

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

February 8, 2011 - 3:30 PM

Kenneth Mahoney, Chair
I. John Snider, II, Vice-Chair

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Minutes of January 25, 2011 Meeting
7. Public Hearing - Neighborhood Stabilization Funds
8. Public Comment (on an agenda item)
9. Communication
 - City of Muskegon Heights Notice of Public Hearing
10. Committee Reports
 - A. Courts & Public Safety Committee (Page 4)
 - B. Human Resources Committee (Page 5)
 - C. Ways & Means Committee (Page 6)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board
Agenda
February 8, 2011

11. Chairman's Report/Committee Liaison Reports
12. Administrator's Report
 - Approve Request for Public Hearing on February 22, 2011 to Accept Public Comments on the Amended Muskegon County Recreation Plan
13. Old Business
14. New Business
15. Public Comment (on a new topic)
16. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**City of Muskegon Heights
Muskegon County, Michigan
Notice of Public Hearing
On Application
For Industrial Facilities Exemption Certificate**

Notice is hereby given that a public hearing will be held on the application of Anderson Global, Inc. for an Industrial Facilities Certificate within the Muskegon Heights District.

Said hearing will be held before the City Council of the City of Muskegon Heights on Monday, February 14, 2011, at 5:30 p.m. in the Muskegon Heights City Hall Council Chambers, 2724 Peck Street, Muskegon Heights, Michigan.

The applicant, City Assessor and a representative of the affected taxing units will be afforded an opportunity to be heard on said application.

Sharon Gibbs
City Clerk

PUBLISH: January 28, 2011

The Courts/Public Safety Committee met on February 1, 2011, it was recommended and I move:

- CPS11/02 - 03 To authorize the Sheriff to initiate the bid process for removing the carpet from the jail annex and resurfacing the entire jail floor with an epoxy application.
- CPS11/02 - 04 To authorize the Sheriff to initiate the bid process for replacing or retrofitting 20 doors in the East Day Room of the jail.
- CPS11/02 - 05 To approve the installation of the EZ Card & Kiosk system in the receiving area of the jail and in the atrium of the Hall of Justice. Both kiosks will be provided by Canteen Services with no cost to the County.
- CPS11/02 - 06 To approve the Sheriff to initiate the bid process for purchasing two 2011 Chevy Tahoe Police Package vehicles to be used as unmarked administrative vehicles.

The Human Resources Committee met on February 1, 2011, it was recommended and I move:

- HR11/02 - 12 To authorize the Purchasing Department to solicit bids for contracted rehabilitation services at Brookhaven Medical Care Facility.
- HR11/02 - 13 To authorize Public Health to reclassify position number N20703 from Community Nutrition Specialist to Community Nutrition Counselor, with no effect on County general fund.
- HR11/02 - 14 To adopt the amended Public Health -Muskegon County Food Service Program "Enforcement Guidelines and Administrative Hearing Process" to take immediate effect.

The Ways and Means Committee met on February 3, 2011, it was recommended, and I move:

- WM11/02 - 11 To approve payment of the accounts payable of \$7,206,391.09 covering the period of January 12, 2011 through January 25, 2011, as presented by the County Clerk.
- WM11/02 - 12 To authorize the Finance & Management Services Director to solicit proposals for laptop computers for the Board of Commissioners.
- WM11/02 - 13 To authorize the Finance & Management Services Director to solicit proposals for a consultant to complete a Central Service Cost Allocation Plan through the County's approved RFP Process.
- WM11/02 - 14 To hold a public hearing on March 8, 2011 to accept citizen comments on the use of the Community Development Block Grant Revolving Loan Fund for a loan for West Michigan Tube and Wiring.
- WM11/02 - 15 To award the bid to Trinity Non-Profit Housing Corporation to act as a developer for the Neighborhood Stabilization 3 Program in the amount of \$900,000 and to authorize the Chairman of the County Board of Commissioners to sign the Neighborhood Stabilization Program grant applications.
- WM11/02 - 16 To approve the contract settlement with the SEIU Public Works Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.
- WM11/02 - 17 To authorize the salary range adjustment to the Operations Manager BPN#59901 to NX00290.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT Public Works		COMMITTEE DATE February 8, 2011		REQUESTOR SIGNATURE John Warner
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>Recently we have made some changes to the Muskegon County Recreation Plan. The changes include the addition of the development of the Rotary property adjacent to Heritage Landing and the YMCA, the acquisition of parts of the Owassippi Boy Scout Camp property in Blue Lake Township and the acquisition of the Wilbrandt Farms in North Muskegon. In order to be eligible for receiving grants for such projects, they must be included in the MDNRE approved Muskegon County Recreation Plan. We need to hold a public hearing on the amended Recreation Plan to receive comments from the public. Staff requests that the Board establish a public hearing date of February 22, 2011, at the Board of Commissioners meeting.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>I move to hold a public hearing on February 22, 2011, for the purpose of accepting public comments on the amended Muskegon County Recreation Plan.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 		
AGENDA DATE: 2/8/11	AGENDA NO.:	BOARD DATE: 2/8/11	PAGE NO.	