

AGENDA

TRANSPORTATION COMMITTEE

County of Muskegon
Board of Commissioners Room
990 Terrace
February 16, 2012 - 3:30 p.m.

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair

1. Call to Order

2. Roll Call

3. Approval of Minutes

Approve Minutes of Transportation Meeting of January 19, 2012

4. Informational Items

Airport Operations Report through January 2012
Transit Operations Report through January 2012

5. Public Comment (on an agenda item)

6. Items for Consideration

TR12/02-05 Transit Authorization of MATS Application to the 2012 Federal TIGER
Funding Program

7. Old Business

8. New Business

9. Public Comment (on a new topic)

10. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUB-COMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting, upon twenty-four hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling the following:

Bonnie Hammersley, County Administrator
County Building, Fourth Floor
990 Terrace Street
Muskegon, MI 49442
(231) 724-6505

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle

Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider

Board of Commissioners Room
990 Terrace

JANUARY 19, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chair, Anthony T. Longmire, at 4:13 pm.

ROLL CALL

Present: Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Wilkins

Excused: Collins, Snider

APPROVAL OF MINUTES

Moved by Engle, seconded by Cross, to approve the minutes of the December 15, 2011, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Wilkins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

There was discussion with several car rental agency representatives regarding the following Action Items.

ACTION ITEMS

TR12/01-01 Approval of RFQ for Rental Car Services at the Airport

Airport recommends, moved by Engle, seconded by Plummer, to approve allowing Airport and Purchasing staff to begin the process of competitively selecting Rental Car Concessionaires interested in providing car rental services at the Airport. MOTION CARRIED

TR12/01-02 Approval of Dual-Branding Request by Avis Rent A Car System

Airport recommends, moved by Plummer, seconded by Cross, to approve a dual-branding request by Avis Rent A Car System, LLC (Avis), allowing Avis to add the Budget brand to its existing concession lease at the Airport. MOTION CARRIED

TR12/01-03 Approval of Tri-Branding Request by Enterprise Leasing Company

Airport recommends, moved by Plummer, seconded by Wilkins, to approve a tri-branding request by Enterprise Leasing Company Of Detroit, LLC, d/b/a National Car Rental and Alamo Rent A Car, allowing Enterprise Leasing Company Of Detroit, LLC to add the Enterprise brand to its existing concession lease at the Airport. MOTION CARRIED

TR12/01-04 Approval of FY2013 Transit Operating and Capital Assistance Application, Resolution of Intent, and Public Notice

Transit recommends, moved by Engle, seconded by Cross, to approve the Muskegon Area Transit System's FY2013 application for \$1,213,935 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Jager inquired about the snow removal at the bus stops and on the walkways. Mr. Bob Lukens stated there are two crews of MATS staff currently working on clearing the bus stops and walkways. Prisoners are also being utilized for this task.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:39 pm.

**COUNTY OF MUSKEGON
MUSKEGON AREA TRANSIT SYSTEM
OPERATIONS REPORT
JANUARY 2012**

	MONTH TO MONTH			YEAR TO DATE		
	2012	2011	CHANGE	2012	2011	CHANGE
MATS PASSENGER ACTIVITY						
Fixed Route Services						
Base (Day) Service	53,323	53,201	0%	53,323	53,201	0%
Evening New Service	7,173	6,522	10%	7,173	6,522	10%
Trolley Route Service	0	0	0%	0	0	0%
Fixed Route Total	60,496	59,723	1%	60,496	59,723	1%
Demand/Response Services						
GoBus Base (Day) Service	1,352	1,288	5%	1,352	1,288	5%
GoBus New Evening Service	102	53	92%	102	53	92%
Demand/Response Total	1,454	1,341	8%	1,454	1,341	8%
TOTALS	61,950	61,064	1%	61,950	61,064	1%
DAILY AVERAGE						
Fixed Route Services						
Base (Day) Service	2,051	2,128	-4%	2,051	2,128	-4%
Evening New Service	326	311	5%	326	311	5%
Trolley Route Service	0	0	0%	0	0	0%
Demand Response Services						
GoBus Base (Day) Service	52	52	1%	52	52	1%
GoBus New Evening Service	5	3	84%	5	3	84%
PASSENGERS PER HOUR						
Fixed Route Services						
Base (Day) Service	19.8	20.5	-3%	19.8	20.5	-3%
Evening New Service	11.1	10.6	5%	11.1	10.6	5%
Trolley Route Service	0.0	0.0	0%	0.0	0.0	0%
Fixed Route Average	18.1	18.6	-2%	18.1	18.6	-2%
Demand Response Services						
GoBus Base (Day) Service	1.7	1.7	2%	1.7	1.7	2%
GoBus New Evening Service	1.1	0.9	24%	1.1	0.9	24%
Demand/Response Average	1.7	1.7	1%	1.7	1.7	1%

