

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

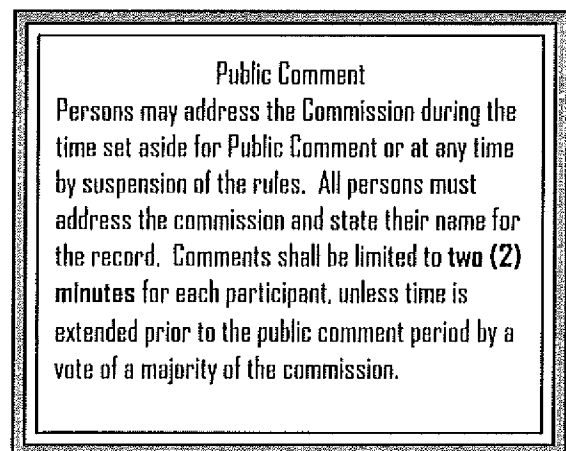
AGENDA

HUMAN RESOURCES COMMITTEE

Hall of Justice
990 Terrace Street, Muskegon, MI
March 6, 2012

Scott Plummer, Chair
I. John Snider, II, Vice-Chair

-
1. Call to Order
 2. Roll Call
 3. Approval of Minutes of February 7, 2012
 4. Public Comment (on an agenda item)
 5. Items for Consideration
 - HR12 /03 - 12 (Mental Health) Authorize CMH Chief Operating Officer to Sign Amendment #1 to the Contract with the Michigan Department of Community Health for Managed Mental Health Supports and Services
 - HR12/03 - 13 (Mental Health) Authorize CMH Chief Operating Officer to Sign Amendment #1 to the Contract with the Michigan Department of Community Health for Medicaid Managed Mental Health Supports and Services
 6. Old Business
 7. New Business
 8. Public Comment (on a new topic)
 9. Adjournment



AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE
MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES
The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Human Resources Committee Meeting
February 7, 2012
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 4:10 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Rillastine Wilkins

Excused: Lewis Collins, Robert Scolnik, I. John Snider

APPROVAL OF MINUTES

It was moved by Engle, supported by Longmire, to approve the minutes of the January 10, 2012, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

- HR12/02 - 06 It was moved by Engle, supported by Mahoney, to authorize the Community Mental Health Services Chief Operating Officer to sign a contract with Trisha King for the provision of guardianship services to authorized consumers at a rate of \$45.00 a month per consumer, effective February 1, 2012 through September 30, 2012, with a cap not to exceed \$8,500.00 for this contract period. Motion Carried.
- HR12/02 - 07 It was moved by Engle, supported by Wilkins, to authorize CMH Chief Operating Officer to sign a contract with Turning Leaf Residential Rehabilitation Services for the development and operation of two (2) six (6) bed gender-specific (one male and one female) adult foster care homes certified to provide specialized residential services to adults with mental illness in Muskegon County at a rate of \$200.00 per diem, effective February 1, 2012 through September 30, 2013, with a cap not to exceed \$1,315,200.00. Motion Carried.

- HR12/02 - 08 It was moved by Engle, supported by Cross, to authorize the Community Mental Health Chief Operating Officer to sign a contract with Professional Consulting Services who has submitted a written agreement to continue service provision at the current Fiscal Year 2010/2011 rates for the time period effective October 1, 2011 through September 30, 2012. Motion Carried.
- HR12/02 - 09 It was moved by Engle, supported by Cross, to authorize the creation of a petty cash account in the amount of \$1,500 for the Value Card program at PNC Bank. Motion Carried.
- HR12/02 - 10 It was moved by Longmire, supported by Cross, to authorize Community Mental Health Services (CMH) to purchase one mini-van from K&M Dodge/Ram of Grand Rapids, Michigan (\$21,563.00) and one 15-passenger van with conversion from Great Lakes Ford of Muskegon, Michigan (\$37,828.32) for a total cost of \$59,391.32, with vehicles to be purchased from the County's equipment revolving account. Motion Carried.
- HR12/02 - 11 It was moved by Engle, supported by Wilkins, to authorize the Community Mental Health Chief Operating Officer to sign a contract with BCA StoneCrest Hospital for adult and child inpatient psychiatric services, effective October 1, 2011 through September 30, 2013, at a rate of \$650.00 per day for FY2012 and a rate of \$675.00 per day for FY2013. Motion Carried.

OLD BUSINESS

Commissioner Derezinski inquired as to the number of CMH consumers and residents of Muskegon County that are served out of county. Mr. David Parnin, CMH Chief Operating Officer, noted there are approximately 50 consumers and residents from Muskegon County served out of county and some possibly out of state.

