

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN

**AGENDA**

**FULL BOARD**

**Hall of Justice**

**990 Terrace, Muskegon, MI**

**June 22, 2010 - 3:30 PM**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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1. Call to Order
  2. Invocation
  3. Pledge of Allegiance
  4. Roll Call
  5. Approval of Agenda
  6. Approval of Minutes of June 8, 2010 (Previously Forwarded)
  7. Public Comment (on an agenda item)
  8. Communications
    - A. Lenawee County Resolution re: Secondary Road Patrol Funds
    - B. Charlevoix County Letter re: Revenue Sharing Funding
  9. Committee Reports
    - A. Ways & Means Committee (pages 5-6)
    - B. Transportation Committee (page 7)

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

Full Board  
Agenda  
June 22, 2010

10. Chairman's Report/Committee Liaison Reports
  - MAC Legislative Update - June 11, 2010
11. Administrator's Report
  - A. Authorize the Human Resources Director to offer employment to Andrew Stone at Step 6 of the Employment & Training Manager salary grade
  - B. Authorize Employment & Training to submit an RFP for a Regional Entrepreneurial Collaborative from DLEG in the amount of \$175,000
  - C. Authorize the Sheriff to accept the Marine Safety grant in the amount of \$112,874
  - D. Award construction of a new septic system for the County Fairgrounds (more information will be provided at the meeting)
12. Old Business
13. New Business
14. Public Comment (on a new topic)
15. Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

**LENAWEE COUNTY BOARD OF COMMISSIONERS**

**301 N. Main St. Courthouse ~ Adrian, MI 49221**

(517) 264-4508

[www.lenawee.mi.us](http://www.lenawee.mi.us)

*David Stimpson*

*Jack Branch*

*Robert Hall*

*Jason MacKay*

*Karol "KZ" Bolton*

*Don Welch*

*John Tuckerman*

CHAIR

*James Van Doren*

VICE-CHAIR

*Ralph Tillotson*



RES#2010-018

**RESOLUTION**

**WHEREAS**, the Governor's proposed FY 10-11 budget includes moving \$2.6 million from the Sheriff's Secondary Road Patrol fund to the Michigan State Police budget to fund troopers and radios (\$2.2 for troopers - \$400,000 MPSCS radio); and

**WHEREAS**, it is estimated that this action could cause the layoff of a Lenawee County officer, and in all likelihood, the impact may affect up to 167 officers statewide; and

**WHEREAS**, the Secondary Road Patrol is funded by a \$10.00 assessment on all moving traffic violations and, since 2003, no General Fund contribution has been included in its funding; and

**WHEREAS**, the Michigan State Police, through enabling legislation, receive a like assessment of \$10.00 for trooper funding; and

**WHEREAS**, the Secondary Road Patrol is a successful program spanning 30 years and is monitored for compliance with provisions of PA 416 by the Office of Highway Safety Planning which has stated in the 2008 Secondary Road Patrol Annual Report that "OHSP believes the Secondary Road Patrol Program has played a significant role in Michigan's traffic safety picture and that having a visible law enforcement presence on secondary roads has had a positive impact on driver behavior"; and

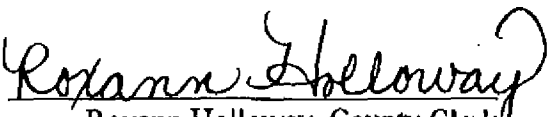
**WHEREAS**, should this proposal be implemented, it will require the 416 Act to be opened and amended, at which time the fund could be further depleted by additional amendments for various other "worthy" causes.

**THEREFORE BE IT RESOLVED** that the Lenawee County Board of Commissioners goes on record opposing the proposal to move \$2.6 million from the Sheriff's Secondary Road Patrol fund to the Michigan State Police budget to fund troopers and radios; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Governor Granholm, our State Legislators, the Michigan Association of Counties and the other 82 Michigan counties.

**PASSED** by roll call vote of the Lenawee County Board of Commissioners at a regular meeting held on June 9, 2010 in the Old County Courthouse, Adrian, Michigan.

