

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
MUSKEGON COUNTY, MICHIGAN

AGENDA

**COURTS/PUBLIC SAFETY COMMITTEE**

Hall of Justice  
990 Terrace, Muskegon, MI  
May 7, 2013 - 4:00 PM

Benjamin Cross, Chair  
Susie Hughes, Vice-Chair

- 
1. Call to Order
  2. Roll Call
  3. Approval of Minutes of April 2, 2013
  4. Public Comment (on an agenda item)
  5. Items for Consideration
    - CPS13/05 – 16 (Administration) Authorize the Chairman of the County Board to Sign the Inter Local Agreement for the Implementation of Technology Project for Multi-Jurisdictional Task Force on Burglaries and Property Crime
    - CPS13/05 – 17 (Prosecutor's Office) Authorize the Prosecutor to Apply for the FY 2014 Crime Victim Rights Grant
    - CPS13/05 – 18 (Sheriff's Office) Approve Funding Increase from the Office of Highway Safety Planning for the Secondary Road Patrol Program
    - CPS13/05 – 19 (Sheriff's Office) Approve the Purchase of Side Scan Sonar Unit from Marine Sonic, Ltd
  6. Old Business
  7. New Business
  8. Public Comment (on a new topic)
  9. Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE  
MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS  
COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County  
Courts/Public Safety Committee Meeting  
April 2, 2013  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Benjamin Cross, Chair**

**Susie Hughes, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Cross at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Nash, supported by Mahoney, to approve the minutes of the March 5, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CPS13/04 -11 It was moved by Hughes, supported by Mahoney, to approve the increase of the number of Clerk Bailiff/NB – Hourly positions (at a rate of \$15.02 per hour) from two to four for scheduling purposes. Motion carried.

CPS13/04 - 12 It was moved by Nash, supported by Hughes, to approve the Sheriff's Office leasing four (4) current model year Harley Davidson Patrol motorcycles from Sandy's Harley Davidson and to have the Sheriff sign any necessary agreements (this would be a two year

agreement with the first year cost of \$2,600.00); and increase the County's contribution to the Secondary Road Patrol grant by \$1,300.00 which would come out of the Sheriff's Operation budget.  
Motion carried.

CPS13/04 – 13 It was moved by Wilkins, supported by Mahoney, to approve the Uniformed Law Enforcement in Work Zones agreement between the Muskegon County Sheriff's Office and the Michigan Department of Transportation.  
Motion carried.

CPS13/04 – 14 It was moved by Sabo, supported by Mahoney, to execute an agreement between the County and the Whitehall School District for a school services program at the Muskegon County Juvenile Transition Center and authorize the Chairman to sign.  
Motion carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

CPS13/04 – 15 To authorize a letter to the Michigan Department of Environmental Quality in support of White River Township's Barrier Dunes Sanctuary.  
Motion carried.

Commissioner Scolnik noted he received a thank you note from the Michigan Association of Counties for the Board's donation of the silent auction basket of which Clerk Waters was also a part of.

Commissioner Scolnik thanked Commissioners for their MAC PAC contributions and noted Muskegon County had 100 percent participation.



#### **PUBLIC COMMENT (On a new topic)**

None.

#### **ADJOURNMENT**

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:10 p.m.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