Commissioner Longmire questioned if Muskegon County or Muskegon CMH receives revenue from Bangor clients that are housed in Muskegon County. Mr. David Parnin, CMH Chief Operating Officer, noted the County or CMH does not receive reimbursement but the home or residence in which the client is located would receive reimbursement.

NEW BUSINESS

Commissioner Wilkins discussed a call she received from a Berrien County Commissioner regarding action taken at a recent Lakeshore Coordinating Council (LCC) meeting. She requested further information regarding the Muskegon County Board of Commissioners' resolution regarding LCC. Human Resources Committee Chair Scott Plummer directed the County Administrator to obtain the meeting minutes of the most recent LCC meeting for distribution to County Commissioners.

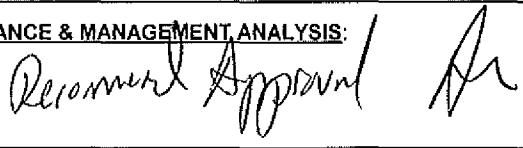
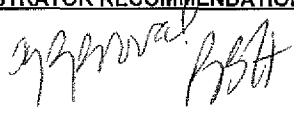
PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:21 p.m.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Resources		BUDGETED NON-BUDGETED PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Mental Health		DATE March 6, 2012	REQUESTOR SIGNATURE David Parnin, Chief Operating Officer
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Approval is requested for Community Mental Health of Muskegon County to sign Amendment #1 to the contract with the Michigan Department of Community Health (DCH) for the Managed Mental Health Supports and Services, effective October 1, 2011 through September 30, 2012.</p> <p>We have received an amendment to the contract with DCH for the Managed Mental Health Supports and Services. The amendment includes the following:</p> <ol style="list-style-type: none"> 1) Contract Attachment C7.8.1 Financial Planning, Reporting and Settlement. Report due dates and reporting periods have been updated. 2) Contract Section 6.3.2 Recipient Rights and Grievance/Appeals to include CMS mandated language that requires the CMHSP Office of Recipient Rights (ORRs) to enter into agreements with other investigative entities like the DHS Bureau of Child and Adult Licensing and Adult Protective Services, and requires the ORRs to supply reports twice a year to the Quality Assessment Performance Improvement Program (QAPIP). (Inadvertently left out of the contract). 			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to authorize the Community Mental Health Chief Operating Officer to sign Amendment #1 to the contract with the Michigan Department of Community Health for Managed Mental Health Supports and Services, effective October 01, 2011 through September 30, 2012.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
			
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
Concur T. Williams			
AGENDA DATE: 3/6/12	AGENDA NO: HR12/03-12	BOARD DATE: 3/13/12	PAGE NO



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

OLGA DAZZO
DIRECTOR

MEMORANDUM

January 27, 2012

TO: CMHSP Executive Directors
FROM: Tom Renwick, Acting Director
Division of Program Development, Consultation and Contracts

SUBJECT: MDCH/CMHSP Managed Mental Health Supports and Services Contract Amendment No. 1 for FY 2012. Action Required before March 15, 2012.

Enclosed is the contract amendment that changes:

1. Attachment C7.8.1 Financial Planning, Reporting and Settlement. Report due dates and reporting periods have been updated.
2. Contract Section 6.3.2 Recipient Rights and Grievance/Appeals has been modified to include CMS mandated language that requires the CMHSP ORRs to enter into agreements with other investigative entities like BCAL and APS and requires the ORRs to supply reports twice a year to the QAPIP.
3. Attachment C4.13.1 SEDW GF Benefit has been modified to remove any dates with reference to fiscal year 2011. This attachment only applies to CEI, Detroit-Wayne, Genesee, Kalamazoo, Macomb, Network180, Oakland and Saginaw.

This document is being forwarded to your office for signature. Please sign and return two original copies of the signature page to:

Division of Program Development, Consultation and Contracts
Lewis Cass Building, 5th Floor
320 South Walnut
Lansing, MI 48913

Upon return of the documents, the department's authorized representative will sign and a copy with original signatures with the complete amendment will then be returned to you. Should you have any questions regarding this contract, please call me at (517) 373-2568.

Thank you for your assistance and prompt return of the signed amendment.

