

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

HUMAN SERVICES COMMITTEE

Hall of Justice
990 Terrace Street, Muskegon, MI
November 5, 2013 – 4:00 PM

Charles Nash, Chair
Rillastine Wilkins, Vice-Chair

-
1. Call to Order
 2. Roll Call
 3. Approval of Minutes of October 1, 2013
 4. Public Comment (on an agenda item)
 5. Items for Consideration

- | | |
|--------------|---|
| HS13/11 – 70 | (Mental Health) Approve Changing Supports Coordinator/MI Position to Masters Level Clinician/HBS |
| HS13/11 – 71 | (Mental Health) Authorize CMH to Amend FY 2011/2013 Contracts with Community Inpatient Providers and Extend Current Contracts Through September 30, 2014 |
| HS13/11 – 72 | (Mental Health) Authorize CMH Director to Sign First Amendment to the Lease with No More Sidelines |
| HS13/11 – 73 | (Mental Health) Authorize CMH to Accept Proposed Rate Changes Through September 30, 2014 |
| HS13/11 – 74 | (Mental Health) Authorize CMH to Contract with Service Vendors/Providers Who Have Submitted Written Agreements Through September 30, 2014 |
| HS13/11 – 75 | (Public Health) Authorize Public Health to Accept Lowest Bid from Great Lakes Ford for One New Leased Vehicle for WIC Program and Two New Leased Vehicles for Environmental Quality Program |

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Human Resources Committee
Agenda
November 5, 2013
Page 2

6. Old Business
7. New Business
8. Public Comment
9. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE
MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS
COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Human Services Committee Meeting
October 1, 2013
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Charles Nash, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:02 p.m.

ROLL CALL

Present: James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Terry Sabo

APPROVAL OF MINUTES

It was moved by Derezinski, supported by Wilkins, to approve the minutes of the September 3, 2013 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: Dr. Joyce deJong, Medical Examiner

Dr. Joyce deJong, Medical Examiner for Muskegon County, presented information to the Board regarding the office of the Medical Examiner. She noted she has been the Medical Examiner for Muskegon County since 2000. She also noted her office is comprised of seven forensic pathologists of which she is one. There are fewer than 500 forensic pathologists in the United States. Her office also consists of a team of investigators that reside in Muskegon County who respond when needed to gather information pertinent to investigations for her office, the local police, etc.

Commissioner Hughes noted she received information from a constituent who didn't receive a timely death certification thereby, not allowing him to access bank accounts and insurance funds. Dr. deJong noted the County Clerk's office issues death certificates but she will investigate the surroundings of this incident as she explained this is certainly not the norm.

Sheriff Dean Roesler complimented the Medical Examiner's Office and Dr. deJong specifically and noted he has always been very impressed with the professionalism of the office and the staff credentials, which are world renown.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Services		BUDGETED NON-BUDGETED PARTIALLY BUDGETED X		
REQUESTING DEPARTMENT Community Mental Health		COMMITTEE DATE November 5, 2013	REQUESTOR SIGNATURE Julia Rupp, Executive Director	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
Approval is requested for Community Mental Health Services of Muskegon County (CMH) to make the position change as outlined below: Change Supports Coordinator/MI Position #X87232 (NX00150) to Masters Level Clinician/HBS (NX00240) This position is currently a Supports Coordinator/MI within the Home-based Services team. There is a high volume of youth in need of this service and as mandated by DCH we are limited to assigning new cases only to Masters Level Clinicians. In order to best utilize our staff resources and meet the needs of the youth in our community we are in need of changing this position to a Masters Level Clinician/HBS. The total cost increase for this for FY 2014 would be \$971. CMH has the funds to cover these increased expenditures. The County General Fund portion of that amount is \$6. However, these funds are already budgeted, and no additional funds are actually being requested from the County General Fund.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
I move to approve changing Supports Coordinator/MI position #X87232 to Masters Level Clinician/HBS effective November 13, 2013.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
HUMAN RESOURCES ANALYSIS: Recommend Approval D. Groeneveld		FINANCE & MANAGEMENT ANALYSIS: <i>Recommend Approval</i>		
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION: <i>Approval BJA</i>		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee				October 25, 2013
AGENDA DATE: 11/5/13	AGENDA NO.: HS13/11-70	BOARD DATE: 11/12/13	PAGE NO.	