<b>COMMITTEE</b> Courts and Public Safety		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED X	
<b>REQUESTING DEPARTMENT</b> Administration	<b>COMMITTEE DATE</b> May 7, 2013	<b>REQUESTOR SIGNATURE</b> Judith Kell	
<b>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</b>			
Approval is being requested to approve the Inter Local Agreement which will be signed by all members of the Multi-Jurisdictional Task Force that will identify the steps for implementation of the project, installation and on-going maintenance of the Crime Analysis and Link Analysis modules. The County Board of Commissioners accepted funding from the Michigan State Police, Byrne JAG program in the amount of \$37,638 with a local match of \$4,182 to install the Crime Analysis Plus and Link Analysis modules on all of the equipment for the ten law enforcement jurisdictions participating in the Multi-Jurisdictional Task Force on Burglaries and Property Crime on April 23, 2013. The Crime Analysis Plus module allows crime analysts to perform predictive future crime analysis, identify high crime areas, pin-map events and eliminate hours or research and mapping. The Link Diagramming Analysis allows investigators and crime analysts to construct and diagram RMS data. Users of this module will be able export names, incidents, vehicles and other objects and their relationships for analysis and viewing. The use of this technology will help the participating communities by automating time-consuming task, dispatching personnel more efficiently and improve each agencies law enforcement agency's ability to collect and analyze data as well as disseminate it to both internal and external audiences. The intent is to assist the local jurisdictions to improve local criminal justice efforts to effectively address crime.			
<b>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</b>			
I move to authorize the Chairman of the County Board of Commissioners to sign the Inter Local Agreement for the implementation of the technology project for the Multi-Jurisdictional Task Force on Burglaries and Property Crime funded by the Michigan State Police with Byrne JAG funds.			
<b>ADMINISTRATIVE ANALYSIS (AS APPLICABLE)</b>			
<b>HUMAN RESOURCES ANALYSIS:</b>		<b>FINANCE &amp; MANAGEMENT ANALYSIS:</b>	
		<i>Recommended Approval</i> 	
<b>CORPORATE COUNSEL ANALYSIS:</b>		<b>ADMINISTRATOR RECOMMENDATION:</b>	
Concur T. Williams		<i>approval</i> 	
<b>AGENDA DATE:</b> 5/7/13	<b>AGENDA NO.:</b> CPS 13/05-16	<b>BOARD DATE:</b> 5/14/13	<b>PAGE NO.</b>

**INTERLOCAL AGREEMENT BETWEEN  
COUNTY OF MUSKEGON  
CITY OF MUSKEGON  
CITY OF MUSKEGON HEIGHTS  
CITY OF NORTON SHORES  
CITY OF ROOSEVELT PARK  
CITY OF WHITEHALL  
CITY OF MONTAGUE  
CITY OF NORTH MUSKEGON  
MUSKEGON TOWNSHIP  
FRUITPORT TOWNSHIP**

**Michigan State Police Grant  
#60019-1-13-B**

CFDA Number 16.803

CFDA Title: FY09 Recovery Act Edward Byrne Memorial Justice Assistance

U.S. Department of Justice, Bureau of Justice Assistance

The federal grant award number: 2009-SU-B9-4014

The federal program title: Recovery Act Bryne JAG 2009

This Agreement is made and entered into on the 14<sup>th</sup> day of May, 2013 by and between the County of Muskegon, acting by and through its governing body, the Board of Commissioners, hereinafter referred to as "County," located at 990 Terrace Street, Muskegon, Michigan 49442 and City of Muskegon, acting by and through its governing body, the City Commission, hereinafter referred to as "City," located at 933 Terrace Street, Muskegon, Michigan 49443-0536, and the City of Muskegon Heights, acting by and through its governing body, the City Council, hereinafter referred to as "City," located at 2724 Peck Street, Muskegon Hts., MI 49444, and the City of Norton Shores, acting by and through its governing body, the City Council, hereinafter referred to as "City," located at 4814 Henry Street, Muskegon, Michigan 49441 and the City of Roosevelt Park, acting by and through its governing body, the City Council, hereinafter referred to as "City," located at 900 Oakridge Road, Muskegon, Michigan 49441 and the City of Whitehall, acting by and through its governing body, the City Council, Inter Local Agreement for MSP grant 04262013

hereinafter referred to as "City," located at 405 E. Colby Street, Whitehall, Michigan 49461 and the City of Montague, acting by and through its governing body, the City Council, hereinafter referred to as "City," located at 8778 Ferry Street, Montague, Michigan 49437 and the City of North Muskegon, acting by and through its governing body, the City Council, hereinafter referred to as "City," located at 1502 Ruddiman Drive, North Muskegon, Michigan 49445 and Muskegon Charter Township, acting by and through its governing body, the Board of Supervisors, hereinafter referred to as "Township," located at 1990 Apple Avenue, Muskegon, Michigan 49451 and Fruitport Charter Township, acting by and through its governing body, the Board of Supervisors, hereinafter referred to as "Township," located at 6543 Airline Road, Fruitport, Michigan 49415, all of Muskegon County, (referred from time-to-time as either Parties or Governing Bodies) witnesseth:

**RECITALS:**

WHEREAS, the COUNTY was awarded funds from the Michigan State Police (Grant Number: **60019-1-13-B**) to:

