

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN

AGENDA

**FULL BOARD**

**Hall of Justice**

**990 Terrace, Muskegon, MI**

**January 27, 2015 - 4:00 PM**

**Terry Sabo, Chair**  
**Benjamin Cross, Vice-Chair**

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1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of the Minutes of January 13, 2015
7. Public Comment (on an agenda item)
8. Introduction
  - Mr. Kelly Richards, Director, Muskegon Area District Library
9. Committee/Board Reports
  - A. Community Development/Strategic Planning Committee (Page 3)
  - B. Transportation Committee (Page 4)
  - C. Ways & Means Committee (Page 5)

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

10. Chairman's Report/Committee Liaison Reports
  - A. Appoint of Fred Johnson, Public Defender to:
    - Jail-Juvenile Transition Center Committee (no term expiration)
    - Community Corrections Advisory Board - Public Defender Slot (term through 12/31/17)
  - B. Muskegon Lakeshore Chamber of Commerce Business for Breakfast  
Economic Forecast with George Erickcek, W.E. Upjohn Institute  
Friday, January 30th - 7:30 a.m., Holiday Inn Muskegon Harbor
11. Administrator's Report
  - A. Update on Director of Finance/Assistant County Administrator Position
  - B. Update on Wastewater Director Position
12. Old Business
13. New Business
14. Public Comment
15. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE  
MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR  
SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Community Development/Strategic Planning Committee met on January 22, 2015, it was recommended and I move:

- CD/SP15/01 – 01 To accept the \$1.00 per year lease agreement with Downtown Muskegon Now (DMN) for a perpetual period for the County of Muskegon-owned property commonly referred to as the Carpenter Brothers Lot, for the express purpose of DMN developing and operating the property as a community Dog Park and authorize the Board Chair to sign and execute the contract and lease agreement.
- CD/SP15/01 - 02 To approve the salary range adjustments within the Parks Department for the Senior Parks Ranger (NO220) and Parks Maintenance Supervisor (NO180) to NO245 (\$18.577 - \$23.52/hour) effective January 27, 2015.
- CD/SP15/01 - 03 To approve the sale of alcohol at the County Fairgrounds during 2015 at the Hero Mud Run (May 2-3, 2015), wedding receptions (through 2015) and at the County Fair (July 24-25, 2015), contingent upon the Fair Board securing all necessary permits and/or licenses and producing the appropriate insurance certificates.

The Transportation Committee met on January 22, 2015; it was recommended, and I move:

TR15/01-01 To approve the MATS January 2015 Title VI Plan Update and the included MATS Service Standards and Service Policies.

TR15/01-02 To approve Memorandum of Agreement (MOA) No. DTFACN-15-L-00141, providing to the FAA a parcel of land, at no cost, for the operation of the Air Traffic Control Tower, commencing on 4/14/2015 and continuing through 9/30/2035.

The Ways & Means Committee met on January 20, 2015, it was recommended and I move:

- WM15/01 - 03 To approve payment of the accounts payable of \$4,659,272.16 covering the period of December 24, 2014 through January 10, 2015, as presented by the County Clerk.
- WM15/01 – 04 To authorize the Chairman of the Board of Commissioners for the County of Muskegon to execute closing documents and related closing costs on parcel number 03-036-300-0007-00.
- WM15/01 - 05 To authorize the Chairman of the Board of Commissioners or the County Administrator to sign the Purchase Agreement in the amount of \$24,900 for property located at 1132 Green Street on behalf of the County of Muskegon.
- WM15/01 - 06 To reclassify the Human Resources Director (Y23001) salary range to ND0030, re-establish the Michigan Works! Director at the ND0030 salary range, reclassifying the position of Typist/NB (N86001) to Secretary/NB, NO00105 and change the labor distribution as described.
- WM15/01 - 07 To approve the one (1) year agreement with Williams Hughes, PLLC as Corporate Counsel for the term beginning January 1, 2015 through December 31, 2015.
- WM15/01 - 08 To approve the Administrator's recommendation to appoint Andrew Stone as Interim Human Resources Director to pay scale ND35 step #5 (\$45.487/hour).
- WM15/01 - 09 To approve hiring a consultant, Mary Villanueva, at the rate of \$35/hour to conduct EEO compliance obligation training on the Board's Responsible Engineering and Construction Contracting Policy (#2007-512) and authorize the Board Chair to sign.
- WM15/01 - 10 To award the cleaning demonstration project work at 1611 Oak Street to Reliant Professional Cleaning for their quoted price of \$270.00 per week and at the Juvenile Transition Center to Truclean Building Services, LLC for their quoted price of \$164.50 per week for a period commencing on or about 28 January 2015 through 20 March 2015 or until such time as a new contractor selected through a bid process is ready to commence work, with both awards being contingent upon the selected vendors' ability to produce acceptable insurance coverage and have their employees pass our background check prior to commencement of the work.