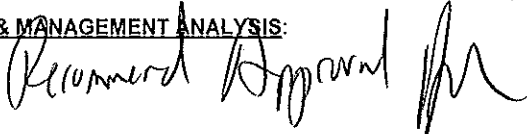

POSITION CHANGES FOR FY 2014

1. CHANGED POSITIONS

CURRENT POSITION	POS. NO.	INCUMBENT	BUDGETED	PERCENTAGE	NEW POSITION	BUDGETED	PERCENTAGE
MASTERS LEVEL CLINICIAN/IMH	X53325	OPEN	7328	100	MASTERS LEVEL CLINICIAN/CBS	7318	100
SUPPORTS COORDINATOR/MI	X87232	OBI UNAEZE	7325	100	MASTERS LEVEL CLINICIAN/HBS	7325	100
SUPPORTS COORDINATOR/IMH	X86401	OPEN	7328	100	SUPPORTS COORDINATOR/DD-YOUTH	7144	100

18-Oct-13 TB (Position Changes Requested on County Budgets)

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Services	BUDGETED NON-BUDGETED PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Community Mental Health	COMMITTEE DATE November 5, 2013	REQUESTOR SIGNATURE Julia Rupp, Executive Director
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Authorization is requested for Community Mental Health to amend the FY 2011/2013 contracts with the fourteen (14) community inpatient providers listed on Attachment A: Hospitals Contracting with the Inpatient Affiliation for FY14, in order to extend the current contracts through September 30, 2014 at the listed rates for each hospital. Providers and two-year rates for Community Inpatient, Partial Hospitalization, ECT-Inpatient, and ECT-Outpatient were determined through the Board-authorized Request For Panel Participation (RFPP) process in 2011 completed by the Inpatient Affiliation, which included Community Mental Health (CMH) of Muskegon County, CMH of Ottawa County, Kent Community Mental Health Authority d/b/a Network 180, West MI CMH System (Mason, Lake, and Oceana Counties), Kalamazoo CMHSAS, Allegan County CMH, and Cass County CMH d/b/a Woodlands Behavioral Healthcare Network, and CMH and Substance Abuse Services of St. Joseph County. The hospitals include: BCA StoneCrest; Bronson-Battle Creek, Fieldstone Center; Community Health Center of Branch County; Forest View Hospital; Mercy Health Partners-Hackley Behavioral Health; Harbor Oaks Hospital; Havenwyk Hospital; Hillsdale Community Health Hospital; Holland Community Hospital; Spectrum Health Ludington Hospital, Hadley Center; Oaklawn Hospital, Pine Rest Christian Mental Health Services; Saint Mary's Health Care; and Samaritan Behavioral Center. In June 2013, all of the Inpatient Affiliation CMHSP Executive Directors signed a letter and the amendment requesting the hospitals continue at their FY13 rates. Eight (8) of the hospitals have agreed to continue providing services at the current FY 2013 rates while six (6) of the hospitals are requesting increases.		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to authorize Community Mental Health to amend the FY 2011/2013 contracts with the fourteen (14) Community Inpatient providers listed on "Hospitals Contracting with the Inpatient Affiliation for FY14" in order to extend the current contracts through September 30, 2014, at the listed rates for each hospital.		
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)		
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u> 	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee.		10/25/2013
AGENDA DATE: 11/5/13	AGENDA NO.: HS 13/11-71	BOARD DATE: 11/12/13
PAGE NO.		PAGE NO.

