

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

January 12, 2012 - 3:30 PM

Kenneth Mahoney, Chair
I. John Snider, II, Vice-Chair

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Meeting Minutes
 - A. Regular Full Board Meeting of December 15, 2011
 - B. Organizational Meeting of January 4, 2012
7. Public Comment (on an agenda item)
8. Communication/Information
9. Committee Reports
 - A. Courts & Public Safety Committee (to be distributed)
 - B. Human Resources Committee (to be distributed)
 - C. Ways & Means Committee (Page 3)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board
Agenda
January 12, 2012

10. Chairman's Report/Committee Liaison Reports
 - A. Tribute in Recognition of Father Jack Lago
 - B. Resolution in Support of "Move the Box"; Initiative Regarding Criminal Background Checks (Page 4)
 - C. Board Planning Session - January 24, 2012, 1:30 PM - South Campus Room #202
 - D. Citizen Appointments
 1. Workforce Development Board; term 1/1/12 - 12/31/14
 - a. Jim Fisher/Private Sector
 - b. Ed Breitenbach/Education Post-Secondary
 - c. Lee Coggin/Education Post-Secondary
 - d. Rob Deckert/Vocational
 - e. Sherry White/Private Sector
 - f. Edward Garner/Economic Development
 - g. Christine Robere/Community-Based Organization
 - h. Lisa Stafford/Private Sector
 - i. Larry Byl/Oceana County
 2. Accommodations Tax Advisory Committee; term 1/1/12 - 12/31/14
 - a. Camille Jourden-Mark/Amusements
 - b. Brett Gilbert/Restaurant/Catering
 3. Community Mental Health Services Board; term 1/12/12 - 3/31/13
 - a. Shawn Tate/Consumer Representative
 4. Muskegon Area Wide Plan (MAP) Advisory Committee; term 12/31/12
 - a. Rillastine Wilkins
11. Administrator's Report
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Ways and Means Committee met on January 5, 2011, it was recommended, and I move:

- WM12/01 - 01 To approve payment of the accounts payable of \$3,753,192.88 covering the period of December 7, 2011 through December 20, 2011, as presented by the County Clerk.
- WM12/01 - 02 To hold a public hearing on February 28, 2012 to accept citizen comments on the Release of Funds from the Department of Housing and Urban Development as well as the Finding of No Significant Impact for the HUD Lead Grant.
- WM12/01 - 03 To hold a public hearing on February 28, 2012 to accept citizen comments on the Community Development Block Grant program as well as the environmental review for the program.
- WM12/01 - 04 To approve the Determination of Participant Eligibility in the Department of Housing and Urban Development Programs Related to the National Flood Insurance Program Policy.
- WM12/01 - 05 To authorize the lease/purchase resolution with PNC Bank with an interest rate of 1.89% over a 60 month term.
- WM12/01 - 06 To approve the reclassification of Departmental Clerk position #N26005 (NO 00105 \$12.882-\$15.562) to Typist (NO 00060 \$11.261-\$13.844) with a funding of 50% 6770-0203 and 50% 6770-0204.

**RESOLUTION IN SUPPORT OF
“MOVE-THE-BOX”
INITIATIVE REGARDING CRIMINAL BACKGROUND CHECKS**

WHEREAS, the Muskegon County Board of Commissioners desires that maximum opportunity is extended to its citizens to have productive and useful lives; and

WHEREAS, successful societal re-entry of formerly convicted offenders is also desired by the Muskegon County Board of Commissioners; and

WHEREAS, numerous national, state and local studies have found that for re-entry to be successful, removal of obstacles to employment and/or other legal income producing opportunities must be a priority; and

WHEREAS, an initiative entitled “Move-The-Box” is being promulgated nationally to address the stigma associated with the label “felony” or “formerly convicted offender” in the employment consideration processes; and

WHEREAS, this initiative recommends the removal of such inquiry from the written application for opportunities unless required by local, state or federal statute; and

WHEREAS, this initiative does not remove the criminal inquiry or criminal background check in its entirety but places such inquiry in its proper place of consideration, that being the “fit-for-duty” check; and

WHEREAS, the Muskegon County Board of Commissioner desires to afford its citizens every opportunity possible to successfully compete for employment and lawful income producing opportunities absent both intentional and unintentional prejudices.

