MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD
Hall of Justice
990 Terrace, Muskegon, MI
February 26, 2013 - 3:30 PM

Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair

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1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of the Minutes of February 12, 2013
7. Public Comment (on an agenda item)
8. Communication
9. Committee Reports
   A. Community Development/ Strategic Planning Committee (Page 3)
   B. Transportation Committee (Page 4)
   C. Ways & Means Committee (Page 5)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

10. Chairman's Report/Committee Liaison Reports
    A. Jail/Juvenile Transition Center Citizens Review Committee Appointments (terms through 12/31/13):

Ryan Bennett	Christin Connolly	Andrew Heykoop
Jack Kennedy	Fred Klimsza	David Newsome
Jeffery Patterson	Mary Payne	James Riley
Randall Rogoski	Peggy Selmon	Marsha Stewart
Stephanie Tanis-Cathey	William Wiebenga	

    B. Board Planning Session: Tuesday, March 5th or Tuesday, March 12th – 1:30 PM, South Campus Training Center

    C. Budget Kick-Off Meeting: Thursday, March 7th – Noon (MAREC) Lunch followed by Budget Presentation

    D. St. Patrick's Day Parade: Saturday, March 16th -11:00 AM; Downtown

11. Administrator's Report
    - Accept Creation of a Commercial Rehabilitation District at 316 Morris Avenue by the City of Muskegon

12. Old Business

13. New Business

14. Public Comment (on a new topic)

15. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Community Development/Strategic Planning Committee met on February 21, 2013, it was recommended and I move:

CD/SP13/02 - 03 To approve the transfer of Lot 50 (parcel #61-42-503-069-0050-00) in the Village of Lakewood Club Addition Number Three to the Muskegon County Land Bank Authority for the sum of $100 and to authorize the Board Chair to execute the necessary quit claim deed.

The Transportation Committee met on February 21, 2013; it was recommended, and I move:

TR13/02-04 To adopt the Fiscal Year 2014 - 2017 Transportation Improvement Program (TIP) resolution and proposed project list as developed by the Muskegon Area Transit System for consideration by the West Michigan Shoreline Regional Development Commission.

TR13/02-05 To authorize the Muskegon Area Transit System to purchase nine minivans through the Michigan Department of Transportation Extended Purchasing Program for a total cost not to exceed $333,000.

TR13/02-06 To award RFP13-2005 for the supply of bus shelters and benches for the Muskegon Area Transit System to Duo-Gard Industries.

TR13/02-07 To approve a contract between the County and the Michigan Department of Transportation, providing $28,500 (95% of the project cost) to design the Airport Access Road Rehabilitation Project, with the County's share of the project to be $1,500 (5% of the project cost).

The Ways & Means Committee met on February 21, 2013, it was recommended and I move:

WM13/02 – 14 To approve the payment of the accounts payable of $5,748,242.86 covering the period of February 2, 2013 through February 12, 2013 as presented by the County Clerk.

WM13/02 – 16 To authorize the amendment to the agreement between the Muskegon County Land Bank Authority and the Muskegon County Board of Commissioners in the following manner: "With respect to any property designated in writing by Muskegon County Land Bank Authority, Muskegon County Board of Commissioners agrees to assign its rights under section 78m(1) and 78m(3) of the General Property Tax Act of 1893, as amended and Public Act 206, MCL 211.7m(1), 211.78m(3) to exercise the "rights of refusal" option in the acquisition of foreclosed property".

WM13/02 – 17 To authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through "April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act sections 211.59 and 211.51.

WM13/02 – 18 To authorize the Treasurer's Office reorganization, reclassifying six Account Clerk II FT positions (G02001/03/04/05/06/017) to a Property Tax Technician FT classification at a salary classification of GU00160; a salary adjustment for Property Tax Specialist FT (N55701) to salary grade NX00100; and a salary adjustment for the Cash Manager (X11501) to salary grade NX00310 with reclassifications and salary adjustments effective March 1, 2013; and further authorize labor distribution changes as detailed to be effective retroactively to October 1, 2012.

WM13/02 – 19 To authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars ($12,000,000) against anticipated 2012 delinquent taxes.