Hospitals Contracting with the Inpatient Affiliation for FY14

	Provider Service	FY 12/13 Rate	FY 13/14 Rate	% of Change
BCA StoneCrest 15000 Gratiot Avenue Detroit, MI 48205	Adult Inpatient	\$675.00	\$675.00	0
	Child Inpatient	\$675.00	\$675.00	0
Bronson-Battle Creek-Fieldstone Center 300 North Avenue Battle Creek MI 49017	Adult Inpatient	\$695.00	\$695.00	0
	Physician Services	\$100.00	\$100.00	0
Community Health Center of Branch County 274 E. Chicago Street Coldwater, MI 49036	Adult Inpatient	\$650.00	\$675.00	3.8% increase
Forest View Hospital 1055 Medical Park Drive Grand Rapids, MI 40546	Adult Inpatient	\$760.00	\$783.00	3.0% increase
	Child Inpatient	\$790.00	\$814.00	3.0% increase
	Adult Partial Hosp.	\$325.00	\$335.00	3.0% increase
	Child Partial Hosp.	\$325.00	\$335.00	3.0% increase
Harbor Oaks Hospital 35031 23 Mile Road New Baltimore, MI 48047	Adult Inpatient	\$625.00	\$650.00	4.0% increase
	Child Inpatient	\$625.00	\$650.00	4.0% increase
	Adult Partial Hosp.	\$250.00	\$260.00	4.0% increase
	Child Partial Hosp.	\$250.00	\$260.00	4.0% increase
Havenwyk Hospital 1525 University Drive Auburn Hills, MI 48326	Adult Inpatient	\$550.00	\$550.00	0
	Child Inpatient	\$550.00	\$550.00	0
	Adult Partial Hosp.	\$225.00	\$225.00	0
	Child Partial Hosp.	\$225.00	\$225.00	0

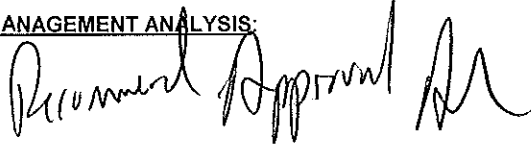
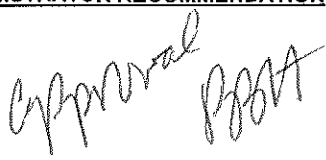
	Provider Service	FY 12/13 Rate	FY 13/14 Rate	% of Change
Hillsdale Community Health Center 168 S. Howell Street Hillsdale, MI 49242	Adult Inpatient	\$637.50	\$637.50	0
Holland Community Hospital 602 Michigan Avenue Holland, MI 49423	Adult Inpatient	\$740.00	\$740.00	0
	ECT-Inpatient	\$112.00	\$112.00	0
	ECT-Outpatient	\$621.00	\$621.00	0
Mercy Health Partners-Hackley Behavioral Health 1700 Clinton Avenue Muskegon, MI 49442	Adult Inpatient	\$824.00	\$824.00	0
	With 1:1 Staffing DD	\$924.00	\$924.00	0
Oaklawn Hospital 200 N. Madison Street Marshall, MI 49068	Adult Inpatient	\$770.00	\$770.00	0
Pine Rest Christian Mental Health Services 300 68 th Street P.O. Box 165 Grand Rapids, MI 49501	Adult Inpatient	\$872.00 (effective 6-26-13)	\$876.75	.54% increase
	Older Adult Inpatient	\$904.00	\$909.75	.64% increase
	Child Inpatient	\$904.00	\$909.75	.64% increase
	Child Partial Hosp.	\$363.00	\$375.00	3.3% increase
	Adult Partial Hosp.	\$363.00	\$375.00	3.3% increase
	ECT-Outpatient	\$766.00	\$793.00	3.5% increase
	ECT-Inpatient	\$576.00	\$596.00	3.5% increase
				(PR rates for FY 14 inpatient will be based on each individual CMH's use of 1-1 and plugged into a formula.)

