

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN

**AGENDA**

**FULL BOARD**

**Hall of Justice**

**990 Terrace, Muskegon, MI**

**December 15, 2011 - 3:30 PM**

**Kenneth Mahoney, Chair**  
**I. John Snider, II, Vice-Chair**

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1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Meeting Minutes of December 8, 2011
7. Public Comment (on an agenda item)
8. Presentation
  - County of Muskegon United Way Campaign Wrap-Up
9. Communication/Information
10. Committee Reports
  - A. Community Development/Strategic Planning Committee (to be distributed)
  - B. Transportation Committee (to be distributed)
  - C. Ways & Means Committee (to be distributed)

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board  
Agenda  
December 15, 2011

11. Chairman's Report/Committee Liaison Reports
  - A. Montague Mayor Henry Roesler Tribute
  - B. Government Finance Officers Association Budget Award
12. Administrator's Report
  - Approval of One Month Contract Extension with Williams Hughes, PLLC
13. Old Business
14. New Business
15. Public Comment (on a new topic)
16. Adjournment

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Administration		COMMITTEE DATE December 15, 2011		REQUESTOR SIGNATURE
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>The contract for Corporate Counsel Services with Williams Hughes, PLLC, will expire on December 31, 2011. Williams Hughes, PLLC, has requested to extend the contract for one month (January, 2012) with the same terms as the current contract. This extension will allow for the evaluation process of Corporate Counsel.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>Move to approve the one month contract extension with Williams Hughes, PLLC, for legal services for the period of January 1, 2012 through January 31, 2012.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>		
		<p><i>approval</i> <i>BBAA</i></p>		
AGENDA DATE: 12/15/11	AGENDA NO.:	BOARD DATE: 12/15/11	PAGE NO.	

The Ways and Means Committee met on December 13, 2011, it was recommended, and I move:

- WM11/12 - 168 To approve payment of the accounts payable of \$3,069,760.97 covering the period of November 24, 2011 through December 6, 2011, as presented by the County Clerk.
- WM11/12 - 169 To approve the licensing/maintenance agreement between the County of Muskegon and BS&A - SymPro Software in an amount not to exceed \$931,021.
- WM11/12 - 170 To authorize administration to enter into a lease/purchase agreement with Cisco Systems Capital Corporation for 60 months at a rate of 2.68% contingent upon proof of concept.
- WM11/12 - 171 To authorize staff to apply for funding in the amount of \$68,500.00 from the Office of Land Survey and Remonumentation, Michigan Department of Licensing and Regulatory Affairs with a local match of \$1,170.00 and authorize the County Administrator and County Surveyor to sign the grant application.
- WM11/12 - 172 To authorize that the County of Muskegon, pursuant to Section 8 of Senate Bill 7, exempt itself from the requirements of the Bill and in its place, require that all employees and elected officials, effective January 1, 2012, pay 15% of the total annual cost of all medical/dental benefit plans that the County offers.
- WM11/12 - 173 To accept the creation of a Commercial Rehabilitation District at 363 Ottawa Street in the City of Muskegon under PA 210 of 2005 on the following described parcel of real property, "City of Muskegon revised Plat of 1903, Lots 1-7 Blk 144, also N ½ vac Jackson Ave".
- WM11/12 - 174 To authorize staff to issue Requests for Proposals to meet the various requirements of the Community Development Block Grant Homeowner Rehabilitation and HUD Lead Grant programs.
- WM11/12 - 175 To approve the "Construction/Renovation Oversight" policy as presented to be implemented immediately upon approval.
- WM11/12 - 176 To authorize staff to apply for funding in the amount of \$250,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire the lower Muskegon River flats (Bosma property) and authorize the County Administrator to sign the grant application.

- WM11/12 - 177 To approve the FY2012 Child Care Fund Annual Plan and Budget and authorize the Board Chair to sign the document for submission to the State of Michigan; and also approve the funding transfers that directly relate to employees charged to the Child Care Fund. The funding transfers align funding with new structured duties.
- WM11/12 - 178 To award treatment service bids to Mercy Life Counseling in the amount of \$42,024 for the treatment of 30 Sobriety Court participants and to West Michigan Therapy in the amount of \$55,266.15 for the treatment of 35 participants and authorize the County Board Chairman to sign the contracts for the services.
- WM11/12 - 179 To approve the submission of the calendar year 2012 Marine Safety Grant application for operating costs in the amount of \$129,440 and the equipment request in the amount of \$38,000.
- WM11/12 - 180 To authorize the Sheriff to initiate the Request for Proposal process for Cognitive Behavioral Therapy services as part of the Community Corrections program.
- WM11/12 - 181 To approve the contract extension with Health Professionals, Ltd., for medical services for inmates of the County Jail for the period of December 30, 2011 through December 30, 2012 at an annual cost of \$56,476.92 and to allow the Sheriff and the Administrator to sign the contract amendment.
- WM11/12 - 182 To approve the Secondary Road Patrol Grant Adjustment request which allocates an additional General Fund appropriation in the amount of \$17,862 for a new total program amount of \$233,070.00.