MOTION TABLED:

WM13/02 – 15 To approve the Muskegon County Local Bidder Preference Award and make appropriate revisions to the County Board's Purchasing Policy.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED	NON-BUDGETED	PARTIALLY BUDGETED
Full Board		x	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	February 26, 2013	Bonnie Hammersley

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County of Muskegon received a resolution from the City of Muskegon creating a Commercial Rehabilitation District at 316 Morris Avenue, Muskegon, MI under PA 210 of 2005. County Board Policy #2009-367 requires each unit of government within the County to apply for an exemption from the policy if they intend to capture future tax collections.

The project involves a $450,000 investment for the building renovation at Terrace Plaza which is the future home for the Muskegon/Oceana Michigan Works programs. It is a consolidation of resources for the agency as well as the ability to provide training to workforce participants along with other career development services.

The Muskegon City Commission created the Commercial Rehabilitation District on January 22, 2013.

Public Act 205 allows the County of Muskegon to reject the creation of the District within 28 days of notification. The impact of accepting the District would be an approximate abatement of $1,500 - $2,000 in taxes for each of the ten years.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to accept the creation of a Commercial Rehabilitation District at 316 Morris Avenue Street in the City of Muskegon under PA 210 of 2005 on the following described parcel of real property: City of Muskegon revised Plat of 1903, that PT of Blks 558-562 VAC Alley VAC Jefferson St & VAC Water Street DESC as FOLS Com at W most COR Lot 17 of SD BLK 561for POB TH S 39D 47M E ALG ELY LN of N First ST 193.65 FT to NLY LN of Morris Ave TH N 21D 59M 27S E ALG NLY LN Morris Ave 203.46 FT TH N 27D 33M E ALG NLY LN Morris Ave 275.90 FT to SWLY LN of Terrace St (125.00 FT WIDE) TH N 62D 44M W ALG SWLY LN Terrace St (125 FT WIDE) 449.40 FT TH WLY ALG THE ARC OF THE 177.48 FT R Curve to LT a Distance 138.36 FT to ELY LN of C&O RR Row (The Long Chord of SD Curve Bears N 85D 04M W 134.90 FT).

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
	Recommend Approval B. Hammersley
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION:**
Concur T. Williams	Recommend Approval H. Kaplan

AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.
2/26/13		2/26/13	

Revised 2/14/13

Resolution No. 2013-06(a)

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING THE CREATION OF A COMMERCIAL REHABILITATION DISTRICT
316 Morris Ave.

WHEREAS, the Hinman Company has requested in writing for the City to establish a Commercial Rehabilitation District at 316 Morris Ave in a letter dated December 18, 2012; and

WHEREAS, the creation of this district is calculated to and will have the reasonable likelihood to retain, create, or prevent the loss of employment in Muskegon, Michigan; and

WHERAS, the building at this location is at least 15 years old and is located in a downtown district; and

WHEREAS, a Public Hearing was held on January 22, 2013 at which the applicant, the assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard;

NOW, THEREFORE, BE IT RESOLVED, the City Commission of Muskegon does hereby establish a "Commercial Rehabilitation District" for the property at 316 Morris Ave on the following described parcel of real property

CITY OF MUSKEGON REVISED PLAT OF 1903 THAT PT OF BLKS 558-562 VAC ALLEY VAC JEFFERSON ST & VAC WATER ST DESC AS FOLS COM AT W MOST COR LOT 17 OF SD BLK 561 FOR POB TH S 39D 47M E ALG ELY LN OF N FIRST ST 193.65 FT TO NLY LN OF MORRIS AVE TH N 21D 59M 27S E ALG NLY LN MORRIS AVE 203.46 FT TH N 27D 33M E ALG NLY LN MORRIS AVE 275.90 FT TO SWLY LN OF TERRACE ST(125.00 FT WIDE) TH N 62D 44M W ALG SWLY LN TERRACE ST(125 FT WIDE) 449.40 FT TH WLY ALG THE ARC OF THE 177.48 FT R CURVE TO LT A DISTANCE 138.36 FT TO ELY LN OF C&O RR ROW(THE LONG CHORD OF SD CURVE BEARS N 85D 04M W 134.90 FT)

Adopted this 22nd Day of January 2013.

Ayes: Wierengo, Turnquist, Markowski, Gawron, Hood, Spataro, and German
Nays: None

Absent: None

BY: _____
Stephen Gawron
Mayor

ATTEST: _____
Ann Cummings
Clerk

1/15/13

2013-06(a)

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on January 22, 2013.

Ann Cummings
Clerk