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	Provider Service	FY 12/13 Rate	FY 13/14 Rate	% of Change
Mercy Health Saint Mary's 200 Jefferson Street SE Grand Rapids, MI 49501	Adult Inpatient	\$872.00	\$876.75	.54% increase
	Adult Partial Hosp	\$363.00	\$375.00	3.3% increase
	ECT-Inpatient	\$576.00	\$596.00	3.5% increase
(SM rates for FY 14 inpatient will be based on each individual CMH's use of 1-1 and plugged into a formula.)				
Samaritan Behavioral Center 555 Conner Avenue Suite 3N Detroit, MI 48213	Adult Inpatient	\$710.00	\$710.00	0
Spectrum Health Ludington Hospital-Hadley Center One Atkinson Drive Ludington, MI 49431	Adult Inpatient	\$753.06	\$783.18	4.0% increase

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Services		BUDGETED X		NON-BUDGETED		PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Community Mental Health			COMMITTEE DATE November 5, 2013		REQUESTOR SIGNATURE Julia Rupp, Executive Director		
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)							
<p>Authorization is requested for Community Mental Health (CMH) to amend the lease with No More Sidelines (514 Second Street, N. Muskegon, MI 49445) for an increase in CMH office space at their Folkert Community Hub, located at 640 W. Seminole Road, Muskegon, MI 49441. CMH has already located their Training Department and Autism Programming to the building and the Autism Program needs additional space. Other CMH programs such as the Transitional Independent Program for older teens and the Home-Based Services Program will also be utilizing space there. The shared space for all agencies leasing space at The Hub has been also divided for the sharing of operating expenses of the building.</p> <p>Effective October 1, 2013, the terms of the amendment include a total of 15,110 square feet of space which includes a share of the general and shared common areas with the other agencies located in the building. The total monthly cost of the CMH leased space will be \$6,833.76. There were no other changes to the agreement.</p>							
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)							
<p>I move to authorize the Community Mental Health (CMH) Director to sign a First Amendment to the Lease with No More Sidelines to increase the amount of CMH programs office space at their Folkert Community Hub (located at 640 W. Seminole Road, Muskegon, MI 49441), for a total monthly rent of \$6,833.76, effective October 1, 2013 through December 31, 2017.</p>							
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)							
<u>HUMAN RESOURCES ANALYSIS:</u>				<u>FINANCE & MANAGEMENT ANALYSIS:</u>			
							
<u>CORPORATE COUNSEL ANALYSIS:</u>				<u>ADMINISTRATOR RECOMMENDATION:</u>			
Concur T. Williams							
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee.						10/25/2013	
AGENDA DATE: 11/5/13		AGENDA NO.: 17513/11-72		BOARD DATE: 11/12/13		PAGE NO.	

First Amendment to Lease

This First Amendment to Lease is made effective as of October 1, 2013, between **No More Sidelines** ("Landlord") and **Community Mental Health** ("Tenant").

Background

The parties entered into an Office Lease Agreement dated December 15, 2012 ("Lease") for space in Landlord's building located at 640 Seminole Road, Muskegon, Michigan. The parties desire to amend the Lease to reflect changes in the space leased by Tenant and in the manner in which the shared space within the building is leased.

Therefore, the parties agree as follows:

1. **Rentable Space.** Sections 1.3, 1.4, 1.8, and 1.9 are revised as follows:

1.3 **Property Information.**

Name: Folkert Community Hub ("Property")
Address: 640 W. Seminole Road
Muskegon, Michigan 49441
Total Rentable Square Feet: 14,447
Shared Common Area 31,349
General Common Area: 4,957
Total: 50,753

1.4 **Premises Information.**

Suite: See Site Plan ("Premises")
Premises Square Feet: 4,301
Tenant's Share of General Common Area 1,476
Subtotal 5,777

Tenant's Share of Shared Common Area 9,427

Total 15,110

1.8 **Base Rent.**

Per Square Foot: \$7.50 (Premises and General Common Area)
Square Footage: 5,777
Annual: \$43,327.50
Monthly: \$3,610.63
Payable: Monthly

Per Square Foot: \$2.50 (Shared Common Area)
Square Footage: 9,427
Annual: \$23,567.50
Monthly: \$1,963.96
Payable: Monthly