1. Purchase and install the Crime Analysis Plus and Link Analysis modules to the hard drives of the computer networks of the law enforcement departments in each jurisdiction

WHEREAS, the law enforcement officials of each jurisdiction have formed the Multi-Jurisdiction Task Force on Burglaries and Property Crimes in January, 2013 to combat crime crossing jurisdiction lines;

WHEREAS, members of the Multi-Jurisdictional Task Force have explored a variety of programs and tools to assist in the prevention of crime and sought funding for such tools;

WHEREAS, the COUNTY and the CITIES and TOWNSHIPS are willing to become partners in the implementation of the project with the COUNTY acting as the recipient and fiduciary for the grant award for the purchase of the software modules;

WHEREAS, each governing body, in performing governmental functions or in paying for the maintenance of the modules on an annual basis, hereunder shall make that performance or those payments from current revenues legally available to that Party; and

WHEREAS, this Agreement is authorized under the Urban Cooperation Act MCL 124.501 et sec.

WHEREAS, each governing body finds that the performance of this Agreement is in the best interest of both Parties, that the undertaking will benefit the public, and

WHEREAS, the COUNTY, and the CITIES and the TOWNSHIPS believe it to be in their best interests to define the role of each entity in meeting the grant requirements for the completion of a successful project;

NOW THEREFORE, THE COUNTY, the CITIES and the TOWNSHIPS agree as follows:

#### **AGREEMENT**

1. TERM. COUNTY shall commence performance on April 24, 2013 and end performance upon completion, but no later than September 30, 2013, unless otherwise directed by the Michigan State Police in the performance of the grant, unless earlier terminated.
2. The COUNTY will be responsible for submitting required grant reports to the Michigan State Police on status of the project. The CITIES and TOWNSHIPS will provide the COUNTY with the dates, report format and other requirements for the successful submission of the grant reports. The COUNTY will rely upon the accuracy of the data received from the CITIES and TOWNSHIPS in submitting its report.

3. The CITIES and TOWNSHIPS will make their law enforcement staff and the computer networks available to the agent of the COUNTY for the installation of the Crime Analysis Plus and the Link Analysis modules in a timely fashion so that the installation will be complete no later than July 31, 2013. The CITIES and TOWNSHIPS agree to pay for the training for the law enforcement staff to use the modules and to pay for the annual maintenance fees.

4. The COUNTY will be responsible for the accuracy of all data and documents submitted to the Michigan State Police and all other Parties requiring such data. The COUNTY will be liable for penalties as result of submitting the data late or for any inaccurate data.

5. The COUNTY acknowledges that staff time for the work will be not be charged to the grant but will be included as part of the in-kind match for the grant.

6. By entering into this Agreement, the Parties do not intend to create any obligations, express or implied, other than those set out herein. Further this Agreement shall not create any rights in any Party not a signatory hereto.

7. This Agreement by its terms, does not create any employee-employer relationship between the Parties, but it is intended as a joint venture with each Party having responsibility, according to the terms of this Agreement.

8. ASSIGNMENT. The COUNTY shall not assign any of its rights nor transfer any of its obligations under this Agreement without the prior written consent of the CITIES and the TOWNSHIPS and any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

9. SEVERABILITY. If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity,



illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

10. ENTIRE AGREEMENT AND AMENDMENT. In conjunction with matters considered herein, this Agreement contains the entire understanding and agreement of the Parties and there have been no promises, representations, agreements, warranties or undertakings by any of the Parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by all of the Parties to this Agreement and by no other means. Each Party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded or changed by any oral agreements, course of conduct, waiver or estoppel.

11. SUCCESSORS AND ASSIGNS. All representations, covenants and warranties set forth in the Agreement by or on behalf of, or for the benefit of any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.

12. TERMS AND CONDITIONS. The terms and conditions used in this Agreement shall be given their common and ordinary definition and will not be construed against either Party.

13. AUTHORITY. All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, person, or firms represented or purported to be represented by such entity (ies), person(s), or firm(s) and that all formal requirements necessary or required by any State and/or Federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, COUNTY, CITIES and TOWNSHIPS hereby

warrant that it shall not have breached the terms or conditions of any contract or agreement to which the Parties are obligated, which breach would have a material effect there on.

