

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN

**AGENDA**

FULL BOARD  
Hall of Justice  
990 Terrace, Muskegon, MI  
May 8, 2012 - 3:30 PM

Kenneth Mahoney, Chair  
I. John Snider, II, Vice-Chair

- 
1. Call to Order
  2. Invocation
  3. Pledge of Allegiance
  4. Roll Call
  5. Approval of Agenda
  6. Approval of the Minutes
    - A) Regular Meeting of April 24, 2012
    - B) Closed Session Meeting of April 24, 2012
  7. Public Comment (on an agenda item)
  8. Communication
  9. Committee Reports
    - A. Courts and Public Safety (Page 3)
    - B. Human Resources (Page 4)
    - C. Ways and Means (Page 5)

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board  
Agenda  
May 8, 2012  
Page Two

10. Chairman's Report/Committee Liaison Reports
  - A. Special Full Board meeting on Thursday, May 10, 2012 following the Public Works Meeting
  - B. Board Planning Session – Tuesday, May 22, 2012 – 1:30 p.m., Training Center Room #202
  - C. Citizen Appointments
    - Community Mental Health Board Appointment – Term: 3/31/15  
Dr. Jack Grenan
  - D. Earth Week 2012 Award – Muskegon Sustainability Coalition
11. Administrator's Report
  - Accept the Grant from the Alcoa Foundation and Authorize the Board Chair to Sign
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Courts/Public Safety Committee met on May 1, 2012, it was recommended, and I move:

- CPS12/05 – 22      To authorize the Prosecutor to apply for the FY 2013 Crime Victim Rights Grant in the amount of \$166,016 with no local match requirement.
  
- CPS12/05 – 23      To accept the 2010 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and the County of Muskegon on behalf of the Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement.
  
- CPS12/05 - 24      It was moved by Derezinski, supported by Plummer, to appoint Terry Knoll to the Jail and Juvenile Transition Center Citizen's Review Committee.

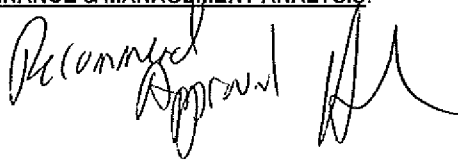

The Human Resources Committee met on May 1, 2012, it was recommended, and I move:

- HR12/05 – 23 To authorize Brookhaven to reclassify the RN BH full-time budget position number N62005 to Admission/Marketing Coordinator full-time.
- HR12/05 – 24 To authorize the Community Mental Health (CMH) Director to create a new position for the classification of a CMH Medical Director to be exempt from the County Personnel Rule covering the manner of selection, appointment, discipline, or removal from employment.
- HR12/05 – 25 To authorize the Community Mental Health Services Director to sign a contract with Recovery Opportunity Center for “Recovery Practices in Leading and Coaching: Developing and Sustaining a Recovery Organization” training, effective October 1, 2011 through September 30, 2012, at an amount not to exceed \$5,500.00.
- HR12/05 – 26 To authorize the Community Mental Health Services Director to sign a contract with the Recovery Institute of Southwest Michigan, Inc. to provide a measure of recovery to CMH staff and recipients of services, effective October 1, 2011 through September 30, 2012, at an amount not to exceed \$8,000.00.
- HR12/05 – 27 To authorize the Community Mental Health Executive Director to sign a contract amendment with Bronson Battle Creek-Fieldstone Center for Adult Inpatient Psychiatric Services, effective October 1, 2011 through September 30, 2013, to add a professional charge of \$100.00 per day for physician services in addition to their current daily rate of \$695.00.
- HR12/05 – 28 To authorize the Community Mental Health Services Director to sign a contract with Revel, Inc. for the video production of a 20-minute outreach and training video, effective October 1, 2011 through September 30, 2012, at an amount not to exceed \$10,500.00.
- HR12/05 – 29 To authorize Public Health to enter into an agreement with Access Health, Inc., for the delivery of dental health education, consultation, and referral services in the amount of \$6,500 for the 2011-2012 fiscal year. Further move to authorize the Public Health Director to sign the associated agreement.

