MAPLE CT	WILLIAM/SHAREE HUTCHINS	RES 01/01/10	LAK	3/4 I
2795 CRANBROOK	DANIEL/ARLENE DEKAM	RES 01/01/10	LAK	3/4 I
162 GREEN CREEK	ADOLPH/RETHA JOHNSON	RES 01/01/10	LAK	3/4 I
125 GREEN CREEK	DANIEL/KAREN MODGICS	RES 01/01/10	LAK	3/4 I
3075 MEMORIAL DR	P. STROCKIS	RES 01/01/10	LAK	3/4 I
3050 MEMORIAL DR	KATHERINE B. ZAGERS	RES 01/01/10	LAK	3/4 I
2906 MEMORIAL DR	TIMOTHY/JILL GREENING	RES 01/01/10	LAK	3/4 I
319 BIRCH DR	ROBERT/MARY ANN FREIBERG	RES 01/01/10	LAK	3/4 I
301 BIRCH DR	ROBERT FREIBERG	RES 01/01/10	LAK	3/4 I

**LOCAL FUND BALANCE SHEET**  
as of January 31, 2010

	.05 PER UNIT OF WATER	REU REIMBURSEMENT	ACCOUNT BALANCE
<b>DALTON TWP</b>	\$ 563.58	\$ 2,698.00	\$ 3,261.58
<b>FRUITLAND TWP</b>	\$ 3,911.56	\$ -	\$ 3,911.56
<b>LAKETON TWP</b>	\$ 3,143.20	\$ 1,000.00	\$ 4,143.20
<b>MUSKEGON TWP</b>	\$ 20,312.85	\$ 3,035.00	\$ 23,347.85

# MUSKEGON COUNTY

M I C H I G A N

## M E M O R A N D U M

### BOARD OF PUBLIC WORKS

Marvin R. Engle  
Chair, District 5

James J. Derezinski  
Vice Chair, District 4

Jeff Hepler  
Secretary

Charles L. Buzzell  
District 2

Lewis J. Collins  
District 6

Louis A. McMurray  
District 9

Charles Nash  
District 7

I. John Snider II  
District 3

Roger C. Wade  
District 10

TO: David Kieft, Chairman & Muskegon County Regional  
Water System Policy Board Members

FROM: John K. Warner, Deputy Director of Public Works *JKW*

RE: Project Status

DATE: February 4, 2010

Greenridge - We are moving on with the installation of the first 23 services of Contract #1. We did have an issue recently where we drilled through a septic tank and drained into a customer's basement. The Contractor's insurance company was right on top of the situation and making the customer happy.

We are going to be putting Contracts #2 & #3 out to bids very soon so we are ready to go in the spring.

Eastside - The new antenna at Quarterline is complete and in use. All is going well according to our reports.

We are going to have Kennedy Industries check out the altitude valve at the Evanston Avenue elevated tank as it is still having trouble closing due to a minimal pressure gradient across the valve. This should happen in the next month or so.

We are working on the FY2011 budgets for the water system at this time.

JKW:kf