COUNTY OF MUSKEGON

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Kenneth Mahoney, Chairman  
County Board of Commissioners

CITY OF MUSKEGON

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Steve Gawron, Mayor

CITY OF MUSKEGON HEIGHTS

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Darrell Page, Mayor

CITY OF NORTON SHORES

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Gary Nelund, Mayor

CITY OF ROOSEVELT PARK

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Susan M. Lumley, Mayor

CITY OF WHITEHALL

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Mac Hatch, Mayor

CITY OF MONTAGUE

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Kevin Erb, Mayor

CITY OF NORTH MUSKEGON

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Chris Witham, Mayor

MUSKEGON CHARTER TOWNSHIP

Dated: \_\_\_\_\_

By: \_\_\_\_\_

David Kieft, Supervisor

FRUITPORT CHARTER TOWNSHIP

Dated: \_\_\_\_\_



By: \_\_\_\_\_

Brian Werschem, Supervisor

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts/Public Safety	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DEPARTMENT Prosecutor's Office	COMMITTEE DATE May 7, 2013	REQUESTOR SIGNATURE DJ Hilson, Prosecutor	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>The Prosecutor is requesting approval to submit an application for renewal of the Crime Victim Rights Grant from the Department of Community Health for fiscal year 2014. The application includes a funding request for staff funding and operating expenses. The total grant application request is \$167,724.00. The grant period is October 1, 2013 through September 30, 2014. Application is due to the Michigan Department of Community Health no later than May 14, 2013.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
<p>I move to authorize the Prosecutor to apply for the FY 2014 Crime Victim Rights Grant in the amount of \$167,724.00 with no local match requirement.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u> <i>Recommend Approval MH</i>		
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u> <i>approval BBT</i>		
AGENDA DATE: <i>5/7/13</i>	AGENDA NO.: <i>CPS13/05-17</i>	BOARD DATE: <i>5/14/13</i>	PAGE NO.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts and Public Safety		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED x	
REQUESTING DEPARTMENT Sheriff's Office	COMMITTEE DATE 5/7/13	REQUESTOR SIGNATURE Dean Roesler, Sheriff	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
The Sheriff's Office received, on April 16, 2013, a letter from the Office of Highway Safety Planning which indicates that revenues had exceeded projections for the Secondary Road Patrol Program. The letter indicates that the Muskegon County Sheriff's Office is receiving an increase of funding in the amount of \$9,540.00. There is no impact to the general fund for this increase. The additional funding is being requested to offset personnel costs, indirect costs and the lease of two Harley Davidson patrol motorcycles. A grant adjustment request follows and explains the revisions.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to approve the funding increase in the amount of \$9,540.00 from the Office of Highway Safety Planning for the Secondary Road Patrol Program.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
HUMAN RESOURCES ANALYSIS:		FINANCE & MANAGEMENT ANALYSIS:	
   		Recommended Approval 	
CORPORATE COUNSEL ANALYSIS:		ADMINISTRATOR RECOMMENDATION:	
   		approval 	
AGENDA DATE: 5/7/13	AGENDA NO.: CPS13/05-18	BOARD DATE: 5/14/13	PAGE NO.

## SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT ADJUSTMENT REQUEST

AUTHORITY: 1978 PA 416, as amended COMPLIANCE: Voluntary, but required for reimbursement

### I. County Information

1. County Muskegon County Sheriff	2. Sheriff Dean Roesler	5. OHSP Grant Number 50746-13
3. Address 25 W. Walton	4. City, State, Zip Code Muskegon, MI 49440	6. Date of Request 5/14/2013

### 7. The following change, amendment, or adjustment to this grant is requested.

**(Provide explanation of changes, including details of any equipment purchased below.)**

Per the letter from OHSP dated April 16, 2013 to increase Fiscal Year 2013 allocations by \$9,540. Please see the below requested revisions.