  
James E. Van Doren, Chair

  
Roxann Holloway, County Clerk



**COUNTY OF CHARLEVOIX  
BOARD OF COMMISSIONERS**

203 Antrim Street  
Charlevoix, MI 49720  
Telephone (231) 547-7200  
FAX (231) 547-7217

May 27, 2010

At our regular Board of Commissioners meeting we discussed the fact that Michigan legislators are burdening our communities. We are County Board members that believe in protecting Michigan's communities and feel that the public needs to be aware of how state government affects their daily lives. Residents expect to see results but as cuts happen at the state level that impact local programs, the counties get blamed when the fault lies with the state.

30 years ago, the Headlee amendment to our state constitution was overwhelmingly adopted by the voters which required state government to allocate funding for mandates on local government. Today, unfunded mandates are still an issue and a conservative estimate states that there were \$2.6 billion in unfunded mandates passed in the 2009 fiscal year alone.

To worsen matters, cuts to revenue sharing and reduction in property values have stretched communities to their limit, putting public safety and health programs at risk. In 2004, counties agreed to give up revenue sharing in order to help the state of Michigan and were promised a return of funding from this sacrifice. Now in these harsh economic times, we have heard that the Senate is considering cutting counties' portion of revenue sharing by 5 percent. While the Governor and House of Representatives have upheld their promise, the Senate cannot expect counties to run efficiently without proper funding!

We urge all other counties and their citizens to contact your Senator and tell them to stop ignoring their promise to us by fully funding revenue sharing for Michigan counties!

Sincerely,

Joel Evans, Chairman  
Charlevoix County Board of Commissioners

JE:cpb

Copies to: other 82 counties in Michigan  
Michigan Association of Counties  
Representative Kevin Elsenheimer  
State Senator Jason Allen

The Ways & Means Committee met on June 15, 2010, and it was recommended and I move:

- WM10/06 - 107 To approve payment of the accounts payable of \$5,120,628.51 covering the period of May 26, 2010 through June 8, 2010, as presented by the County Clerk.
- WM10/06 - 108 To authorize the Chairman to execute the documents necessary to clear title for the 1977 and 1980 bond issues, specifically, Termination of Lease Purchase Agreement and Termination of Trust Indenture for both.
- WM10/06 - 109 To adopt the resolution granting a ninety (90) day delay to the Resolution of Intent to withdraw and/or terminate the Lakeshore Coordinating Council.
- WM10/06 - 110 To approve the Loan Agreement Amendment between Great Lakes Die Cast and the County of Muskegon and that the Chairman be authorized to sign said Loan Agreement Amendment.
- WM10/06 - 111 To accept the 2010 - 2011 renewal rate from Delta Dental of Michigan, which is \$63.12 monthly for group 2993-001, effective July 1, 2010.
- WM10/06 - 112 To request authorization for the Muskegon County Purchasing Department to issue a Request for Proposal for the JET funds no later than June 25, 2010.
- WM10/06 - 113 To authorize the Community Mental Health Director to sign the contract amendment with Dr. Vajendra J. Desai, M.D., to reimburse 3/5th of the cost of his professional liability insurance not to exceed \$5,000 per year and also to require up to five (5) paid professional development days per fiscal year.
- WM10/06 - 114 To authorize the Community Mental Health Director to sign amended contracts with Catholic Charities West Michigan, 360 South Division Avenue, Suite 3A, Grand Rapids, MI and Mercy Health Partners Life Counseling, 1352 Terrace Street, Muskegon, MI to provide up to \$100,000 each for mental health services to people without health insurance coverage during the current fiscal year.
- WM10/06 - 115 To approve the Prosecutor's amendment to the Title IV-D Cooperative Reimbursement Agreement, CS/PA-10-61002 which provides funding for the 2011 fiscal year and to affix the signature of the Chairman of the Board to two copies of the agreement.

- WM10/06 - 116 To authorize staff to solicit bids for the abatement of asbestos containing material around windows at Brookhaven which will be replaced by Honeywell with costs being paid by the Honeywell Energy project fund 6350-1630.
- WM10/06 - 117 To award a 3-year contract for providing an inmate telephone system in the jail to Securus Technologies at a commission rate of 63.5% and a \$100,000 signing bonus.
- WM10/06 - 118 To cancel the Community Development/Strategic Planning scheduled for June 17, 2010.

