

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

August 13, 2013 - 4:00 PM

Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair

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1. Call to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Approval of Agenda
 6. Approval of the Minutes of July 30, 2013
 7. Public Comment (on an agenda item)
 8. Presentation of 2014 Proposed Budget
 9. Communication
 - Lake County Board of Commissioners: Resolution Opposing HB 4785
 10. Committee/Board Reports
 - A. Courts & Public Safety Committee (Page 4)
 - B. Human Services Committee (Page 5)
 - C. Ways & Means Committee (Page 6)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

11. Chairman's Report/Committee Liaison Reports
 - A. Friends of the County Parks Advisory Committee Membership
(One member will be appointed by the elected County Commissioner from each of the County of Muskegon's nine legislative districts)
 - B. Hilts Landing Groundbreaking – Wednesday, August 28th
12. Administrator's Report
 - Recycling Station Bin Bids
13. Old Business
14. New Business
15. Public Comment
16. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Courts/Public Safety Committee met on August 6, 2013, it was recommended and I move:

- CPS13/08 -27 To authorize staff to apply for funding in the amount of \$20,000 from the State Court Administrator's Office to provide training for the existing adult mental health court team (60th District Court) and the proposed juvenile mental health court team (14th Circuit Court/Family Court) to obtain certification.
- CPS13/08 – 28 To authorize the Circuit Court Administrator, Chair of the Electronic Content Management Steering Committee and County staff, with the assistance of Plante & Moran to enter into contract negotiations with ImageSoft in order to provide a comprehensive Public Safety Electronic Content management system.
- CPS13/08 – 29 To authorize the Circuit Court Administrator to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; the agreement is effective from July 1, 2013 through September 30, 2014; the program will be funded by the Child Abuse Council donating \$67,500 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program.
- CPS13/08 – 30 To authorize the Circuit Court Administrator to sign the Amended Agreement with Mediation and Restorative Services, to provide restorative services to juvenile offenders; the agreement is effective July 1, 2013 through September 30, 2014; the program will be funded by Mediation and Restoration Services donating a \$58,000 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program.


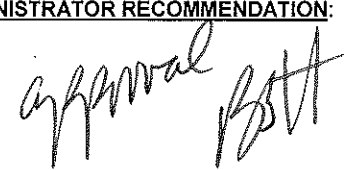
The Human Services Committee met on August 6, 2013, it was recommended and I move:

- HS13/08 – 49 To authorize the reclassification of the Housing Specialist/Self-Determination Coordinator position (BPN X43101) to Housing Specialist/MI with a salary range of \$33,706.40 to \$46,962.24 per year effective August 15, 2013.
- HS13/08 – 50 To authorize the Community Mental Health Executive Director to sign a contract with BDO USA, LLP for professional auditing services, effective August 1, 2013 through July 31, 2014, with expected costs of \$42,500.00 and a maximum of \$700.00 annually for out-of-pocket expenses, and with additional charges if a Single Audit is required or if there are additional procedures required by the State for the additional three (3) months' compliance examination.
- HS13/08 – 51 To approve the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing for 2011-2016, and to approve signature by the Chair of the County Board of Commissioners on HUD form 2991 (Certificate of Consistency).

The Ways & Means Committee met on August 1, 2013, it was recommended and I move:

- WM13/08 – 80 To approve payment of the accounts payable of \$2,732,218.85 covering the period of July 17, 2013 through July 24, 2013 as presented by the County Clerk.
- WM13/08 – 81 To approve setting the Public Hearing date for the FY2014 Proposed Muskegon County Budget for Thursday, September 5, 2013 at 4:00 P.M at the Board of Commissioners' Room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 18, 2013.
- WM13/08 – 82 To authorize the release of a RFB for IBNR actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board	BUDGETED	NON-BUDGETED X	PARTIALLY BUDGETED
REQUESTING DEPARTMENT Public Works	COMMITTEE DATE August 13, 2013	REQUESTOR SIGNATURE Sara Damm	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Recycling is an excellent way to play a part in reducing dependency on virgin materials, reducing greenhouse gas emissions, creating more and higher paying jobs, and it gives employees the opportunity to move about, which increases workplace health and productivity. Staff is looking to expand the 4 th floor Hall of Justice Recycling Pilot that was initiated in April 2012 which gives staff the opportunity to recycle their waste into centralized recycle stations. The goal of this internal recycling program is to define and implement a cohesive and efficient recycling program throughout the Hall of Justice and all County facilities to promote responsible and forward-thinking waste management. Bids were received recently for these recycling stations through RFB-13-2086. Two bids were received and Busch Systems International was the low bid at \$10,045.78. Staff is requesting approval for purchasing recycling stations for the Hall of Justice and Public Health buildings to be awarded to Busch Systems International Inc. in the amount of \$10,045.78 from funds 1010-0265 (HOJ) and 6340-0244 (Health), as well as future orders as the program expands. The initial order includes twenty-three (23) and sixteen (16) gallon 3-bin recycling stations that will collect paper, plastic/ aluminum, and waste. This vendor is the manufacturer of the 3-bin station, is able to accommodate each facility's individual needs, met specifications, and was the lowest bid received.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to award the purchase of the recycle bins and stations (RFB-13-2086) to Busch Systems International Inc. in the amount of \$10,045.78 for the initial order to cover Hall of Justice (fund 1010-0265) and Public Health facilities (fund 6340-0244) and approve future orders using this bid as the program expands.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS: 		
CORPORATE COUNSEL ANALYSIS:	ADMINISTRATOR RECOMMENDATION: 		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee:			N/A
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