

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

September 11, 2012 - 3:30 PM

Kenneth Mahoney, Chair
I. John Snider, II, Vice-Chair

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1. Call to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Approval of Agenda
 6. Approval of the Minutes of August 21, 2012
 7. Public Comment (on an agenda item)
 8. Communication
 9. Committee Reports
 - A. Courts & Public Safety Committee (Page 3)
 - B. Human Resources Committee (Pages 4-5)
 - C. Ways and Means (Page 6)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

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10. Chairman's Report/Committee Liaison Reports
 - Thursday, September 20, 2012: Whitehall City Hall
Community Development/Strategic Planning Committee, Transportation
Committee, Ways & Means Committee and Special Public Works Board
11. Administrator's Report
 - Notice of Proposed Amendment to Rule XVIII-Governing Claims for
Personal Expenses Incurred in the Official Conduct of County Business of
the Muskegon County Board Rules
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS
AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Courts/Public Safety Committee met on September 4, 2012, it was recommended and I move:

- CPS12/09 - 45 To authorize the Prosecutor to accept the FY2012 VOCA Grant Agreement Amendment, to affix the signature of the Chairman of the Board of Commissioners to the Amendment and to revise the County budget accordingly.
- CPS12/09 - 46 To authorize the Prosecutor to accept the FY13 VOCA Grant in the amount of \$67,731, to affix the signature of the Chairman to two copies of the Agreement and to adjust the County budget accordingly, contingent upon the Board of Commissioners' approval of the 2013 budget.
- CPS12/09 - 47 To authorize the Prosecutor to accept the FY13 Crime Victim Rights Grant in the amount of \$166,016 and to affix the signature of the Chairman of the Board of Commissioners to two copies of the Agreement, contingent upon the Board of Commissioners' approval of the 2013 budget.
- CPS12/09 - 48 To authorize the Sheriff's Office to accept the Marine Safety grant in the amount of \$91,000 for personnel and operating costs for the 2012 calendar year and to amend the County budget accordingly.
- CPS12/09 - 49 To approve the Sheriff's Office to apply for the fiscal year 2013 Secondary Road Patrol grant from the Office of Highway Safety Planning, contingent upon the Board of Commissioners' approval of the 2013 budget.

The Human Resources Committee met on September 4, 2012, it was recommended and I move:

- HR12/09 – 54 To authorize Brookhaven MCF to change the hours of an hourly custodian, budget position number A07515, (currently filled by Kelly Carroll) to a full-time custodian position.
- HR12/09 – 55 To authorize the Community Mental Health Director to sign Amendment #1 to the contract with the Michigan Department of Community Health for the Michigan ABW Non-Pregnant Childless Adults Waiver (Adult Benefits Waiver), effective October 1, 2011 through September 30, 2012.
- HR12/09 – 56 To authorize the Community Mental Health Director to sign Amendment #2 to the contract with the Michigan Department of Community Health for Medicaid Managed Mental Health Supports and Services, effective October 1, 2011 through September 30, 2012.
- HR12/09 – 57 To authorize the County Mental Health Director to sign Amendment #2 to the contract with the Michigan Department of Community Health for Managed Mental Health Supports and Services, effective October 1, 2011 through September 30, 2012.
- HR12/09 – 58 To authorize the Community Mental Health Director to sign an amendment to the contract with Revel, Inc., for the video production of an outreach and training video targeted towards school age children, effective August 1, 2012 through September 30, 2012, at an amount not to exceed \$8,000.00.
- HR12/09 – 59 To authorize approval of the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing – The Blueprint to End Homelessness 2006-2016, and to authorize the Board Chair to sign, contingent upon the Board of Commissioners' approval of the 2013 budget.
- HR12/09 – 60 To authorize the Community Mental Health Services Director to sign the agreement with Michigan Department of Community Health for the Michigan Adult Benefits Waiver Section 1115 Waiver Demonstration program, effective October 1, 2012 through September 30, 2013, contingent upon the Board of Commissioners' approval of the 2013 budget.
- HR12/09 – 61 To authorize the Community Mental Health Services Director to sign the contract with the Michigan Department of Community Health for Managed Mental Health Supports and Services, effective October 1, 2012 through September 30, 2013, contingent upon the Board of Commissioners' approval of the 2013 budget.

- HR12/09 – 62 To authorize the Community Mental Health (CMH) Director to sign the contract with the Michigan Department of Community Health for Medicaid Managed Specialty Supports and Services, effective October 1, 2012 through September 30, 2013, contingent upon the Board of Commissioners' approval of the 2013 budget.
- HR12/09 – 63 To authorize the Community Mental Health (CMH) Director to sign a contract with the Macomb-Oakland Regional Center, Inc., for the provision of training of the AAIDD Supports Intensity Scale, effective August 1, 2012, for a cost to Muskegon CMH of \$20,800.00, contingent upon the Board of Commissioners' approval of the 2013 budget.
- HR12/09 – 64 To authorize the Community Mental Health Director to sign the lease renewal of the Indian Bay Home from George Dean, effective January 1, 2013 through December 31, 2013, at a monthly rent of \$2,048.36 and an annual cap not to exceed \$24,600, contingent upon the Board of Commissioners' approval of the 2013 budget.
- HR12/09 – 65 To authorize the Community Mental Health Director to sign the lease renewal of the Whitehall Adult Activity Center from George Dean, effective August 1, 2012 through December 1, 2013, at a monthly rent of \$2,094.09, and an annual cap not to exceed \$25,129.08, contingent upon the Board of Commissioners' approval of the 2013 budget.

The Ways & Means Committee met on September 6, 2012, it was recommended and I move:

- WM12/09 – 117 To approve the payment of the accounts payable of \$5,174,825.79 covering the period of August 15, 2012, through August 30, 2012, as presented by the County Clerk.
- WM12/09 – 118 To adopt the Resolution accepting the funds from the Michigan Department of Natural Resources and to authorize the Chairman of the County Board of Commissioners to sign the grant agreement and authorize staff to seek bids for architectural and all other related services for the project.
- WM12/09 – 119 To approve the proposed 2013 Parks fee schedule and to authorize the proposed early season/late season camping special (3 nights for the price of 2) as a trial at Pioneer Park 2013.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Administration		COMMITTEE DATE 9/11/2012		REQUESTOR SIGNATURE Heath Kaplan
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>In accordance with Muskegon County Board of Commissioners' RuleXVI-Amend, notice is hereby given that the Muskegon County Board of Commissioners is proposing amendments to Rule XVIII Governing Claims for Personal Expenses Incurred in the Official Conduct of County Business. Proposed amendments include and IRS accountable plan, changed per diem to daily stipend and general language clarification. The proposed amendments to these rules will be on the agenda of the September 13, 2012, Special Human Resources Committee for review and recommendation to the Full Board on September 25, 2012.</p>				
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>Move that the Notice of Proposed amendments to the Muskegon County Board of Commissioners' Rules be made a part of the official Board minutes.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>		
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Revised 9/5/12