The Transportation Committee met on June 17, 2010; it was recommended, and I:

- TR10/06-27 Move to authorize an increase in the Muskegon Area Transit System Petty Cash Fund from \$250.00 to \$500.00.
- TR10/06-28 Move to authorize the Purchasing Department to issue an Invitation for Bids for a five-year contract for the delivery of diesel fuel to the Muskegon Area Transit System.
- TR10/06-29 Move to approve authorizing the Airport to issue Purchase Orders in the amount of \$948,200 to begin the assembly of three pieces of snow equipment, with the understanding that grants covering 97.5% of the purchase will be brought for Board consideration in July.
- TR10/06-30 Move to approve the Airport to sell four pieces of snow removal equipment to Southwest Michigan Regional Airport in Benton Harbor, MI, as follows: 1) 1997 Oshkosh truck with 22' plow and sand spreader, \$32,500; 2) 1997 Oshkosh truck with 22' plow and sand spreader, \$32,500; 3) 1985 Unimog snow blower, \$15,000; and, 4) Tow-behind snow broom, \$5,000.
- TR10/06-31 Move to approve the extension of six (6) T-Hangar Lease Agreements at Muskegon County Airport expiring in the third quarter of 2010 as follows: Roger Babb, \$190/month; Edward Winiecke, \$190/month; Jack DeHorn, \$180/month; Mark Malnor, \$180/month; Rex Vanderlinde, \$180/month; and Barb Veldman, \$160/month.



## **MAC LEGISLATIVE UPDATE**

**June 11, 2010**

### **In this week's update:**

- **HOUSE TO VOTE ON CORRECTIONS OFFICERS BINDING ARBITRATION; LEGISLATION TO EXPAND 312**
- **DHS BUDGET PASSES HOUSE IN GOOD SHAPE**
- **GOVERNOR GRANHOLM SIGNS CJRP APPROPRIATION**
- **JUVENILE COMPETENCY PACKAGE MOVES**
- **HOUSE COMMITTEE BEGINS TESTIMONY ON PISTOL PURCHASING PROCESS**
- **SENATE SET TO VOTE ON ENVIRONMENTAL CLEANUP LEGISLATION**

### **HOUSE TO VOTE ON CORRECTIONS OFFICERS BINDING ARBITRATION; LEGISLATION TO EXPAND 312**

Wednesday, the House Committee on Labor has posted an agenda including House Bill 6154, and Senate Bill 1072, both pieces of legislation MAC opposes as expansions of binding arbitration to county employees. HB 6154 would expand binding arbitration to county corrections officers and would most certainly add cost to counties. Further, SB 1072 adds authorities to the list of eligible employees who would receive the guarantee of binding arbitration. This could include employees of central 911 dispatch who are civilians and have not had guaranteed binding arbitration in the past.

MAC strongly opposes these expansions of cost on counties, and ultimately the public. It is curious that at this time of huge budget cuts, that these additional expenses will likely result in greater layoffs of road patrol in counties, and a greater risk to public safety. With respect to HB 6154, the question that needs to be asked of your legislator is if the state doesn't offer binding arbitration to its corrections employees, why would they force it on counties??

MAC will be seeking to defeat House Bill 6154, and to amend SB 1072 to clarify that 312 should not apply to employees that have not previously had this privilege. Interestingly the biggest argument for binding arbitration is that public safety employees do not have the right to strike, so they deserve to be treated differently than other public employees with regards to arbitration. However, no public employees have the ability to strike, so does this mean that every county employee should have binding arbitration? Where does this end?

