

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD
Hall of Justice
990 Terrace, Muskegon, MI
March 12, 2013 - 3:30 PM

Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair

-
1. Call to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Approval of Agenda
 6. Approval of the Minutes of February 26, 2013
 7. Public Comment (on an agenda item)
 8. Communication
 9. Committee Reports
 - A. Courts & Public Safety Committee (Page 3)
 - B. Human Resources Committee (Page 4)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

10. Chairman's Report/Committee Liaison Reports
 - A. Approve Proclamation Designating April 2013 as County Government Month
 - B. St. Patrick's Day Parade: Saturday, March 16th – 11:00 AM; Downtown Muskegon
 - C. Board Planning Session – FY 11-12 Audit: Tuesday, April 9th – 1:00 PM, South Campus Training Center, Room #205
11. Administrator's Report
 - Approve Payment of Accounts Payable Covering February 13, 2013 through March 1, 2013
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Courts/Public Safety Committee met on March 5, 2013, it was recommended and I move:

- CPS13/03 -06 To authorize an increase in the hourly wage of Judy Carnes from \$15.526 to \$19.688 effective December 17, 2012 until such time as a full time Circuit Court Legal and Scheduling Secretary can be appointed.
- CPS13/03 - 07 To accept the JJTCC recommendation to proceed with the new Jail and Juvenile Transition Center proposed option including the two alternates and authorize Administration to coordinate two (2) Request for Proposals (RFP); 1) architectural services and 2) construction management services.
- CPS13/03 – 08 To approve the one-year extension of the Agreement for the Partnership in Neighborhood Safety Program between the Townships of Laketon, Fruitland and Whitehall, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$110,764.58 and authorize the Board Chair and Sheriff to sign the document.
- CPS13/03 – 09 To accept the Joint Endeavor Agreement between the PRAECIPIO and Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement, term 3/15/13 through 6/30/15.
- CPS13/03 – 10 To approve a tribute in recognition and appreciation of Mr. Gary Conrad.

The Human Resources Committee met on March 5, 2013, it was recommended and I move:

- HR13/03 – 14 To authorize the creation of a new Supports Coordinator/MI position budgeted 100% in 7320.
- HR13/03 – 15 To authorize the Community Mental Health Executive Director to sign a Memorandum of Agreement with Stars Behavioral Health Group (SBHG), National Network on Youth Transition (NNYT) Academy for Consultation Services, Training, and Technical Assistance for implementation and sustainability of the Transition to Independence Process (TIP) Model training for CMH staff serving transition-age youth and their families, at a cost not to exceed \$35,343.00, effective March 1, 2013, contingent upon Period of Performance revision.
- HR13/03 – 16 To authorize the creation of a Supports Coordinator/DD position and a Supports Coordinator Assistant position in the Community Mental Health Intensive Case Management Program (Org 7148).
- HR13/03 – 17 To authorize the addition of five Mental Health Aide/Skills Building – Hourly positions in the Community Mental Health DD Skills Building Program (Org 7132).
- HR13/03 – 18 To authorize Community Mental Health to purchase five mini-vans (\$106,985.05) from Slingerland Chrysler Dodge of Owosso, Michigan and three mid-sized sedans (\$51,360.00) from Great Lakes Ford of Muskegon, Michigan; said purchases to be made from the County's Equipment Revolving account utilizing the dollars transferred into that account by the Community Mental Health agency.
- HR13/03 – 19 To authorize Public Health Department to amend its FY13 budget (revenue and expenditures) from \$6,091,962 to \$6,074,247 to include grant funding changes, program line item adjustments, and staff/funding transfers, with no change in the general fund appropriation.
- HR13/03 – 20 To authorize cancellation of the Ways & Means Committee meeting of Thursday, March 7, 2013.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Administration	COMMITTEE DATE 3/12/13	REQUESTOR SIGNATURE	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
The National Association of Counties has declared April 2013 as National County Government Month. This year's theme is: "Smart Justice: Creating Safer Communities".			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to approve the Proclamation designating April 2013 as County Government Month.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
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National County Government Month - April 2013

"Smart Justice: Creating Safer Communities"

WHEREAS, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, Muskegon County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, county governments are often the entity providing both direct and indirect services to enhance the lives of residents and are responsible for maintaining public safety and the efficient use of local tax dollars; and

WHEREAS, 2,914 countries own a jail or participate in a regional jail and admit nearly 12 million people each year; and

WHEREAS, National Association of Counties President Chris Rodgers is encouraging counties to promote effective community corrections programs across the country through his 2012-13 "Smart Justice" presidential initiative; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

NOW, THEREFORE, BE IT RESOLVED THAT I, Kenneth Mahoney, County Board Chair, do hereby proclaim April 2013 as National County Government Month and encourage all County officials, employees, schools and residents to participate in county government celebration activities.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Administration	COMMITTEE DATE March 12, 2013	REQUESTOR SIGNATURE Bonnie Hammersley	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
Accounts payable - already distributed.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to approve payment of the accounts payable of \$6,140,579.10 covering the period of February 13, 2013 through March 1, 2013, as presented by the County Clerk.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
(Empty)		Recommend Approval Heath Kaplan	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
(Empty)		Recommend Approval Bonnie Hammersley	
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