NOW, THEREFORE, BE IT RESOLVED THAT the Muskegon County Board of Commissioners does hereby require the removal of the inquiry regarding criminal history from the written application for all opportunities unless required by local, state or federal statute.

BE IT FURTHER RESOLVED THAT the Muskegon County Board of Commissioners requires each authorizing Director be responsibility for ensuring that this policy is followed and that “fit-for-duty” checks are performed and documented to minimize potential liability.

BE IT FURTHER RESOLVED THAT the Muskegon County Board of Commissioners does hereby adopt and authorize implementation of this policy by the County Administrator.

The Human Resources Committee met on January 10, 2012, it was recommended and I move:

- HR12/01 - 01 To authorize the Community Mental Health Services Chief Operating Officer to sign a contract with Diversified Medical Staffing, LLC for the provision of Private Duty Nursing Services - LPN at a rate of \$30.20 an hour and \$45.30 an hour for overtime and holidays, effective December 1, 2011 through September 30, 2012, with an annual cap not to exceed \$75,000.00.
- HR12/01 - 02 To authorize Community Mental Health Services of Muskegon County Chief Operating Officer to enter into Hospital Reimbursement Adjustment (HRA) agreements with those community inpatient hospitals in which either Ottawa or Muskegon affiliates paid for inpatient care of their consumers during FY2010, or Michigan Department of Community Health has established Community Mental Health as one of the payees for the facility.
- HR12/01 - 03 To authorize the Community Mental Health Services of Muskegon County (CMH) Chief Operating Officer to amend the CMH FY 2011/2012 contract with Pioneer Resources to include a reduced rate for community living support services of \$4.50 per 15-minute unit for services delivered at a 1 to 1 ratio, and \$2.12 per 15-minute unit for services delivered at a 1 to 2+ ratio to residents at Gretchen's Place, effective December 1, 2011 through September 30, 2012.
- HR12/01 - 04 To authorize the Public Health Director to sign the agreement with the Michigan Department of Environmental Quality for the rendering of technical services in the amount of \$52,664.00, effective from October 1, 2011, to September 30, 2012, with no effect on County General Funds.
- HR12/01 - 05 To authorize Public Health to accept the grant extension from the Centers for Disease Control through September 30, 2012, in the amount of \$43,951. Further authorize Public Health to continue the contract with West Michigan Shoreline Regional Development Commission for the remaining balance of \$12,773 in order to continue to conduct a community based environmental health assessment using the Protocol for Assessing Community Excellence in Environmental Health, with no effect on county general funds.

The Courts/Public Safety Committee met on January 10, 2012, it was recommended and I move:

- CPS12/01 - 01 To authorize the Circuit Court through its Chief Judge to enter into a contract with J. Christopher Wilson to provide full time Public Defender services to the Court in the amount of \$130,000 and to Joseph Fisher to provide half-time Public Defender services in the amount of \$65,000 effective January 1, 2012.
- CPS12/01 - 02 To authorize the Circuit Court, through its Chief Judge the Honorable John C. Ruck to enter into contracts with the following attorneys as follows effective October 1, 2011:
- Public Defenders
- | | |
|----------------------------------|----------------------------|
| Al Swanson - \$130,000 | Fred J. Lesica - \$130,000 |
| J. Christopher Wilson - \$65,000 | Joseph Fisher - \$45,000 |
| Frederic F. Balgooyen - \$47,258 | |
- Contract Attorneys
- | | |
|----------------------------|---------------------------|
| Gary Veurink - \$45,000 | Edna Kass - \$45,000 |
| Chad Catalino - \$45,000 | Michael Walsh - \$45,000 |
| David Kortring - \$45,000 | Thoa Du - \$45,000 |
| Karen Groenhout - \$45,000 | David Williams - \$45,000 |
- CPS12/01 - 03 To approve the purchase of the Sheriff's radios and related equipment as budgeted in the capital equipment budget for FY12 in the amount of \$64,686 from T&W Electronics in Grand Rapids through the State of Michigan purchasing contract.
- CPS12/01 - 04 To approve acceptance of the FY2012 DNR Snowmobile Law Enforcement Program Grant in the amount of \$6,594 and to adjust the County's budget accordingly.
- CPS12/01 - 05 To approve a Tribute in honor of Patricia B. Johnson, Community Foundation President Emeritus.