

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN

**AGENDA**

**FULL BOARD**

**Hall of Justice**

**990 Terrace, Muskegon, MI**

**February 14, 2012 - 3:30 PM**

**Kenneth Mahoney, Chair**  
**I. John Snider, II, Vice-Chair**

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1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Meeting Minutes of January 24, 2012
7. Public Comment (on an agenda item)
8. Presentation: Recognition in Support of Sheriff's Motor Unit
  - Abate of Michigan - Region 5
  - American Legion Riders - Holton Post #397
  - Family Events
  - Muskegon Power Tour
9. Communication/Information
  - City of Muskegon: Special Use Permit for an Assembly/Rental Hall
10. Committee Reports
  - A. Courts/Public Safety Committee (Page 5)
  - B. Human Resources Committee (Page 6)
  - C. Ways & Means Committee (Page 7)

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board  
Agenda  
February 14, 2012

11. Chairman's Report/Committee Liaison Reports
  - A. National County Government Month - April 2012
  - B. Board Planning Session: Tuesday, February 28, 2012; 1:30 PM  
133 E. Apple, Training Center Room #202
  - C. Citizen Appointments
    1. Community Corrections Advisory Board: term 12/31/14  
- J. Christopher Wilson/Public Defender
    2. Solid Waste Planning Committee: term 12/31/13
      - a. Cathy Brubaker-Clark/Planning
      - b. Mohammed Al Shatel/City
    3. White River Zoning Board: term 12/31/14  
- Sam St. Amour
12. Administrator's Report
13. Old Business
14. New Business
15. Public Comment (on a new topic)
16. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

Affirmative Action  
(231)724-6703  
FAX: (231)722-1214

Assessor/Equalization  
(231)724-6708  
FAX: (231)726-5181

Cemetery Department  
(231)724-6783  
FAX: (231)726-5617

City Manager  
(231)724-6724  
FAX: (231)722-1214

Civil Service  
(231)724-6716  
FAX: (231)724-4405

Clerk  
(231)724-6705  
FAX: (231)724-4178

Community and  
Neigh. Services  
(231)724-6717  
FAX: (231)726-2501

Computer Info.  
Systems  
(231)724-6744  
FAX: (231)722-4301

Engineering Dept.  
(231)724-6707  
FAX: (231)727-6904

Finance Dept.  
(231)724-6713  
FAX: (231)724-6768

Fire Dept.  
(231)724-6792  
FAX: (231)724-6985

Income Tax  
(231)724-6770  
FAX: (231)724-6768

Inspection Services  
(231)724-6715  
FAX: (231)728-4371

Leisure Services  
(231)724-6704  
FAX: (231)724-1196

Mayor's Office  
(231)724-6701  
FAX: (231)722-1214

Planning/Zoning  
(231)724-6702  
FAX: (231)724-6790

Police Department  
(231)724-6750  
FAX: (231)722-5140

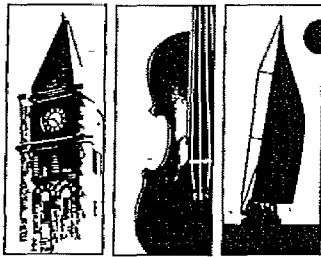
Public Works Dept.  
(231)724-4100  
FAX: (231)722-4188

Treasurer's Office  
(231)724-6720  
FAX: (231)724-6768

Water Billing Dept.  
(231)724-6718  
FAX: (231)724-6768

Water Filtration  
(231)724-4106  
FAX: (231)755-5290

# MUSKEGON



West Michigan's Shoreline City

January 27, 2012

Subject: Special Use Permit for an assembly/rental hall at 356 W Western Avenue  
Planning Commission Case No. 2012-001

Dear Property Owner/Tenant:

The City of Muskegon Planning Commission is considering a request for a Special Use Permit for an assembly/rental hall at 356 W Western Ave. (see map on reverse).