**We urge you to contact your legislator to ask them to vote no on HB 6154 and to vote no on SB 1072, unless it is amended to clarify that it does not expand 312 eligibility. Below is a list of the members of the House Labor Committee with their contact information. If your legislator is not on this list, please call them and ask them to take up their concern with the speaker and the members of this committee.**



### **Committee Members:**

Steven Lindberg (D), Committee Chair, **Marquette County**, (517) 373-0498

Deb Kennedy (D), Majority Vice-Chair, **Wayne County**, (517) 373-0855

Andrew J. Kandrevas (D), **Wayne County**, (517) 373-0845

Lesia Liss (D), **Macomb County**, (517) 373-2275

Bettie Cook Scott (D), **Wayne County**, (517) 373-1776

Jim Slezak (D), **Genesee County**, (517) 373-3906

Coleman A. Young II (D), **Wayne County**, (517) 373-1008

Justin Amash (R), Minority Vice-Chair, **Kent County**, (517) 373-0840

Kevin Daley (R), **Lapeer County**, (517) 373-1800

Joseph Haveman (R), **Ottawa County**, (517) 373-0830

Tom McMillin (R), **Oakland County**, (517) 373-1773

### **DHS BUDGET PASSES HOUSE IN GOOD SHAPE**

The House version of the Department of Human Services budget was discharged from committee yesterday and substituted on the floor with a new version. From what MAC has been able to see so far, the budget appears to be pretty good for counties as far as foster care and juvenile justice is concerned. MAC was able to secure an amendment, thanks to Rep. Fred Miller (D-Macomb County), to strip out a proposed increase in the daily rate for residential juvenile detention facilities and residential foster care facilities. Thanks to the phone calls and emails of the MAC membership, this amendment was successful. The budget contains a provision to move more children from DHS supervision to private agency supervision, but counties would not pay for the administration on these children due to their status as state wards or use of Title IV-E dollars, so there is no cost shift to counties. MAC was able to further clarify that the shift will not cost counties money with language added by Rep. Alma Wheeler-Smith (D-Washtenaw County). The budget contains \$5 million for a small incentive program for in-home placements (rather than residential placements), where the state would match at a 75% rate rather than a 50% rate, a program MAC has been supportive of for several years. **MAC would like to thank the Chair of the DHS Subcommittee, Rep. Dudley Spade (D-Lenawee County) for taking care of counties in this budget.** The budget also contains the full compliment of the Governor's request for new workers related to the lawsuit settlement for foster care, 684 in all. The budget now moves to the Senate for consideration. The Senate moved its own version of the budget in a different bill a few weeks ago.

### **GOVERNOR GRANHOLM SIGNS CJRP APPROPRIATION**

MAC has learned that the Governor signed HB 5406 the supplemental appropriation bill to fund county jail reimbursement (CJRP) in the current year. The bill provides \$9.7 million to retroactively fund diversions to January 1 of the current year. Here is the breakdown of what is eligible for reimbursement. You will note that qualifying tethered individuals also qualify for the first time. We urge you to submit your bills as soon as possible. **MAC would like to thank the Governor for signing this appropriation as well as Representative Alma Wheeler Smith (D- Washtenaw County) and Senator Alan Cropsey (R-Clinton County) for their help with this.**

### **JUVENILE COMPETENCY PACKAGE MOVES**

The very large juvenile competency package of bills moved out of House Judiciary Committee on Wednesday, and by acknowledgement of the committee members, still needs some work on the House floor. The bills, HB 5175 and HB 5482 – HB 5489, would define the process for determining whether a child is competent to stand trial, the process by which he or she may be able to be “restored” to competency to stand trial, and the age at which a child is presumed incompetent to stand trial. The bills establish the age at which a child is presumed

incompetent to be 9 years and under, and the child could not stand trial. At age 10 and over, the child is presumed to be competent, but a court could order a competency exam to determine whether the child is indeed competent to stand trial. Competent to stand trial means that a person understands the charges brought, the process of the court, and can assist his or her attorney in his or her defense. If the child is not competent, the court could dismiss the case, order the child into treatment for up to 90 days, or order the child into a program to restore competency for a period of up to 120 days. MAC has opposed the package of bills because there is no mention of who will pay the bill for treatment or restoration, and it is widely assumed that the county or the local mental health agency will pay the bill. MAC continues to work with the bill package sponsors to rectify the funding issue, and it is one of the items that will be addressed on the floor of the House.

