

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

May 24, 2011 - 3:30 PM

Kenneth Mahoney, Chair
I. John Snider, II, Vice-Chair

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Meeting Minutes of May 10, 2011
7. Public Comment (on an agenda item)
8. Communication
9. Committee Reports
 - A. Community Development/Strategic Planning Committee (Page 3)
 - B. Ways & Means Committee (Pages 4 & 5)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board
Agenda
May 24, 2011

10. Chairman's Report/Committee Liaison Reports
 - A. Appointment of Heath Kaplan to Building Authority; term 6/1/11 - 6/30/14
 - B. Reappointment of County Administrator to Foreign Trade Zone; term 07/1/11 to 07/1/13
 - C. Meinert Park Ribbon Cutting - June 4th - 1:00 p.m.
11. Administrator's Report
 - Authorize Staff to Apply for Funds Under the Michigan Energy Office for Funds through the Advance Lighting Technology Demonstration Grants and Authorize Board Chair to Sign Application
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

ADDENDUM

FULL BOARD
Hall of Justice
990 Terrace
May 24, 2011 - 3:30 PM

Kenneth Mahoney, Chair
I. John Snider, II, Vice-Chair

11. Administrator's Report
 - A. Authorize Staff to Apply for Funds Under the Michigan Energy Office for Funds through the Advance Lighting Technology Demonstration Grants and Authorize Board Chair to Sign Application
 - B. Authorize Administrator and Corporate Counsel to Draft Agreement with Child Abuse Council to Allow Them to Supervise Parking at Heritage Landing on June 9, 2011**
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

The Community Development/Strategic Planning Committee met on May 19, 2011, it was recommended and I move:

- CD/SP11/05 - 07 To authorize the Chairman of the County Board of Commissioners to sign the Fair Housing Resolution.
- CD/SP11/05 - 08 To approve the sale of the Grand Trunk Depot building located at 683 W. Western Avenue to Downtown Muskegon Now for the sum of \$1.00 and that the Chairman be authorized to execute all documents necessary to the sale on behalf of the County of Muskegon.
- CD/SP11/05 - 09 To approve the Muskegon County 2011 to 2016 Consolidated Plan for Housing and Community Development.
- CDSP11/05 - 10 To authorize the Convention and Visitors Bureau to make a financial contribution to the Miss Michigan Scholarship Pageant in the amount of \$2000.00 as recommended by the Accommodations Tax Advisory Committee.

MOTION DEFEATED:

- CDSP11/05 - 11 To authorize the Convention and Visitors Bureau to make a financial contribution to the Muskegon Heights Festival Committee in the amount of \$3000.00.

The Ways and Means Committee met on May 17, 2011, it was recommended, and I move:

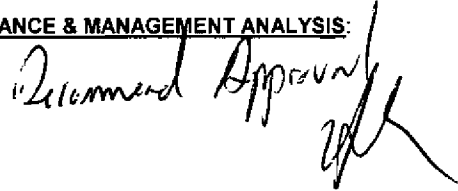
- WM11/05 - 59 To approve payment of the accounts payable of \$3,692,311.99 covering the period of April 27, 2011 through May 10, 2011, as presented by the County Clerk.
- WM11/05 - 60 To authorize the Chairman of the County Board of Commissioners to sign an agreement with the Muskegon County Land Bank Authority in the amount of \$15,000 for two years to provide administrative functions for the Neighborhood Stabilization Program 3.
- WM11/05 - 61 To authorize the Chairman of the County Board of Commissioners to sign the Fair Housing Contract with the cities of Muskegon, Norton Shores, Muskegon Heights and the Fair Housing Center of West Michigan for fair housing services and to utilize \$13,000 from the NSP 3 administrative funds for the County of Muskegon's share of the contract costs.
- WM11/05 - 62 To authorize the Chairman of the Muskegon County Board of Commissioners to sign HUD form 2991 to be included in the application by the County of Muskegon for funding under the Lead-based Paint Hazard Control and Healthy Homes Production Programs.
- WM11/05 - 63 To authorize staff to submit an application to the Department of Housing and Urban Development for the Lead-Based Paint Hazard Control Program (CFDA 14.900) and the Healthy Homes Production Program (CFDA 14.913) for funding not to exceed \$1,100,000 with a minimum of a 10% in-kind, leveraged and/or donated services as a match.
- WM11/05 - 64 To authorize staff to apply for funds from the Michigan State Housing Development authority under the Community Development Block Grant for the allocation for non-entitlement counties. There is no match.
- WM11/05 - 65 To award the replacement of the existing Daktronics Message Signs (South Campus and Heritage Landing) and Hall of Justice clocks (x2) to Safari Signs, LLC - DBA Port City Signs in the amount not to exceed \$73,037.00.

