

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

February 22, 2011 - 3:30 PM

Kenneth Mahoney, Chair

I. John Snider, II, Vice-Chair

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Minutes of February 8, 2011 Meeting
7. Public Hearing - Comments on Amended Muskegon County Recreation Plan
8. Presentation - Muskegon Area First
9. Public Comment (on an agenda item)
10. Communication
 - Sullivan Township Board Public Hearing Notice
11. Committee Reports
 - A. Community Development/Strategic Planning Committee (Page 4)
 - B. Transportation Committee (Page 5)
 - C. Ways & Means Committee (Page 6)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board
Agenda
February 22, 2011

12. Chairman's Report/Committee Liaison Reports
 - Proclamation Designating March, 2011 as "Certified Financial Manager" Month in Muskegon County
13. Administrator's Report
 - Authorize the Department of Employment and Training to Seek RFP for Michigan Works! Muskegon/Oceana's Program Services
14. Old Business
15. New Business
15. Public Comment (on a new topic)
16. Closed Session - Legal Opinion
17. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

Township of Sullivan

8138 Heights Ravenna Road, Ravenna, MI 49451 -- Phone 853-6900

February 10, 2011

Kenneth Mahoney, Chairman
Muskegon County Board of Commissioners
Michael E. Kobza Hall of Justice
990 Terrace Street, 4th Floor
Muskegon, MI 49442

Dear Mr. Mahoney:

Enclosed is a notice of public hearing scheduled before the Sullivan Township Board on Tuesday, March 1, 2011, at 7:30 p.m.

Please be advised that the Sullivan Township Board will consider, for approval, the application regarding Jawor Bros. Blueberries, Inc.'s request for an Industrial Facilities Exemption Certificate for the construction of an industrial building and acquisition of machinery and equipment in the amount of \$1,500,000.

This notice is being sent in conformance with Section 5(2) of Public Act No. 198 of 1974, as amended.

Sincerely,



Sue Buckner
Township Clerk

The Community Development/Strategic Planning Committee met on February 10, 2011, it was recommended and I move:

- CD/SP11/02 - 02 To approve the proposed Veterans Memorial Park Electrical Upgrade Project and authorize the Chairman of the Muskegon County Board of Commissioners and the County Clerk to execute the necessary documents.
- CD/SP11-02 - 03 To approve the Proclamation designating April 2011 as County Government month.



The Transportation Committee met on February 17, 2011; it was recommended, and I:

- TR11/02-05 Move to authorize the Purchasing Department and MATS to solicit proposals for a new dispenser for the MATS CNG station and for a five-year proposal for maintenance services on the system.
- TR11/02-06 Move to authorize MATS and the Purchasing Department to purchase up to three (3) heavy-duty 35-foot low-floor buses from Gillig Corporation per the terms and conditions of the Akron Metro Regional Transit Authority contract for a total purchase price not to exceed \$1,299,000.
- TR11/02-07 Move to authorize MATS to procure three small buses from Holland Bus Company, for an amount not to exceed \$236,833.
- TR11/02-08 Move to authorize MATS and the Purchasing Department to issue a Request for Proposals for a five year contract for small paratransit vehicles.
- TR11/02-09 Move to approve Minimum Standards for Commercial Aviation Operators, establishing the threshold entry requirements for those wishing to provide an Aeronautical Service to the public at the Airport.
- TR11/02-10 Move to approve a three-year Service Facility Lease Agreement between the County of Muskegon and The Hertz Corporation (Hertz), commencing January 1, 2011, and terminating on June 30, 2014, in the amount of \$7,000 per year, for a wash and maintenance facility located at the Airport and that the chairman be authorized to sign the agreement.

The Ways and Means Committee met on February 15, 2011, it was recommended, and I move:

- WM11/02 - 18 To approve payment of the accounts payable of \$4,682,676.95 covering the period of January 26, 2011 through February 8, 2011, as presented by the County Clerk.
- WM11/02 - 19 To authorize the County Board Chairman to sign a Notice of Intent requesting technical assistance through the Communities Building Blocks Program under Tool #6, "Using Smart Growth to Produce Fiscal and Economic Health" at no cost to Muskegon County.
- WM11/02 - 20 To enter into a contract with Environmental Resources Management not to exceed \$12,000 to update the Environmental and Baseline Assessment, update the Due Care Documentation and prepare a Notice of Contaminant Migration and to authorize the County Board Chairman to sign the contract; also to hold a public hearing on March 8, 2011 to solicit citizen comments on the grant application to be submitted to the Michigan DNR Trust Fund to develop Rotary Park and to authorize the County Board Chairman to sign the grant application.
- WM11/02 - 21 To approve the Ground Lease for Camping between the County of Muskegon and American Bikers Aiming Toward Education of Michigan, Region 5, and that the Chairman be authorized to sign on behalf of the County.
- WM11/02 - 22 To appoint Mr. John Lagazo to the Muskegon/Oceana Consortium Workforce Development Board of Directors for a term to expire on December 31, 2011.
- WM11/02 - 23 To authorize the Community Mental Health Executive Director to sign the contract with The Exhibition Alliance for the borrowing of the traveling exhibit, "The Lives They Left Behind: Suitcases from a State Hospital Attic", from October 19, 2011 through November 30, 2011, at a cost of \$2,000.00 plus shipping expenses and other related costs.
- WM11/02 - 24 To approve the reclassification of LPN PT 36 Hrs., N49302, to LPN full-time effective immediately.
- WM11/02 - 25 To authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million (\$12,000,000) against anticipated 2010 delinquent taxes.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED NON-BUDGETED PARTIALLY BUDGETED Not applicable	
REQUESTING DEPARTMENT Human Resources/Employment & Training	COMMITTEE DATE February 22, 2011	REQUESTOR SIGNATURE Deborah Groeneveld	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Muskegon County Department of Employment and Training is seeking proposals for a provider of Michigan Works! Muskegon/Oceana's program services. Services to be delivered include, but are not limited to, services consistent with Employment Services, Workforce Investment Act, Trade Act, Jobs Education and Training, and Food Assistance Employment and Training funds and other funding received by Michigan Works! Muskegon/Oceana that is intended to serve the same or similar populations. Through this solicitation, Muskegon County Department of Employment and Training will select one provider to not only provide the services listed above, but at the discretion of the Muskegon/Oceana Workforce Development Board, consistent or similar services as needs arise and fluctuate throughout the year.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) I move to authorize the Department of Employment and Training to have an RPF for Michigan Works! Muskegon/Oceana's program services provided by the Muskegon/Oceana Consortium, Michigan Works! with bid documents issued by the County Purchasing Department.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u> Recommend Approval Deborah Groeneveld		<u>FINANCE & MANAGEMENT ANALYSIS:</u> <i>Recommend Approval</i> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> <i>Approval</i> 	
AGENDA DATE:	AGENDA NO.:	BOARD DATE: <i>2/22/11</i>	PAGE NO.