## **HOUSE COMMITTEE BEGINS TESTIMONY ON PISTOL PURCHASING PROCESS**

The House Tourism, Outdoor Recreation, and Natural Resources Committee heard testimony on Tuesday from Rep. Kim Meltzer (R- Macomb County) regarding possible changes to the process for purchasing firearms. The two-bill package (House Bills 5972-73) would virtually eliminate all eligibility requirements for individuals seeking to purchase a firearm, replace the current pistol licensure system with a registration requirement, and eliminate the requirement to obtain a permit from local authorities prior to purchasing a pistol. House Bill 5972 would completely change the purchasing process for individuals who do not hold a CPL (Concealed Pistol License); individuals would need only to register their pistol within 30 days of purchase. This bill is currently opposed by both the Michigan State Police and Michigan Sheriff's Association. Today the MAC Environmental and Regulatory Affairs committee took a stance in opposition to this legislation. It is estimated that a vote could be taken next week in committee. We will continue to follow these bills and update you about their progress.

## **SENATE SET TO VOTE ON ENVIRONMENTAL CLEANUP LEGISLATION**

The Michigan Senate is poised to vote on legislation next week that is intended to speed up the process for closing sites for environmental clean-up, streamline the process for department approval, and create an appeals panel to assist the Director of the DNRE. This legislation is wholesale re-write of part 201 of the Natural Resources and Environmental Protection Act (NREPA), and is intended to modernize the process by which contaminated environmental sites are selected for clean-up. It would also change the way the adequacy of cleanups is determined. The main bill, SB 437, sponsored by Sen. Allen (R-Grand Traverse County), was broken up into four separate bills as the legislation came out of committee. We will keep you updated and provide more details on the package next week as the bills are introduced on the Senate floor.

**Contact:**        **Tom Hickson, Director of Legislative Affairs**  
800-258-1152, [hickson@micounties.org](mailto:hickson@micounties.org)  
**Ben Bodkin, Legislative Coordinator**  
800-258-1152, [bodkin@micounties.org](mailto:bodkin@micounties.org)  
**MoReno Taylor II, Legislative Coordinator**  
800-258-1152, [taylor@micounties.org](mailto:taylor@micounties.org)  
**Kami Smith, Director of Membership Services**  
800-258-1152, [kamismith@micounties.org](mailto:kamismith@micounties.org)  
**Shasta Mantyla-Pohl, Executive Assistant**  
800-258-1152, [pohl@micounties.org](mailto:pohl@micounties.org)  
**Angela Minicuci, Communications Coordinator**  
800-258-1152, [minicuci@micounties.org](mailto:minicuci@micounties.org)

**RESOLUTION IN OPPOSITION TO HOUSE BILL 6154**

WHEREAS, Public Act 312 of 1969 (P.A. 312) guarantees certain public safety employees binding arbitration, and in most cases has placed a costly burden on local units of government; And

WHEREAS, The argument for the act was to assist these employees who for public safety could not strike, but since that time it is illegal for any public employee to strike; And

WHEREAS, House Bill 6154 was introduced to guarantee county corrections officers binding arbitration in a fashion very similar to P.A. 312 ; And

WHEREAS, the Michigan Association of Counties (MAC) understands counties are not in a financial position to expand binding arbitration to any employees; And

WHEREAS, Michigan's counties have made it clear that this type of costly legislation not only creates a new unfunded mandate, but adds financial burdens to counties that will likely result in increased layoffs of public safety officers; And

WHEREAS, State of Michigan Corrections officers do not have the benefit of binding arbitration largely because the state cannot financially sustain such benefits; and

NOW, THEREFORE BE IT RESOLVED, that MAC does hereby urge Michigan's Legislators to oppose House Bill 6154; And

BE IT FURTHER RESOLVED, That copies of this resolution be submitted to the Governor, Members of the Michigan Legislature and all 83 counties.