- WM11/05 - 67 To approve a contract with the City of Muskegon for the Muskegon County Human Resources Department to provide the Human Resources function for the City of Muskegon in the amount of \$75,000 for a period of one (1) year and authorize the County Board Chair and County Clerk to sign the contract.
- WM11/05 - 68 To authorize the Human Resources/Employment of Training Department to reclassify Grants Monitor (BP# X42101 \$31,691 - \$40,953) to Compliance/Community Relations Manager (NX 00260 \$44,965 - \$57,023) and create the new position of Business Services Manager (NX 00260 \$44,965 - \$57,023).
- WM11/05 - 69 To award the RFP to AGS Data Systems to provide a participant tracking system that will increase transparency and accountability for the effective provision of workforce development services in Muskegon and Oceana counties.
- WM11/05 - 70 To approve the proposal for furnishing and installing courtroom technology (RFP-11-1854) from Jefferson Audio-Video Systems, Inc., for a not-to-exceed cost of \$409,005.47 with costs being paid from the Hall of Justice 1 & 2 renovation fund 4130-4131.
- WM11/05 - 71 To approve the Contract Change Order #10 to Buck Construction for additional electrical work on the HOJ 1 & 2 Renovation Project in the amount of an additional \$6,861.00 bringing the total project cost to \$2,049,432.22 with costs being paid from the HOJ 1 & 2 fund 4130.

MOTION TABLED:

- WM11/05 - 66 To adopt the Equal Opportunity Policy in Support of Workplace Diversity.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Board of Commissioners		BUDGETED NON-BUDGETED PARTIALLY BUDGETED x	
REQUESTING DEPARTMENT Administration	COMMITTEE DATE May 24, 2011	REQUESTOR SIGNATURE Judith Kell	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Approval is being requested to apply for funds from the Michigan Energy Office for funds through the Advance Lighting Technology Demonstration grants to replace the lights at Heritage Landing with induction lights. We are replacing the Heritage Landing lights with induction lights rather than LED lights because there are no retrofit kits for LED lights for the poles. The induction lights last 100,000 hours while the LED lights last 50,000 hours. The lights are 75% of the energy use at Heritage Landing. The induction lights will be 50% more efficient. The induction lights also qualify for a \$45 rebate per light from Consumers Energy. We are requesting \$39,864 in grant funding. There is a 10% match of \$3,986. The County will also be responsible for engineering, permits and associated equipment costs in the amount of \$12,114.00. There is an approximate 2 year return on this investment.</p> <p>The energy demonstration grants give preference to Michigan companies and the lights to be purchased will come through a Michigan wholesale company.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to authorize staff to apply for funds under the Michigan Energy Office for funds through the Advance Lighting Technology Demonstration grants to replace the lights at Heritage Landing with a 10% match of \$3,986 and for engineering, permits and associated equipment costs in the amount of \$12,114.00 and to authorize the County Board Chairman to sign the application.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
AGENDA DATE: 5/24/11 AGENDA NO.: BOARD DATE: 5/24/11 PAGE NO.			

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED NON-BUDGETED PARTIALLY BUDGETED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
REQUESTING DEPARTMENT Administration		COMMITTEE DATE May 24, 2011		REQUESTOR SIGNATURE
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) The County has been approached by the Child Abuse Council seeking permission to enter into an agreement with the County whereby they will be allowed to supervise the parking at Heritage Landing for a fee one day during the Hot Rod event. The staff anticipates that the agreement will be similar, if not identical to, the agreement approved by this Board with ABATE.				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I hereby move that the Administrator and Corporate Counsel be authorized to draft an agreement with the Child Abuse Council based upon the ABATE agreement to allow them to supervise parking at Heritage Landing on June 9, 2011 during the Hot Rod Festival.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> <div style="text-align: center; font-family: cursive; font-size: 1.2em;"> approval BSA </div>		
AGENDA DATE:		AGENDA NO.:		BOARD DATE:
AGENDA DATE:			AGENDA NO.:	PAGE NO.