First Due Date: January 1, 2013 ("Rent Start Date")

1.9 Operating Expenses.

Tenant Percentage:	29.77%
Square Footage	15,110
Per Square Foot:	\$1.00
Annually:	\$15,110.00
Monthly:	\$1,259.17
Due Date:	Paid Concurrent with Base Rent

2. Premises Definition. Section 2.2 of the Lease is deleted and replaced with the following:

2.1 Premises. Subject to all terms and conditions of this Lease, Landlord leases to Tenant the Premises as described in Section 1.4, along with access to the Premises through the common areas of the Property and reasonable rights of use in and to all common areas of the Property. The common areas are divided into two types, general common area and shared common area. The general common area includes the restrooms, reception area, and similar areas as identified on the site plan attached as Exhibit B ("General Common Area"). The shared common area includes the four major open areas identified on the site plan ("Shared Common Area"). Landlord and Tenant and the other tenants in the Property shall have shared use of the General Common Area and the Shared Common Area. Landlord, in its reasonable discretion, may determine the nature, frequency and duration of Tenant's use of these areas of the Property, and such shared facilities may also be used by other tenants located at the Property. Landlord may rent the Shared Common Area to parties that are not tenants in the Property provided such rentals do not unreasonably interfere with the use of the Property by Tenant and the other tenants in the Property.

3. Rental Payments. Section 4.1 of the Lease is deleted and replaced with the following:

4.1 Base Rent. Tenant agrees to pay Landlord minimum annual rent as set forth in Section 1.8 ("Base Rent"). The Base Rent shall consist of one rental rate for the Premises and Tenant's pro rata share of the General Common Area ("Premises Rent") and a different rental rate for the Shared Common Area ("Shared Common Area Rent"). The Base Rent shall be paid monthly at the address set forth in Section 1.2 or such other place Landlord may direct from time to time by notice to Tenant. On the Rent Start Date, Tenant shall pay the monthly Base Rent for the balance of the month during which the Rent Start Date occurs and for the following month. Thereafter, Tenant shall pay the monthly Base Rent, as adjusted by Section 1.10, on the first day of every month during the term of this Lease.

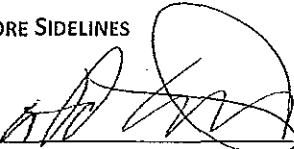
4. No Other Changes. Except as set forth herein, there are no other changes to the Lease and the Lease remains in full force and effect.

LANDLORD:

TENANT:

NO MORE SIDELINES

COMMUNITY MENTAL HEALTH

By:  _____

By: _____

Name: Dave Ellis

Name:

Title: President

Title:

Dated: Oct. 7, 2013

Dated: _____, 2013

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Services		BUDGETED NON-BUDGETED PARTIALLY BUDGETED X		
REQUESTING DEPARTMENT Community Mental Health		COMMITTEE DATE November 5, 2013		REQUESTOR SIGNATURE Julia Rupp, Executive Director
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
Authorization is requested for Community Mental Health (CMH) to accept the proposed rate changes by those vendors/providers listed in Attachment A: FY 2013/2014 Proposed Vendor Rate Changes, effective October 1, 2013 through September 30, 2014.				
Although all providers were requested to hold to their FY 2012/2013 service provision rates, several have submitted written requests for rate changes. The attached proposed changes have been reviewed and negotiated by the Network Manager and are recommended for authorization. Reasons for these changes are included on Attachment A.				
<ul style="list-style-type: none"> • Disability Connection • Fa-Ho-Lo Family, Inc. • HGA Support Services • Hope Network Behavioral Health Services • MOKA Corporation • Netsmart University • Pine Rest Christian Mental Health Services 				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
I move to authorize Community Mental Health to accept the proposed rate changes by those vendors/providers listed in "FY 2013/2014 Proposed Vendor Rate Changes", effective October 1, 2013, through September 30, 2014.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
HUMAN RESOURCES ANALYSIS:		FINANCE & MANAGEMENT ANALYSIS:		
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION:		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee				
				10/25/2013
AGENDA DATE: 11/5/13	AGENDA NO: H513/11-73	BOARD DATE: 11/12/13	PAGE NO.	