**RESOLUTION URGING AMENDMENT TO SENATE BILL 1072**

WHEREAS, Public Act 312 of 1969 guarantees certain public safety employees binding arbitration, and in most cases has placed a costly burden on local units of government; And

WHEREAS, The argument for the act was to assist these employees who for public safety could not strike, but since that time it is illegal for any public employee to strike; And

WHEREAS, Senate Bill 1072 was introduced as a way to help local units with this cost, the bill actually does the opposite, by opening up the 312 bargaining process to include authorities, such as non-peace officer 911 dispatchers; And

WHEREAS, the Michigan Association of Counties (MAC) agrees that Public Act 312 of 1969 needs reform, this legislation does not address the root of the problem; And

WHEREAS, MAC believes that the Act needs to address ability to pay, internal comparables, unforeseen events and catastrophes, and most importantly, **not adding new groups of employees until these other reforms are enacted**; And

NOW, THEREFORE BE IT RESOLVED, that MAC does hereby urge the Michigan Legislature to amend Senate Bill 1072 clarifying this provision to not expand binding arbitration to new groups and in turn, place more financial burden on communities; And

BE IT FURTHER RESOLVED, that if the legislation is not amended, that MAC urges its defeat; And

BE IT FURTHER RESOLVED, That copies of this resolution be submitted to the Governor, Members of the Michigan Legislature and all 83 counties.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Human Resources/ Employment & Training	COMMITTEE DATE June 22, 2010	REQUESTOR SIGNATURE Deborah Groeneveld	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>The Muskegon/Oceana Consortium Workforce Board of Directors is recommending approval of the Muskegon County Board of Commissioners to authorize the Human Resources Director to offer employment to Andrew Stone for the Employment and Training Manager at step 6 of salary grade NX 00362 (\$75,525). Mr. Stone is a licensed attorney and is currently the Director of Legal Affairs for the Berrien, Cass, VanBuren Michigan Works Office. He will bring to Muskegon/Oceana Michigan Works valuable experience in the areas of Michigan Works contracts, grants, RFPs, procurement, contract and fiscal monitoring and state and federal policy familiarity. Mr. Stone's employment references were above average and he was the top ranked applicant by the interview panel. Mr. Stone has indicated that based on his current salary, experience and relocation expenses, he will only accept step 6 of the salary range. (Application and resume are attached)</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to authorize the Human Resources Director to offer employment to Mr. Stone at step 6 of the Employment and Training Manager salary grade NX 00362 (\$75,525).			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<b><u>HUMAN RESOURCES ANALYSIS:</u></b>  Recommend Approval    D. Groeneveld		<b><u>FINANCE &amp; MANAGEMENT ANALYSIS:</u></b>  <i>Recommend approval</i> <span style="float: right;"><i>JD</i></span>	
<b><u>CORPORATE COUNSEL ANALYSIS:</u></b>		<b><u>ADMINISTRATOR RECOMMENDATION:</u></b>  <i>approval</i> <span style="float: right;"><i>BST</i></span>	
AGENDA DATE:	AGENDA NO.:	BOARD DATE: <i>6/22/2010</i>	PAGE NO.

# Andrew Justin Stone

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## EDUCATION

University of Detroit Mercy School of Law, Detroit, Michigan

**Juris Doctor**, May 2007

- Current Member of the Bar, State of Michigan, admitted 2007
- Current Member of the National Contract Management Association (NCMA)

Western Michigan University, Kalamazoo, Michigan

**Bachelor of Arts in Communications**, April 2002

## WORK HISTORY

**Michigan Works! Berrien-Cass-Van Buren**, Benton Harbor, Michigan 09/07-present

*Director of Legal Affairs*, 12/08 – present

- Manages the organization's legal business matters.
- Provides oversight of the formal procurement process, which includes: Statement of Work (SOW) and Request for Proposal (RFP) preparation, proposal evaluation, price/cost analysis, contract negotiation, vendor management, and contract administration.
- Prepares, reviews, approves and determines feasibility of legal contracts, grant agreements, briefs, memoranda, leases, conveyances, bylaws, and other legal documents.
- Collaborates with the fiscal department to review, analyze, and approve monthly invoice to budget reports.
- Reviews legal data and provides advice regarding appropriate action to be taken.
- Studies and interprets laws, court decisions, ordinances and other legal authorities.
- Ensures the effective management of state and federal policies governing grant funded programs.

*Quality Assurance Analyst*, 09/07 – 12/08

- Negotiated, drafted and managed organizations contracts and modifications.
- Monitored contractor performance with applicable laws, regulations and policies.
- Drafted RFPs and facilitated the proposal rating process.
- Analyzed compliance issues, prepared recommendations and advised executive team accordingly.
- Researched and drafted legislation designed to improve organizational effectiveness.

