MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD
Hall of Justice
990 Terrace, Muskegon, MI
June 12, 2012 - 3:30 PM

Kenneth Mahoney, Chair
I. John Snider, II, Vice-Chair

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1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Approval of Agenda

6. Approval of Meeting Minutes of May 22, 2012

7. Public Hearings
   A. Truth in Taxation
   B. CDBG Close Out Project - Digital Divide Program (MDBA-001-2005)

8. Presentations
   A. Tribute in Recognition of Muskegon High School Theatre Department and Participants
   B. Tribute in Recognition of Waypoint Academy

9. Public Comment (on an agenda item)

10. Committee Reports
    A. Courts & Public Safety Committee (Page 3)
    B. Human Resources Committee (Page 4)
    C. Ways & Means Committee (Pages 6 & 7)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board
Agenda
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11. Chairman's Report/Committee Liaison Reports
    A. NACO 2012 Achievement Award: Transformative Technology Initiative
    B. Public Technology Institute 2011/2012 Award: PTI Solutions Significant Achievement

12. Administrator's Report

13. Old Business

14. New Business

15. Public Comment (on a new topic)

16. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Courts/Public Safety Committee met on June 5, 2012, it was recommended and I move:

CPS12/06 - 25	To approve acceptance by the Sheriff's Office of the 2012-2013 USDA, Forest Service Huron-Manistee National Forests grant and authorize the County Board Chair to sign.
CPS12/06 - 26	To authorize the Sheriff's Office to apply for the Bullet Proof Vest Partnership grant.
CPS12/06 - 27	To approve the reclassification of the Jail Clinic Clerk FT (G21018) to a Clerk II and move the incumbent into the Clerk II position effective July 1, 2012 through September 30, 2012.

The Human Resources Committee met on June 5, 2012, it was recommended and I move:

HR12/06 – 30	To approve a resolution for the Senior Resources of West Michigan FY 2013 Annual Implementation Plan.
HR12/06 – 31	To authorize the appointment of Joseph Gabriel as Interim Building Superintendent at a pay rate of $20.634 per hour effective April 23, 2012.
HR12/06 – 32	To authorize the Community Mental Health Director to amend the contract with Lemonade Stand of Muskegon to increase their Facility Support from $7,365.00 to $13,365.00, effective October 1, 2011 through September 30, 2012.
HR12/06 – 33	To approve an equity transfer of $500,000 from the Adult Benefit Waiver Reserve to the Equipment Revolving Fund (in a reserve account for Community Mental Health) to cover future equipment purchases for Community Mental Health.
HR12/06 – 34	To authorize the Community Mental Health Director to sign the amendment to the contract with Pioneer Resources to increase the amount of the contract for the Leisure and Recreation Club (LARC) by $1,666.67 per month to $5,034.64 per month, effective June 1, 2012 through September 30, 2012.
HR12/06 – 35	To authorize the transfer of the positions as outlined on the worksheet attached to this motion.
HR12/06 – 36	To authorize the Community Mental Health Director to sign a contract with St. John's Health Care, PC for the provision of Private Duty Nursing and Medical Respite services at a rate of $8.08 per 15 minute unit (RN and/or LPN), effective May 1, 2012 through September 30, 2013, with an annual cap not to exceed $55,000.00.
HR12/06 – 37	To authorize Public Health – Muskegon County to re-establish and maintain a cash fund with an initial and maintenance level of $2,000.00 not to exceed $35,000.00 for the 2012 Farmers' Market Nutrition Program "Project Fresh", to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program participants. Further authorize Public Health to enter into agreements with the State of Michigan and each of the local farmers and authorize these agreements to be signed by the Health Officer.

POSITION CHANGES FOR FY 2012

1. TRANSFERS OF POSITIONS FROM ONE ACTIVITY TO ANOTHER

POSITION	POS. NO.	INCUMBENT	TRANSFER FROM	PERCENTAGE	TRANSFER TO	PERCENTAGE	EFFECTIVE DATE
UTILIZATION SPECIALIST	X92103	RHONDA EMERY	7701	100	7044	100	6/1/2012
REGISTERED NURSE/CMH/HOURLY	N65009	MARCY PAPARELLA	7052	100	7322	100	6/1/2012
SUPPORTS COORDINATOR/MI	X87228	CINDY CASEY	7144	100	7147	100	6/1/2012
PEER SUPPORT SPECIALIST/HOURLY	N54002	MARY JACKSON	7320	100	7341	100	6/1/2012

18-May-12 TB (Position Changes Requested on County Budgets)

The Ways & Means Committee met on June 7, 2012, it was recommended and I move to:

WM12/06-78	Approve the payment of the accounts payable of $6,744,520.52 covering the period of May 9, 2012 through May 30, 2012 as presented by the County Clerk.
WM12/06-79	Authorize staff to apply for funding in the amount of $31,000 from the Michigan State Police to enhance the GIS system and to accept the grant if awarded.
WM12/06-80	To authorize staff to apply for funding in the amount of $50,000 from the Michigan Department of Treasury to continue to host the servers for other municipalities in the County.
WM12/06-81	To place the following contractors on the multiple vendor list for emergency repairs and rehabilitation through the CDBG program for Midwest Environmental Services, Belasco Electric Company, Beattie Brothers Construction and Fredricks Construction.
WM12/06-82	To adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on June 29 and 30, 2012 for a festival event, and authorize the Chairperson of the County Board to execute the agreement.
WM12/06-83	To approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Moorland and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the service.
WM12/06-84	To approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2012, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2012, the operating levy of 0.0752 mills for the Department of Veterans' Affairs to be levied in December 2012, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2012 and the debt repayment levy of 0.3000 mills for the Quality of Life bond issuance to be levied in December 2012 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

WM12/06-85 To authorize the Human Resources Department to accept the proposal for Life, AD&D and Long-Term Disability insurance, for eligible employees, with Reliance Standard at a rate of fifteen cents ($.15) per $1,000 of covered payroll for Life Insurance, two cents ($.02) per $1,000 of covered payroll for AD&D and eighteen and one-half cents ($.185) for Long-Term Disability effective July 1, 2012 through June 30, 2015.

WM12/06-86 To award the bid to MicroWise, Inc., for forty (40) WYSE X90M7 Thin Client laptops in the amount of $28,820.00.

WM12/06-87 To approve the Summer Tax Collection Bond from 7/1/12 through 3/31/13 with Hartford Insurance Company in the amount of $11,130.

WM12/06-88 To establish the position of Business Service Assistant-Seasonal at $10.00 per hour (TS 00350).

WM12/06-89 To accept the bid from Nyhart Actuary and Employee Benefits in the amount of $11,000 to prepare the Muskegon County OPEB valuation to fund Muskegon County Retiree Health benefits for years 2013 and 2014.

WM12/06-91 To award the Central Services building emergency generator replacement (RFB-12-1967) to Belasco Electric Co., Inc., for their bid of $167,481.00, and authorize the Chair to execute the agreement.

MOTION DEFEATED:

WM12/06-90 To award the Central Services building emergency generator replacement (RFB-12-1967) to Airport Lighting, LLC, for their bid of $164,000 contingent upon their providing adequate bonding and insurance certificates and authorize the Chair to execute the agreement. Cost to be paid from the equipment revolving fund, 6660-0000-140000.