### II. Revised Budget

Budget Category	Expenditures To Date	Approved Budget	Requested Revision	Revised Budget Totals
Personnel	\$96,126.00	\$186,038	\$5,846	\$191,884
Automotive	6,208.00	18,021	1,300	19,321
Equipment				0
Operating Expenses	1,432.00	2,300		2,300
Indirect Costs	2,568.00	2,742	2,394	5,136
<b>TOTAL</b>	<b>\$106,334.00</b>	<b>\$209,101</b>	<b>\$9,540</b>	<b>\$218,641</b>

### III. Authorization

<b>Prepared By:</b>		
Name Christian Toebe	Title Administrative Analyst	Telephone Number 231.724.6282
<b>Authorized By:</b>		
Sheriff Name Dean Roesler	Signature	Date 5/14/2013
Financial Officer Name Heath Kaplan	Signature	Date 5/14/2013
OHSP Authorization	Signature	Date

**Mail original signed document to:**

Office of Highway Safety Planning  
333 South Grand Avenue  
P.O. Box 30634  
Lansing, Michigan 48909

Questions regarding this report may be directed to OHSP at (517) 241-2520.

DO NOT FAX



STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING

RICK SNYDER  
GOVERNOR

COL. KRISTE KIBBEY ETUE  
DIRECTOR

April 16, 2013

Sheriff Dean C. Roesler  
Muskegon County  
25 West Walton Street  
Muskegon, MI 49442

Dear Sheriff Roesler:

We are pleased to advise you that due to revenues exceeding projections and a prior year carry-forward, a supplemental allocation of funds is available for the current fiscal year's (ending September 30, 2013) Secondary Road Patrol Program. An additional \$600,000 is being allocated to the counties. Your county's share of the increased funding is \$9,540. The amount is based on your county's annual allocation percentage.

Please complete the enclosed Contract Adjustment Request form including the narrative section, detailing how the additional funds listed above will be spent on Secondary Road Patrol activity. Any equipment items to be purchased must be identified on the Contract Adjustment Request form in the narrative section. The Contract Adjustment Request form is also available in electronic form on the Secondary Road Patrol website at [www.michigan.gov/ohsp-srp](http://www.michigan.gov/ohsp-srp), click on SRP forms. The Contract Adjustment form must be returned to OHSP by May 17, 2013. The additional funds cannot be released until the completed form is received by OHSP.

You will receive a signed revised contract by mail when the funds are approved. All previous contract conditions and reporting requirements included in the original 2013 contract remain in effect for the additional funds.

If you have any questions, please call Susan Bishop at (517) 241-2520.

Sincerely,

MICHAEL L. PRINCE  
Division Director  
Office of Highway Safety Planning

Enclosure

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts and Public Safety		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED x	
REQUESTING DEPARTMENT Sheriff's Office	COMMITTEE DATE 5/7/13	REQUESTOR SIGNATURE Dean Roesler, Sheriff	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)  The Purchasing Office has received bids for the purchase of a Side Scan Sonar Unit (RFB13-2057) for the Sheriff's Office. Marine Sonic Technology, Ltd. is the sole responding bidder and meets the specification requirements. Their total bid price for the unit is \$45,045.00. This purchase is funded through a grant provided by the Department of Homeland Security.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)  Move to approve the Sheriff's Office purchasing the Side Scan Sonar Unit from Marine Sonic, Ltd in the amount of \$45,045.00 and to pay for this unit with monies from the Department of Homeland Security grant budget.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>	
		<i>Recommend Approval</i>	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
		<i>approval BBA</i>	
AGENDA DATE: 5/7/13	AGENDA NO.: CPS 13/05/19	BOARD DATE: 5/14/13	PAGE NO.



**MUSKEGON COUNTY BID SUMMARY**

Commodity Number: 220-60; 959-53

Bid: RFB 13-2057

Department: Emergency Services

Release Date: 03/08/2013

Product / Service: HDS Side Scan Sonar

Opening Date: 03/28/2013

**\*\*MITN Solicitation Statistics\*\***

Vendors Received Notice: 24

Vendors Accessed Attachments: 12

Bids Received: 1

No-Bid Form Received: 0

Vendor Name & Address	HDS Side Scan Sonar	Cable Reel & Winch	Laptop Computer	On-Site Training	Shipping	Total Bid Price	Comments
Marine Sonic Technology, Ltd. PO Box 730 White Marsh, VA 23183	\$29,600.00	\$5,745.00	\$5,700.00	\$3,700.00	\$300.00	\$45,045.00	
Estimated Cost \$40,000 Ad Ran in Muskegon Chronicle							

Department Recommendation: **Marine Sonic Technology Ltd.**

Name of Buyer: Christine R. Johnson

Name of Witness: Tina Nash

Name of Finance & Management Services Director: Heath Kaplan

Signature: 

Vendor Awarded: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_