**Law Offices of Angelo A. Plakas and Associates, P.C., Westland, Michigan**     01/06-05/07

*Law Clerk*

- Managed cases for the Westland City Attorney's office.
- Negotiated and drafted contracts on behalf of municipalities, corporations and individuals.
- Conducted thorough legal research for criminal, civil and municipal issues.
- Consulted with a broad array of clients to determine needs and interests.

**Cumulus Broadcasting, Kalamazoo, Michigan**     06/02--07/04

*Director of Programming and News*

- Managed news staff and on-air content.
- Negotiated and complied with advertiser and network contracts.
- Designed and executed promotions to bring in new listeners.
- Served as liaison to other departments.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

<b>COMMITTEE</b> Full Board		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED Not Applicable	
<b>REQUESTING DEPARTMENT</b> Human Resources/Employment and Training	<b>COMMITTEE DATE</b> June 22, 2010	<b>REQUESTOR SIGNATURE</b> Deborah Groeneveld	
<b>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</b>  Approval is being requested to respond to the Department of Energy, Labor and Economic Growth Request for Proposal for funding for a Regional Entrepreneurial Collaborative (CFDA #17.285). Several organizations in Muskegon County are members of an E-Coordinating Council to promote entrepreneurship in our community. Members of the E-Coordinating Council are: Muskegon Area Chamber of Commerce, Muskegon Area First, Muskegon Community College, Baker College, Muskegon Inventors Network, Entrepreneur Advisory Council (of the Chamber), Michigan Alternative Renewable Energy Center, West Michigan Shoreline Regional Development Commission, SCORE, Small Business & Technology Development Center, Bill Lowry, MiBiz and Mitzi Taylor, NSBT. The E-Coordinating Council developed a strategic, economic development plan for Muskegon County. Many of the items identified in this plan can be funded through the DELEG grant. The applicant and fiduciary will be the Department of Employment and Training which will become a member of the E-Coordinating Council. The "Champion" will be the Muskegon Area Chamber of Commerce and will be the employer of record for the staff proposed to be hired in the grant and responsible for the activities of the grant through a sub-contract with Muskegon County. We are requesting \$175,000. Match can be in-kind and will be provided by the partners in the E-Coordinating Council.			
<b>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</b>  I move to allow the Muskegon County Department of Employment and Training to respond to the Request for Proposal for funding a Regional Entrepreneurial Collaborative (CFDA #17.285) from the Department of Energy, Labor and Economic Growth in the amount of \$175,000 and authorize the Chairman of the County Board of Commissioners to sign the RFP.			
<b>ADMINISTRATIVE ANALYSIS (AS APPLICABLE)</b>			
<b>HUMAN RESOURCES ANALYSIS:</b>		<b>FINANCE &amp; MANAGEMENT ANALYSIS:</b>  <i>Recommend approval BD</i>	
<b>CORPORATE COUNSEL ANALYSIS:</b>		<b>ADMINISTRATOR RECOMMENDATION:</b>  <i>approval BBT</i>	
(Empty space for additional administrative analysis)			
<b>AGENDA DATE:</b>	<b>AGENDA NO.:</b>	<b>BOARD DATE:</b> <i>6/22/2010</i>	<b>PAGE NO.</b>



# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE      Full Board		BUDGETED      NON-BUDGETED      PARTIALLY BUDGETED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
REQUESTING DEPARTMENT    Sheriff		COMMITTEE DATE    06/22/2010	REQUESTOR SIGNATURE    Dean Roesler	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>The Sheriff is requesting approval to accept the Marine Safety Grant for the 2010 calendar year in the amount of \$112,874 which provides funding for personnel costs and operating costs. This grant is provided by the State of Michigan Department of Natural Resources. This grant requires a 25% local match in the amount of \$37,625. An additional General Fund appropriation of \$3,114 is requested in order to fully budget for the anticipated cost for the marine patrol operations in the amount of \$153,613. The total General fund appropriation is \$40,739. In addition, the DNR has awarded an \$18,000 equipment grant for the purchase of a replacement motor for one of the marine boats. The equipment grant requires no general fund match.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>Move to authorize the Sheriff's Office to accept the Marine Safety grant in the amount of \$112,874 for personnel and operating costs for the 2010 calendar year, to accept an \$18,000 equipment grant and to amend the County budget accordingly.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>		
		<i>Recommend approval</i> <i>BD</i>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>		
		<i>approval</i> <i>BD</i>		
AGENDA DATE:	AGENDA NO.:	BOARD DATE: <i>6/22/2010</i>	PAGE NO.	