Enclosure:

cc: Lynda Zeller	Kristi Broessel
Elizabeth Knisely	Kidada Smith
Judy Webb	Eric Black
John Duvendeck	Contract Managers
Erin Black	

**Amendment No. 1 to the Agreement Between
Michigan Department of Community Health
And**

**CMHSP: _____
For
Managed Mental Health Supports and Services**

1. **Period of Agreement:** This agreement shall commence on October 1, 2011 and continue through September 30, 2012.
2. **Period of Amendment:** October 1, 2011 through September 30, 2012.
3. **Program Budget and Agreement Amount:** Payment to the CMHSP will be paid based on the total funding available for managed mental health supports and services as identified in the annual Legislative Appropriation for community mental health services programs for the period of October 1, 2011 through September 30, 2012. The estimated value of this contingent upon and subject to enactment of legislative appropriations and availability of funds.
4. **Amendment Purpose:** This amendment is for changes to:
 1. C7.8.1 Financial Planning, Reporting and Settlement. Change of report due dates and reporting periods for Annual Submission Requirement Forms.
 2. Contract Section 6.3.2 Recipient Rights and Grievance/Appeals to include language that requires the CMHSP ORRs to enter into agreements with other investigative entities like BCAL and APS and requiring the ORRs to supply reports twice a year to the QAPIP.
 3. Technical correction to attachment C4.13.1 SEDW GF Benefit removing any dates with reference to fiscal year 2011. *(This attachment only applies to CEI, D-W, Genesee, Kalamazoo, Macomb, Network180, Oakland and Saginaw).*
5. **Original Agreement Conditions:** It is understood and agreed that all other conditions of the original agreement remain the same.
6. **Special Certification**
The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board, official or contractor.

Signature Section

For the Michigan Department of Community Health

Kristi Broessel, Director
Grants and Purchasing Division

Date

For the CONTRACTOR:

Name (print)

Title (print)



Signature

Date

6.3.2 Recipient Rights and Grievance/Appeals

The CMHSP shall establish an Office of Recipient Rights in accordance with all of the provisions of Section 755 of the Michigan Mental Health Code and corresponding administrative rules and for substance abuse, Section 6321 of P.A. 365 of 1978, and corresponding administrative rules. The CMHSPs shall ensure that there is a signed agreement between the CMHSP Office of Recipient Rights, the DHS Bureau of Child and Adult Licensing (BCAL), DHS Child Protective Services (CPS) and MDHS Adult Protective Services (APS) regarding reporting and investigation of suspected abuse, neglect, and exploitation in programs operated or contracted with the PIHP or CMHSP. The CMHSP Office of Recipient Rights shall assure that the semi-annual and annual recipient rights data reports required by MCL 330.1755(5)(j) and MCL 330.1755(6) are submitted to the PIHP Quality Assessment and Performance Improvement Program (QAPIP) in addition to other entities and individuals specified in law.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Human Resources		BUDGETED NON-BUDGETED PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT Mental Health	DATE March 6, 2012	REQUESTOR SIGNATURE David Parnin, Chief Operating Officer	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
Approval is requested for Community Mental Health of Muskegon County to sign Amendment #1 to the contract with the Michigan Department of Community Health (DCH) for Medicaid Managed Mental Health Supports and Services, effective October 1, 2011 through September 30, 2012.			
We have received an amendment to the contract with DCH for Medicaid Managed Mental Health Supports and Services. The amendment includes the following:			
1) Contract Section 6.3.2 Recipient Rights and Grievance/Appeals to include CMS mandated language that requires the PIHP Office of Recipient Rights (ORRs) to enter into agreements with other investigative entities like the DHS Bureau of Child and Adult Licensing and Adult Protective Services, and requires the ORRs to supply reports twice a year to the Quality Assessment Performance Improvement Program (QAPIP). (Inadvertently left out of the contract).			
2) Contract Section 7.4.1.4.1915 (c) Habilitation Supports Waiver Payments Enrollment Management. The word "or" was missing from the sentence.			
3) Contract Attachment 6.7.1.1, Quality Assessment and Performance Improvement Programs for Specialty Pre-Paid Inpatient Health Plans. Section VII, item #2 adds a phrase that clarifies for CMS the closure of the loop between ORR and the QAPIP.			
4) Attachment 6.3.2.1 has been updated to reflect address and references for the Michigan Administrative Hearing System.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to authorize the Community Mental Health Chief Operating Officer to sign Amendment #1 to the contract with the Michigan Department of Community Health for Medicaid Managed Mental Health Supports and Services, effective October 01, 2011 through September 30, 2012.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u> Concur T Williams		<u>ADMINISTRATOR RECOMMENDATION:</u> 	
AGENDA DATE: 3/6/12	AGENDA NO: HR 12/03-13	BOARD DATE: 3/13/12	PAGE NO



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

OLGA DAZZO
DIRECTOR

MEMORANDUM

January 27, 2012

TO: PIHP Executive Directors

FROM: Tom Renwick, Acting Director *TR*
Division of Program Development, Consultation and Contracts

SUBJECT: Medicaid Managed Specialty Supports and Services Concurrent
1915 (b)/(c) Waiver Program Amendment No. 1 for fiscal year 2012.
Action Required before March 15, 2012.