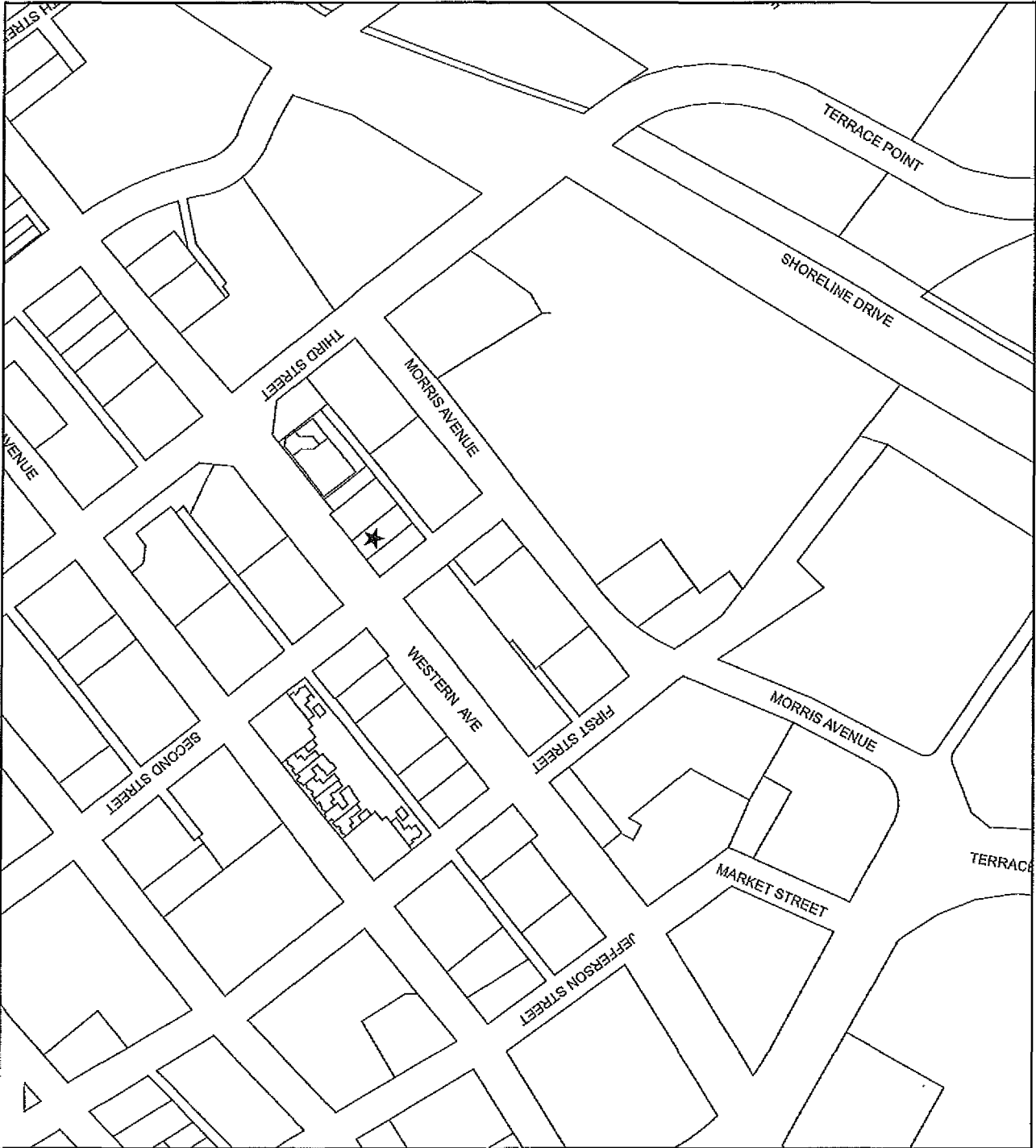
A public hearing will be held by the City of Muskegon Planning Commission at the City Commission Chambers on the first floor of Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan on **Thursday, February 16 at 4:00 p.m.** to consider the request under the City's Zoning Ordinance.

This letter is being mailed to property owners within a 300-foot radius of the subject property. If you know of any interested property owner or tenant who, for any reason, did not receive a copy of this letter, I would appreciate it if you would inform them of the time and place of this hearing.

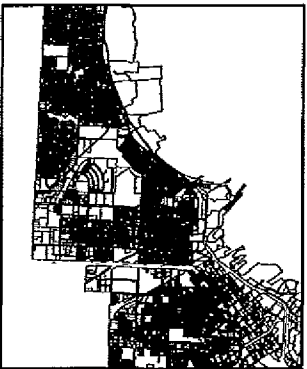
Sincerely,

A handwritten signature in black ink that reads "Mike Franzak" followed by a stylized flourish.