**Sheriff's Office**  
**Marine Grant**  
**January 1, 2010 - December 31, 2010**

<b>Accounts</b>	<b>Description</b>	<b>Approved Budget</b>	<b>Adjustments</b>	<b>Amended Budget</b>
1200-0331				
543000	State Grants Public Safety	103,500.00	9,374.00	112,874.00
676101	Contribution from General Fund	53,435.00	(12,696.00)	40,739.00
694000	Other	400.00	(400.00)	-
	Total	<u>157,335.00</u>	<u>(3,722.00)</u>	<u>153,613.00</u>
702000	Wages	74,864.00	7,061.00	81,925.00
715000	FICA	5,872.00	90.00	5,962.00
716000	Medical Insurance	12,576.00	3,581.00	16,157.00
717000	Life Insurance	69.00	9.00	78.00
718000	Pension	11,377.00	(2,496.00)	8,881.00
719010	Dental Insurance	550.00	(335.00)	215.00
719020	Retiree's Benefits	6,225.00	(808.00)	5,417.00
721000	Longevity	1,800.00	(855.00)	945.00
722000	COLA	-	-	-
723000	Unemployment Insurance	-	-	-
724000	Workers' Comp.	2,572.00	(483.00)	2,089.00
	Subtotal Personnel	<u>115,905.00</u>	<u>5,764.00</u>	<u>121,669.00</u>
728100	Xerox copies - Office Services	300.00	(10.00)	290.00
729000	Paper and other Office Supplies	-	-	-
730000	Postage	15.00	-	15.00
747000	Other Operating Supplies	550.00	-	550.00
749000	Uniform and Accessories	600.00	250.00	850.00
749010	Uniform Allowance	250.00	(250.00)	-
760000	Gasoline, oil, filters, etc.	15,000.00	5,000.00	20,000.00
767000	Marine Supplies	500.00	419.00	919.00
851000	Telephone	60.00	-	60.00
912030	General Liability Insurance	2,037.00	(1,377.00)	660.00
936000	Equipment Repair and Maintenance	5,000.00	-	5,000.00
937000	Vehicle Repair and service	-	-	-

944000 Vehicle Lease	3,600.00	-	3600
957000 Education and Training	-	-	-
958000 Permits	18.00	(18.00)	-
978000 General Equipment	18,000.00	(18,000.00)	-
		-	
	<u>161,835.00</u>	<u>(8,222.00)</u>	<u>153,613.00</u>

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board		BUDGETED <input type="checkbox"/> NON-BUDGETED <input checked="" type="checkbox"/> PARTIALLY BUDGETED <input type="checkbox"/>	
REQUESTING DEPARTMENT Public Works/Fac. Mgt.	COMMITTEE DATE June 22, 2010	REQUESTOR SIGNATURE John Warner	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>On June 21, 2010, we opened bids for the construction of a septic system for the new bathroom building at the Fairgrounds (RFB-10-1786). There were ____ bidders. The low bid of \$____ was received from _____. Staff recommends awarding this project to _____ for their bid of \$____ with costs being paid from the Fairgrounds fund, 5083-0759. This project will be completed in time for the fair this year if everything comes together just right, although time is very tight.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to award the construction of a new septic system for the new restroom building at the County Fairgrounds to _____ for their bid price of \$____ with costs being paid from the Fairgrounds fund, 5083-0759.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>  		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>  <i>Recommend approval</i>	
<u>CORPORATE COUNSEL ANALYSIS:</u>  		<u>ADMINISTRATOR RECOMMENDATION:</u>  <i>approval</i> <i>ABT</i>	
AGENDA DATE:	AGENDA NO.:	BOARD DATE: <i>6/22/2010</i>	PAGE NO.