Enclosed is the contract amendment that changes

- 1) Contract section 6.3.2 Recipient Rights and Grievance/Appeals to include CMS mandated language that requires the PIHP ORRs to enter into agreements with other investigative entities like BCAL and APS and requires the ORRs to supply reports twice a year to the QAPIP.
- 2) Contract section 7.4.1.4 1915(c) Habilitation Supports Waiver Payments Enrollment Management. The word "or" was missing from the sentence.
- 3) Contract Attachment 6.7.1.1, Quality Assessment and Performance Improvement Programs for Specialty Pre-Paid Inpatient Health Plans. Section VII item #2 adds a phrase that clarifies for CMS the closure of the loop between ORR and the QAPIP.
- 4) Attachment 6.3.2.1 has been updated to reflect address and references for the Michigan Administrative Hearing System.

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320 South Walnut
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Upon return of the documents, the department's authorized representative will sign and a copy with original signatures with the complete amendment will then be returned to you. Should you have any questions regarding this contract, please call me at (517) 335-2568

Thank you for your assistance and prompt return of signed amendment

Enclosure

cc: Lynda Zeller
Elizabeth Knisely
Judy Webb
John Duvendeck
Kristi Broessel
Kidada Smith
Erin Black
Contract Managers

Contract Manager and Location Building:
Thomas J. Renwick – Lewis Cass Building, 320 S. Walnut
Contract Number# _____

**Amendment No.1 to the Agreement Between
Michigan Department of Community Health
And**

PIHP: _____
For

**Medicaid Managed Specialty Supports and Services
Concurrent 1915(b)/(c) Waiver Program**

1. **Period of Agreement:** This agreement shall commence on October 1, 2011 and continue through September 30, 2012
2. **Period of Amendment:** October 1, 2011 through September 30, 2012.
3. **Program Budget and Agreement Amount:** Payment to the PIHP will be based on the total funding available for specialty supports and services as identified in the annual Legislative Appropriation for community mental health services programs for the period of October 1, 2011 through September 30, 2012. The estimated value is contingent upon and subject to enactment of legislative appropriations and availability of funds.
4. **Amendment Purpose:** This amendment is for changes to:
 - a. Contract sections 6.3.2 Recipient Rights and Grievance/Appeals, to include language that requires the PIHP ORRs to enter into agreements with other investigative entities like BCAL and APS and require the ORRs to supply reports twice a year to the QAPIP. 7.4.1 4 1915(c) Habilitation Supports Waiver Payments Enrollment Management, the word "or" is missing from sentence and it is a key omission because with the renewal, we indicated that the ICF/MR was closed and the new highest priority group was those who were risk of ICF/MR. Contract attachment P6.7.1.1, Quality Assessment and Performance Improvement Programs for Specialty Pre-Paid Inpatient Health Plans Section VII. Item # 2 adds a phrase that clarifies for CMS the closure of the loop between ORR and the QAPIP.
 - b. Technical correction to attachment P6.3.2.1 updating addresses and references for the Michigan Administrative Hearing System.
5. **Original Agreement Conditions**
It is understood and agreed that all other conditions of the original agreement remain the same.
6. **Special Certification**
The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board, official or contractor.

Signature Section

For the Michigan Department of Community Health

Kristi Broessel, Director
Grants and Purchasing Division

Date

For the CONTRACTOR

Name (print)

Title (print)

Signature

Date

6.3.2 Recipient Rights and Grievance/Appeals

The PIHP and all affiliated CMHSPs must maintain an Office of Recipient Rights in accordance with all of the provisions of Section 755 of the Michigan Mental Health Code and for substance abuse, Section 6321 of P.A. 365 of 1978, and corresponding administrative rules. The CMHSPs shall ensure that there is a signed agreement between the CMHSP Office of Recipient Rights, the DHS Bureau of Child and Adult Licensing (BCAL), DHS Child Protective Services (CPS) and MDHS Adult Protective Services (APS) regarding reporting and investigation of suspected abuse, neglect, and exploitation in programs operated or contracted with the PIHP or CMHSP. The CMHSP Office of Recipient Rights shall assure that the semi-annual and annual recipient rights data reports required by MCL 330.1755(5)(j) and MCL 330.1755(6) are submitted to the PIHP Quality Assessment and Performance Improvement Program (QAPIP) in addition to other entities and individuals specified in law.

7.4.1.4 1915(c) Habilitation Supports Waiver Payments Enrollment Management

The MDCH may reallocate an existing HSW certificate from one PIHP to another if:

- 1) the PIHP has presented no suitable candidate for enrollment in the HSW within 60 days of the certificate being vacated; and,
- 2) there is a high priority candidate (person exiting the ICF/MR or at highest risk of needing ICF/MR placement, or young adult aging off CWP) in another PIHP where no certificate is available. MDCH personnel review all disenrollments from the HSW prior to the effective date of the action by the PIHP.