

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD
Hall of Justice
990 Terrace, Muskegon, MI
January 28, 2014 - 4:00 PM

Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair

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1. Call to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Approval of Agenda
 6. Approval of the Minutes
 - A. Organization Meeting of January 3, 2014
 - B. Regular Meeting of January 14, 2014
 7. Public Comment (on an agenda item)
 8. Presentation
 - United Way Campaign Wrap Up
 9. Committee/Board Reports
 - A. Community Development/Strategic Planning Committee (Page 3)
 - B. Transportation Committee (Page 4)
 - C. Ways & Means Committee (Page 5)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

10. Chairman's Report/Committee Liaison Reports
 - A. Board Planning/Schedule
Thursday, February 6th or Tuesday, February 11th
 - B. Jail/Juvenile Transition Center Citizens Review Committee
(term expiration 12/31/14)
 - Marie Cisneros (Appointment)
 - Joel Engel (Appointment)
 - Andrew Heykoop (Reappointment)
 - Michael Johnson (Reappointment)
 - Dorothy Scott (Reappointment)
 - Peggy Selmon (Reappointment)
 - Marsha Stewart (Reappointment)
 - C. Land Bank Fast Track Authority Appointment (term expiration 12/31/15)
 - Kimberly Sims (City of Muskegon Heights)
 - D. Solid Waste Planning (term expiration 12/31/15)
 - Kim Arter (Township) – Reappointment
 - Jim Fisher (Industrial) - Reappointment
 - Chris Hall (Public) – Appointment
 - Russ Jones (Solid Waste Management) - Reappointment
 - James Monterusso (Solid Waste Management) – Appointment
 - Vicki Webster (Environmental) - Reappointment
 - E. Workforce Development Board Appointment (term expiration 12/31/16)
 - Cynthia Romanowski (Private Sector) – Oceana County Representative
11. Administrator's Report
 - Approve Public Hearing to Accept Citizen Comments on Muskegon County Recreation Plan Update, 2014

12. Old Business

13. New Business

14. Public Comment

15. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Community Development/Strategic Planning Committee met on January 23, 2014, it was recommended and I move:

CD/SP14/01 - 01 To adopt the FY14 Tourism Agreement with the White Lake Chamber of Commerce to provide tourism promotion services for the northern portion of Muskegon County and to authorize the Chairperson of the County Board to execute the agreement through September 30, 2014.

The Transportation Committee met on January 23, 2014; it was recommended, and I move:

- TR14/01-01 To approve a contract between Prein & Newhof and the County, in the amount of \$20,000, to provide professional engineering services related to the design and bidding of a new consolidated Rental Car Service Facility at the Airport, to be funded entirely by accrued Customer Facility Charge funds.

- TR14/01-02 To approve an Airport Access Agreement between the County and Paradigm Jet Management, Inc., providing annual revenue to the Airport in the amount of \$31,687.08 per year.

The Ways & Means Committee met on January 21, 2014, it was recommended and I move:

- WM14/01 – 01 To approve payment of the accounts payable of \$16,373,105.10 covering the period of December 30, 2013 through January 10, 2014 as presented by the County Clerk.
- WM14/01 – 02 To approve the agreement between Muskegon County and FirstSouthwest to provide arbitrage compliance services in an amount not to exceed \$45,300 funded through Administration's FY14 Budget – Contractual Services; authorize Board Chair to execute.
- WM14/01 – 03 To approve the agreement between Muskegon County and ISI to provide VDI audit services in an amount not to exceed \$37,500 and authorize Board Chairman to execute.
- WM14/01 – 04 To approve the deletion of Brookhaven positions N86703, N04802 and X43506 and reclassify position N04002 to position class NH867.
- WM14/01 – 05 To award Goodwill Industries of West Michigan a contract in the amount of \$208,700 to provide training in soft skills and employability training to job seekers in the PATH (Partnership, Accountability, Training and Hope) program to obtain and retain employment.
- WM14/01 – 06 To rescind the 2003 Property Disposal Policy per Board action 2003-79, and adopt the 2014 Surplus Disposal Policy & Procedure.
- WM14/01 – 07 To authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2013 delinquent taxes.
- WM14/01 – 08 To authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act section 211.59 and 211.51.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Board of Commissioners		BUDGETED	NON-BUDGETED X	PARTIALLY BUDGETED
REQUESTING DEPARTMENT Administration	COMMITTEE DATE January 28, 2014	REQUESTOR SIGNATURE Judith Kell		
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
Staff is seeking approval to hold a public hearing to hear citizen comments on the Muskegon County Recreation Plan Update, 2014. The updating of the Recreation Plan and holding a hearing on the Plan are requirements of the Michigan Department of Natural Resources in order to apply for any funds during the year. We are requesting that the public hearing be held on February 25, 2014 at the County Board of Commissioners meeting.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
I move to hold a public hearing on February 25, 2014 to accept citizen comments on the Muskegon County Recreation Plan Update, 2014.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> <div style="text-align: center; font-family: cursive; font-size: 1.2em;"> Approval BJK </div>		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee				
				Date
AGENDA DATE: 1-28-14	AGENDA NO.:	BOARD DATE: 1-28-14	PAGE NO.	