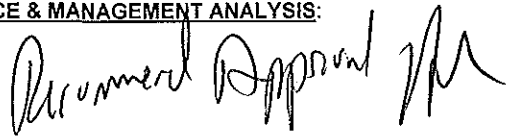

ATTACHMENT A: FY 2013/2014 Proposed Vendor Rate Changes

Vendor Name/Address	Vendor/Provider Service	FY 12/13 Rate	Proposed FY 13/14 Rate	Unit	Amount of Change	% of Change
Disability Connection 1871 Peck Street Muskegon, MI 49441 Projected Expenditure: \$37,593.00	BS&A Reports, Benefits Planning of SSA with Consumers	None	Maximum of \$20,000.00	\$400.00 per Report	New Service	-----
	Volunteer Coordination	None	\$17,593.00	Annually	New Service	-----
FA-HO-LO Family, Inc. 1587 S. Wolf Lake Road Muskegon, MI 49442 Projected Expenditure: \$501,138.00	Room and Board, Personal Care and CLS in a Specialized Residential Setting: - Wolf Lake Home	\$176.61	\$222.83	Per Diem	+\$46.22	26% increase (Decrease from 8 beds to 6 beds in the home.)
	CLS Enhanced Staffing	\$4.34	\$4.34	Per 15 Minutes	0	
HGA Support Services 500 W. Western Suite 300 Muskegon, MI 49440 Projected Expenditure: \$357,317.00 Projected Expenditure: \$325,632.00 Projected Expenditure: \$346,853.00 Projected Expenditure: \$389,098.00	Room and Board, Personal Care and CLS in a Specialized Residential Setting					
	-Lilac Street Home	\$163.27	\$195.79	Per Diem	+\$32.52	20% increase (Decrease from 6 to 5 beds with LINKS program)
	-Shaffer AFC Home	\$143.52	\$148.69	Per Diem	+\$5.17	3.6% increase (Add awake 3 rd shift staff)
	-Virginia's House	\$153.35	\$158.38	Per Diem	+\$5.03	3.3% increase (Add awake 3 rd shift staff)
-West Fruitport Home	\$157.57	\$177.67	Per Diem	+\$20.10	12.8% increase (Add 1.4 FTEs awake 3 rd shift staff)	

Vendor Name/Address	Vendor/Provider Service	FY 12/13 Rate	Proposed FY 13/14 Rate	Unit	Amount of Change	% of Change
Hope Network Behavioral Health Services 3075 Orchard Vista SE Grand Rapids, MI 49546 Projected Expenditure: \$48,000.00	Room and Board, Personal Care and CLS in a Specialized Residential Setting					
	-Pivot Crisis Residence	\$303.00	\$319.00	Per Diem	+\$16.00	5.30% increase
	-Harbor Point East	\$322.89	\$324.00	Per Diem	+\$1.11	.3% increase
	-Harbor Point West	\$322.89	\$324.00	Per Diem	+\$1.11	.3% increase
	-DART Program	\$538.00	\$549.00	Per Diem	+\$11.00	2.0% increase (Hope Network raises their rates annually. We rarely use any of their facilities.)
MOKA Corporation 3391 Merriam, Suite 201 Muskegon, MI 49441 Projected Expenditure: \$354,450.00 Projected Expenditure: \$441,395.00 Projected Expenditure: \$470,895.00 Projected Expenditure: \$906,065.00	Room and Board, Personal Care and CLS in a Specialized Residential Setting					
	- Annette Home	\$238.03	\$242.79	Per Diem	+\$4.76	2.0% increase (Adding 5 hours per week staff time.)
	- Brookmere Home	\$194.11	\$201.55	Per Diem	+\$7.44	3.8% increase (Adding 12 hours for community outings and rolling in enhanced staffing time for one consumer.)
	- Slocum Home	\$202.55	\$215.02	Per Diem	+\$12.47	6.2% increase (Rolling in enhanced staffing time for one consumer and adding staff hours to accommodate another consumer's needs.)
	Skill-Building	\$1.99	\$2.02	Per 15-Minutes	+\$0.03	1.5% increase