The Ways and Means Committee met on May 3, 2012, it was recommended, and I move:

- WM12/05 – 58 To approve payment of the accounts payable of \$6,546,161.08 covering the period of April 11, 2012 through April 27, 2012, as presented by the County Clerk.
- WM12/05 – 59 To authorize the Finance and Management Services Director to adjust the FY2011 allocation to Brookhaven, adjust the accounts receivable allowance and execute a loan agreement in the amount of \$2,325,000 payable on a ten (10) year amortization schedule at an interest rate equal to prime.
- WM12/05 – 60 To accept the proposed reclassification of Account Clerk II (GU00138) to Grant Specialist (GU00240).
- WM12/05 – 61 To authorize the Community Mental Health Director to sign a contract amendment with Milliman, Inc. for a one-time increase in the cap to their current Actuarial Services contract from \$20,000.00 to \$45,000.00, effective May 1, 2012 through September 30, 2012, in order to complete the agency's new fee evaluation service before the end of the fiscal year.
- WM12/05 – 62 To approve Bulletin #10 for the Hall of Justice 1<sup>st</sup> & 2<sup>nd</sup> floor renovation project (RFB-10-1739) in the amount of \$10,498 bringing the total project cost to date to \$2,154,055.22 with costs being paid from the Hall of Justice renovation fund 4130-4131.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Public Works	COMMITTEE DATE 05/08/12	REQUESTOR SIGNATURE Leslee Rohs		
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>Muskegon County was recently awarded a grant from the Alcoa Foundation in the amount of \$27,000 to fund projects associated with the Heritage Landing Park Beautification and Sustainability Initiative. This project will involve landscape improvements, playground equipment repairs, restoration of picnic tables, removal of invasive weeds to encourage native plant species associated with the Muskegon Lake Shoreline Restoration initiative, planting of trees along the Lakeshore Trail and general site clean-up.</p> <p>In addition, the project will leverage more than 150 volunteers from Alcoa Howmet Whitehall Operations to implement the landscape improvements, painting of the playground equipment, restoring the picnic tables, planting trees and general site clean-up at Heritage Landing. The event is scheduled for Saturday, June 9 and shall be called Alcoa Action Day.</p> <p>This project is one of a series of efforts aimed at beautifying and sustaining County properties through public/private partnerships, community volunteerism and philanthropic support.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>I move to accept this grant from the Alcoa Foundation in the amount of \$27,000 and authorize the Chairman to sign the grant agreement. Funds shall be deposited into Fund 4180 (Heritage Landing Development) Org 4190 (Alcoa Improvement Grant).</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u> 		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 		
AGENDA DATE: 5/8/12      AGENDA NO:      BOARD DATE: 5/8/12      PAGE NO:				



**2012 Alcoa ACTION Day at Muskegon County's Heritage Landing**  
**June 9, 2012: 8AM-3PM**

Team	Prioritized Summary of Projects	Estimated No. of Volunteers Needed	Suggested Apparel & Equipment Needs
A	Planting native dune grass plugs along the Point drive, perennials in the sixteen (16) planters on the Point and native perennial garden in raised bed @ playground entrance	60	Wear work gloves, sturdy shoes and old clothes. Please bring a trowel and/or rake (County will provide tools, but extras may be needed depending on # of volunteers) and a cushion for kneeling if
B	Painting the (4) playground structures and benches	50	Wear work gloves, sturdy shoes and old paint clothes. Please bring a paint rag with you. Painting experience preferred but not required.
C*	Weeding native plantings around the lagoon and point for Shoreline Restoration Project maintenance	30	Wear work gloves, sturdy shoes and old clothes (long sleeves recommended). Work will require bending and pulling of invasive weeds. Please bring a trowel if you have one!
D	Sanding and Staining eighty (80) picnic tables	50	Bring work gloves, wear sturdy shoes and old paint clothes. County will provide brushes and sand paper, but bring an old paint brush if you have one!
E	Weeding, cleaning up and distributing beach sand around the playground equipment	10	Wear work gloves, sturdy shoes and old clothes
F	Planting 25 saplings at Mart Dock/LaFarge	6	Wear work gloves, sturdy shoes and old clothes
G	Edging/weeding along sidewalks + trail/shoreline clean-up	30	Wear work gloves, sturdy shoes and old clothes (long sleeves recommended).
H	Weeding/mulching main entrance areas	6	Wear work gloves and old clothes.
I	General edging/weeding/mulching at Convention and Visitor's Bureau (CVB) & around the Trolley	6	Wear work gloves and old clothes.
J	Tree trimming/vegetative clean-up at entrance and along the fence (LaFarge Corp)	20	Wear work gloves, sturdy shoes and old clothes (long sleeves recommended).
K	Additional "overflow" can be directed to weed other areas of Shoreline Restoration Project along Muskegon Lake (under the directive of MLW/P)	25	Wear work gloves, sturdy shoes and old clothes (long sleeves recommended).

**\*NOTE:** On Saturday, June 2, 9:00 am - 12:00 noon, Muskegon Lake Watershed Partnership (MLW/P) is hosting a mini-workshop for volunteers and landowners who will help maintain the native plantings along Lakeshore Trail. Contact Kathy Evans (Kevans@wmsrdc.org) to sign up, and meet at the Convention and Visitor's Bureau and to Heritage Landing for hands-on training to identify and remove invasive weeds. We encourage a handful of "Alcoans" to attend this and be team leaders on June 9!