NUMBER OF DAYS USED TO CALCULATE DATA

	MONTHLY		ANNUAL	
	2012	2011	2012	2011
Fixed Route Base (Day) Service	26	25	26	25
Fixed Route New Service	22	21	22	21
GoBus Base (Day) Service	26	25	26	25
GoBus New Evening Service	22	21	22	21
Trolley Route	0	0	0	0

NUMBER OF REVENUE HOURS USED TO CALCULATE DATA

	MONTHLY		ANNUAL	
	2012	2011	2012	2011
Fixed Route Base (Day) Service	2694	2599	2694	2599
Fixed Route New Service	644	615	644	615
GoBus Base (Day) Service	773	750	773	750
GoBus New Evening Service	93	60	93	60
Trolley Route	0	0	0	0



**Muskegon
County
Airport**

**Muskegon County Airport
Operations Report**

Fiscal Year 2012

	PASSENGER ACTIVITY							AIRCRAFT OPERATIONS					CARGO	
	Avail Seats	Comm Pass	Load Factor	Enplaned	Deplaned	Total	Vs. FY2011	Air Carrier/ Charter	General Aviation	Military	Total	Vs. FY2011	Pounds	Vs. FY2011
OCTOBER	6100	2783	46%	1462	1407	2869	17%	221	3088	29	3338	-2%	329	-89%
NOVEMBER	5500	2516	46%	1337	1275	2612	22%	185	1987	16	2188	-39%	385	775%
DECEMBER	6200	3232	52%	1593	1721	3314	37%	198	1858	83	2139	12%	1016	981%
JANUARY	5500	2255	41%	1314	1066	2380	40%	165	2235	41	2441	48%	1588	39600%
FEBRUARY														
MARCH														
APRIL														
MAY														
JUNE														
JULY														
AUGUST														
SEPTEMBER														
YTD TOTALS	23300	10786	46%	5706	5469	11175	28%	769	9168	169	10106	-4%	3318	2%

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REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE TRANSPORTATION	BUDGETED NON-BUDGETED PARTIALLY BUDGETED <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
REQUESTING DEPARTMENT TRANSIT	COMMITTEE DATE 02/16/12	REQUESTOR SIGNATURE ROBERT LUKENS	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>On January 31, 2012, the US Department of Transportation issued a Notice of Funding Availability for the 2012 National Infrastructure Investments discretionary capital funding program. This program, also known as "TIGER" funding, provides federal capital funds for highway, transit, rail, and marine programs. Pre-applications for desired projects are due February 19, with final applications due March 20. Announcement of awards is anticipated in the summer of 2012.</p> <p>The Muskegon Area Transit System is seeking Board authorization to apply for \$1,350,000 in capital funds from this program. The application will request 100% federal funding for three heavy-duty compressed natural gas buses to be utilized in rural transit services in Muskegon County.</p> <p>These buses, if awarded, will be worked into a project concept developing fixed route bus service connections, at peak times and routings to be determined, along the M120 corridor toward Holton, the Whitehall Road corridor toward Whitehall and Montague, and the Heights Ravenna Road Corridor toward Ravenna. Operating details, schedules, routes, fares, and local partnerships will be further developed as the capital funding becomes available. Operation of these public transit services would be eligible for 50% to 80% federal and state operating assistance programs.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>Move to approve the Muskegon Area Transit System's application for \$1,350,000 in capital funds from the 2012 National Infrastructure Investments (TIGER) program for three heavy-duty compressed natural gas buses to be utilized in rural transit services in Muskegon County.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u> <i>Recommend Approval WLE</i>		
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u> <i>approval / JSH</i>		
AGENDA DATE: 02/16/12	AGENDA NO. TR12/02-05	BOARD DATE: 02/28/12	PAGE NO.