Mike Franzak  
Zoning Administrator



★ Selected Property



The Courts/Public Safety Committee met on February 7, 2012, it was recommended and I move:

- CPS12/02 - 06 To authorize staff to apply for funding for a Veteran's Court under Category 2 (BJA-2012-3122) of the Drug Court Enhancement Program (CFDA #16.585) not to exceed \$200,000. There is a match of \$50,000 which will come from in-kind sources of funds.
- CPS12/02 - 07 To permit the County to hire Plante and Moran to assist in the selection of a vendor who can provide a comprehensive justice systems ECM solution as well as replace the court's current aging Pyramid ECM system.
- CPS12/02 - 08 To approve submission of the Prosecutor's FY2012 Cooperative Reimbursement Contract amendment request with a total program cost of \$333,072.
- CPS12/02 - 09 To authorize the Sheriff to purchase one 2013 Ford Police Interceptor from Great Lakes Ford at a cost of \$26,810 and to purchase one 2012 Chevy Tahoe SSV from Berger Chevrolet at a cost of \$32,987.
- CPS12/02 - 10 To authorize Administration to coordinate a Request for Proposal (RFP) for consulting services to conduct a feasibility study on other properties in the County for the new Muskegon County jail.
- CPS12/02 - 11 To approve Agreement for the Partnership in Neighborhood Safety Program for the period of April 1, 2012 through March 31, 2013 between the Townships of Laketon, Fruitland and Whitehall, the Muskegon County Sheriff and the Board of Commissioners which includes the purchase of two Ford Police Interceptor vehicles, with the County's share of the cost being \$111,624 or 50%, and authorize the Board Chair and the Sheriff to sign the document, contingent upon the approval of the Agreement by the Laketon, Fruitland and Whitehall Township Boards.

The Human Resources Committee met on February 7, 2012, it was recommended and I move:

- HR12/02 - 06 To authorize the Community Mental Health Services Chief Operating Officer to sign a contract with Trisha King for the provision of guardianship services to authorized consumers at a rate of \$45.00 a month per consumer, effective February 1, 2012 through September 30, 2012, with a cap not to exceed \$8,500.00 for this contract period.
- HR12/02 - 07 To authorize CMH Chief Operating Officer to sign a contract with Turning Leaf Residential Rehabilitation Services for the development and operation of two (2) six (6) bed gender-specific (one male and one female) adult foster care homes certified to provide specialized residential services to adults with mental illness in Muskegon County at a rate of \$200.00 per diem, effective February 1, 2012 through September 30, 2013, with a cap not to exceed \$1,315,200.00.
- HR12/02 - 08 To authorize the Community Mental Health Chief Operating Officer to sign a contract with Professional Consulting Services who has submitted a written agreement to continue service provision at the current Fiscal Year 2010/2011 rates for the time period effective October 1, 2011 through September 30, 2012.
- HR12/02 - 09 To authorize the creation of a petty cash account in the amount of \$1,500 for the Value Card program at PNC Bank.
- HR12/02 - 10 To authorize Community Mental Health Services (CMH) to purchase one mini-van from K&M Dodge/Ram of Grand Rapids, Michigan (\$21,563.00) and one 15-passenger van with conversion from Great Lakes Ford of Muskegon, Michigan (\$37,828.32) for a total cost of \$59,391.32, with vehicles to be purchased from the County's equipment revolving account.
- HR12/02 - 11 To authorize the Community Mental Health Chief Operating Officer to sign a contract with BCA StoneCrest Hospital for adult and child inpatient psychiatric services, effective October 1, 2011 through September 30, 2013, at a rate of \$650.00 per day for FY2012 and a rate of \$675.00 per day for FY2013.

The Ways and Means Committee met on February 2, 2012, it was recommended, and I move:

- WM12/02 - 11 To approve payment of the accounts payable of \$5,370,310.03 covering the period of January 11, 2011 through January 27, 2012, as presented by the County Clerk.
- WM12/02 - 12 To authorize the Finance & Management Services Director to coordinate the RFP process for the purchase of two (2) generators for the Juvenile Transition Center and Central Services Building.
- WM12/02 - 13 To approve the County executing the necessary agreement with ISI for IT Training Services in an amount not to exceed \$8,000, per technical user and \$100 per end user.

# County of Muskegon



## RESOLUTION

National County Government Month - April 2012

**"Healthy Counties, Healthy Families"**

**WHEREAS**, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

**WHEREAS**, Muskegon County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

**WHEREAS**, county governments are essential to America's healthcare system and are unique in their responsibility to both finance and deliver health services through public hospitals and clinics, local health departments, long-term care facilities, mental health services and substance abuse treatment, and coverage programs for the uninsured; and

**WHEREAS**, National Association of Counties President Lenny Eliason is encouraging counties to promote healthy living and lifestyle choices in communities across the country through his 2011-12 "Healthy Counties" presidential initiative; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Muskegon County Board of Commissioners, do hereby proclaim April 2012 as National County Government Month and encourage all County officials, employees, schools and residents to participate in county government celebration activities.

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