Vendor Name/Address	Vendor/Provider Service	FY 12/13 Rate	Proposed FY 13/14 Rate	Unit	Amount of Change	% of Change
Netsmart University 146 2 nd Street N Suite 301 St. Petersburg, FL 33701 Projected Expenditure: \$16,800.00	Training Products and Technical Data					
	LMS Only	\$10.00 per user	\$10.30 per user	Per User	+\$.30	3% increase
	LMS and Content	\$26.75 per user	\$27.55 per user	Per User	+\$.80	3% increase
Pine Rest Christian Mental Health Services 300 68th Street SE P.O. Box 165 Grand Rapids, MI 49501 Projected Expenditure: \$150,000.00	Room and Board, Personal Care and CLS in a Specialized Residential Setting					
	- InterActions Residential Treatment Center	\$550.00	\$555.00	Per Diem	+\$5.00	.9% increase
	- Cedar Lodge 1:1 Enhanced Staffing	\$317.00 Not Included	\$342.00 \$18.00	Per Diem Per Hour	+\$25.00 -----	7.9% increase New Charge
	- Maple Lodge	\$209.00	\$231.50	Per Diem	+\$22.50	10.8% increase
	-Adrian Home	\$81.45-\$108.60	\$81.86-\$109.14	Per Diem	+\$.41-\$.54	.5% - .5% increase
	-Westwood Home	\$118.45-\$128.52	\$119.03-\$142.29	Per Diem	+\$.58-\$13.77	.5% -10.7% increase
	-Pine Grove Home	\$109.87-\$124.42	\$110.42-\$138.37	Per Diem	+\$.55-\$13.95	.5% - 11.2% increase
	-Eastwood Home	\$73.59-\$82.72	\$73.95-\$83.13	Per Diem	+\$.36-\$.41	.5% - .5% increase
-Cameron Home	\$224.11-\$281.30	\$225.22-\$286.93	Per Diem	+\$1.11-\$5.63	.5% - 2.0% increase	

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Services		BUDGETED NON-BUDGETED PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Community Mental Health	COMMITTEE DATE November 5, 2013	REQUESTOR SIGNATURE Julia Rupp, Executive Director	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Authorization is requested for (Community Mental Health) CMH to contract with those service vendors/providers who have submitted written agreements to continue service provision at the Fiscal Year 2012/2013 rates for the time period effective October 1, 2013 through September 30, 2014.</p> <p>See Attachment A: Vendor Agreement for Continuation of FY 2012/2013 Rates Through September 30, 2014. Contract projected expenditures are noted on the attachment.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to authorize Community Mental Health to contract with those service vendors/providers who have submitted written agreements to continue service provision at the Fiscal Year 2012/2013 rates for the time period effective October 1, 2013 through September 30, 2014.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
HUMAN RESOURCES ANALYSIS:		FINANCE & MANAGEMENT ANALYSIS:	
			
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION:	
			
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			10/25/2013
AGENDA DATE: 11/5/13	AGENDA NO.: H513/11-74	BOARD DATE: 11/12/13	PAGE NO.

ATTACHMENT A: Vendor Agreement for Continuation of FY 2012/2013 Rates Through September 30, 2014

Vendor	Provider/Service	Vendor	Provider/Service
<p>Amanda Family, Inc. 1587 S. Wolf Lake Road Muskegon, MI 49442</p> <p>Projected Expenditure: \$460,000.00</p>	<ul style="list-style-type: none"> • Room and Board, Personal Care and CLS in a Specialized Residential Setting -Amanda Home • Vehicle Lease • CLS Enhanced Staffing 	<p>HGA Support Services 500 W. Western, Suite 300 Muskegon, MI 49440</p> <p>Projected Expenditure: \$666,000.00</p>	<ul style="list-style-type: none"> • Room and Board, Personal Care and CLS in a Specialized Residential Setting -Walker Road Home • Long Term Follow-up • Vehicle Lease • CLS • Enhanced CLS
<p>Michigan Department of Labor & Economic Growth – MRS Terrace Plaza 316 Morris Avenue, Suite 250 Muskegon, MI 49440</p> <p>Projected Expenditure: \$69,200.00</p>	<ul style="list-style-type: none"> • Cash Match Agreement 	<p>MOKA Corporation 3391 Merriam, Suite 201 Muskegon, MI 49441</p> <p>Projected Expenditure: \$3,281,272.00</p>	<ul style="list-style-type: none"> • Room and Board, Personal Care and CLS in a Specialized Residential Setting <ul style="list-style-type: none"> - Airline - Benston - Crystal Lake - Oxford Circle - Skyline -Sophia -Sternberg -Terra Nova • CLS Enhanced Staffing • Enclave • Agency Staff Respite • Long-Term Follow-Up • Standing Vehicle Lease

20

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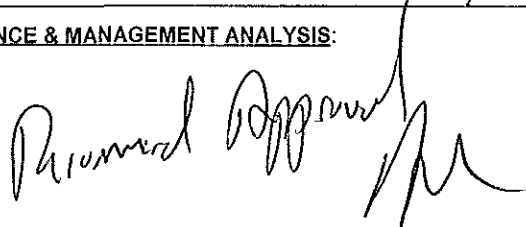

ATTACHMENT A: Vendor Agreement for Continuation of FY 2012/2013 Rates Through September 30, 2014

Vendor	Provider/Service	Vendor	Provider/Service
<p>NAPPI, International P.O. Box 151609 Cape Coral, FL 33915</p> <p>Projected Expenditure: \$13,530.00</p>	<ul style="list-style-type: none"> • Non-Abusive Psychological and Physical Intervention Training for CMH 	<p>No More Sidelines 514 Second Street N. Muskegon, MI 49445</p> <p>Projected Expenditure: \$50,000.00</p>	<ul style="list-style-type: none"> • Recreation and Skill-Building Services
<p>Pine Rest Christian Mental Health Services 300 68th Street SE P.O. Box 165 Grand Rapids, MI 49501</p> <p>Projected Expenditure: \$10,000.00</p>	<ul style="list-style-type: none"> • Room and Board, Personal Care and CLS in a Specialized Residential Setting -Centerpointe Recovery Center 	<p>Pioneer Resources 1145 East Wesley Muskegon, MI 49442</p> <p>Projected Expenditure: \$398,000.00</p>	<ul style="list-style-type: none"> • Room and Board, Personal Care and CLS in a Specialized Residential Setting - Lawrence Home
<p>Professional Consulting Services 306 W. Michigan Avenue Jackson, MI 49201</p> <p>(Purchase of Services Contract)</p>	<ul style="list-style-type: none"> • MPRI Services 	<p>St. John's Health Care, PC 609 N. Washington Ave. Ludington, MI 49431</p> <p>Projected Expenditure: \$19,000.00</p>	<ul style="list-style-type: none"> • In-Home Nursing Care, RN/LPN • Medical Respite, RN/LPN

21

21

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Services		BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DEPARTMENT Public Health		COMMITTEE DATE November 5, 2013	REQUESTOR SIGNATURE Kenneth A. Kraus	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>Public Health Muskegon County is requesting authorization to accept the lowest bid from Great Lakes Ford for one new leased vehicle for its WIC program and two new leased vehicles for its Environmental Quality program.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>Move to authorize Public Health – Muskegon County to accept the lowest bid from Great Lakes Ford for one new leased vehicle for its WIC program and two new leased vehicles for its Environmental Quality program, with no change to the county general fund.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>		
				
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>		
				
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee				Date
AGENDA DATE: 11/5/13	AGENDA NO.: HS13/11-75	BOARD DATE: 11/12/13	PAGE NO.	

