

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

COURTS/PUBLIC SAFETY COMMITTEE

Hall of Justice
990 Terrace, Muskegon, MI
September 4, 2012 - 3:30 PM

I. John Snider, II, Chair
Anthony Longmire, Vice-Chair

-
1. Call to Order
 2. Roll Call
 3. Approval of Minutes of August 7, 2012
 4. Public Comment (on an agenda item)
 5. Items for Consideration
 - CPS12/09 – 45 (Prosecutor's Office) Authorize the Prosecutor to Accept the FY2012 VOCA Grant Agreement Amendment, Authorize Board Chair to Sign and Revise the Budget Accordingly
 - CPS12/09 – 46 (Prosecutor's Office) Authorize the Prosecutor to Accept the FY2013 VOCA Grant, Authorize Board Chair to Sign and Adjust the Budget Accordingly
 - CPS12/09 – 47 (Prosecutor's Office) Authorize the Prosecutor to Accept the FY2013 Crime Victim Rights Grant and Authorize Board Chair to Sign
 - CPS12/09 – 48 (Sheriff's Office) Authorize the Sheriff's Office to Accept the Marine Safety Grant and Amend Budget Accordingly
 - CPS12/09 – 49 (Sheriff's Office) Approve the Sheriff's Office to Apply for FY2013 Secondary Road Patrol Grant from the Office of Highway Safety Planning
 6. Old Business
 7. New Business
 8. Public Comment (on a new topic)
 9. Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE
MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS
COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Courts/Public Safety Committee Meeting
August 7, 2012
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:48 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Anthony Longmire

APPROVAL OF MINUTES

It was moved by Plummer, supported by Engle, to approve the minutes of the July 10, 2012, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS12/08 - 37 It was moved by Engle, supported by Plummer, to authorize the use of \$2,384 of the 2012 Byrne JAG funds awarded to the Sobriety Court for psychological evaluations and authorize the Chairman of the County Board of Commissioners to sign a contract amendment with Mercy Life Counseling and to issue Requests for Proposals for treatment providers for the 2013 fiscal year. Motion carried.

Courts/Public Safety Committee
Minutes
August 7, 2012
Page 2

- CPS12/08 - 38 It was moved by Collins, supported by Wilkins, to authorize the Circuit Court Administrator to sign the Contribution Agreement between the Circuit Court – Family Division and the United Way of the Lakeshore concerning the donation of \$46,000 to use as the local match to state child care funds in support of the Balance and Restorative Justice Program retroactive to July 1, 2012.
Motion carried.
- CPS12/08 - 39 It was moved by Plummer, supported by Cross, to authorize the Circuit Court Administrator to sign the Amended Agreement for Providing Balance and Restorative Justice Services between the Circuit Court – Family Division and Mediation and Restorative Services.
Motion carried.
- CPS12/08 – 40 It was moved by Collins, supported by Engle, to authorize the Circuit Court Administrator to sign a Contribution Agreement between the Circuit Court – Family Division and the United Way of the Lakeshore concerning the donation of \$30,000 to use as the local match to state child care funds in support of the CASA Program retroactive to July 1, 2012.
Motion carried.
- CPS12/08 – 41 It was moved by Derezhinski, supported by Engle, to authorize the Circuit Court Administrator to sign the Memorandum of Understanding for Providing Court Appointed Special Advocate Services (CASA) between the Circuit Court – Family Division and the Child Abuse Council in order to provide the services to abused and neglected children involved in court proceedings.
Motion carried.
- CPS12/08 – 42 It was moved by Collins, supported by Cross, to approve acceptance of the FY2013 Strategic Traffic Enforcement Grant in the amount of \$55,000.00 and to amend the County budget accordingly.
Motion carried.
- CPS12/08 – 43 It was moved by Derezhinski, supported by Wilkins, to approve the anticipated increased amount of \$15,729.00 to fund the Secondary Road and Traffic Accident Prevention Program (SRP) due to revenue shortfall from the Office of Highway Safety Planning (OHSP). The County's new contribution amount totals \$93,696.00.
Motion carried.

CPS12/08 – 44 It was moved by Derezinski, supported by Engle, to approve the purchase of two (2) instALERT message boards from All Traffic Solutions utilizing funds from the Strategic Traffic Enforcement.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

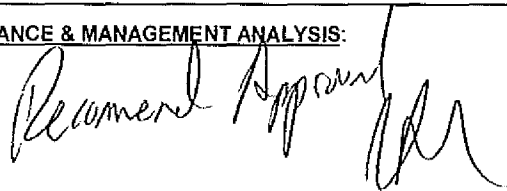
PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:03 p.m.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts and Public Safety		BUDGETED X		NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DEPARTMENT Prosecutor		COMMITTEE DATE 9/4/12	REQUESTOR SIGNATURE Tony Tague		
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)					
<p>The Prosecutor is requesting authorization to accept an amendment to the FY12 VOCA (Victim of Crime Act) Grant Agreement. The amendment reduces the grant from \$76,515 to \$68,655 which reflects a decrease in both personnel costs and operating expenses. There is no General Fund impact as the local match requirement is an in-kind match requirement and is provided by volunteer hours. The amended Agreement is in effect through September 30, 2012.</p>					
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)					
<p>I move to authorize the Prosecutor to accept the FY2012 VOCA Grant Agreement Amendment, to affix the signature of the Chairman of Board of Commissioners to the Amendment and to revise the County budget accordingly.</p>					
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)					
HUMAN RESOURCES ANALYSIS:			FINANCE & MANAGEMENT ANALYSIS:		
					
CORPORATE COUNSEL ANALYSIS:			ADMINISTRATOR RECOMMENDATION:		
AGENDA DATE: 9/4/12	AGENDA NO.: HR12109-45	BOARD DATE: 9/11/12	PAGE NO.		

Revised 8/16/12

Leslie O'Reilly, Program Specialist
1033 S. Washington, Lansing, Mi 48910
Contract # 20121239-1
CVA# 20484-15V11

Amendment No. to the
Agreement Between
Michigan Department of Community Health
and
Muskegon County Prosecutor's Office
990 Terrace Street - 5th Floor
Muskegon, Michigan 49442
for

grant to local agency for direct victim assistance services in the community
under the Victims of Crime Act of 1984.

1. Period of Agreement

This agreement shall commence on 10/1/2011 and continue through 09/30/2012. This agreement is in full force and effect for the period specified.

2. Program Budget and Agreement Amount

The total agreement amount is decreased from \$95,644 to \$85,819 and the Department's agreement amount is decreased from \$76,515 to \$68,655, as shown on the Attachment B budget pages.

The total amount of this agreement is \$85,819. The Department under the terms of this agreement will provide funding not to exceed \$68,655. The federal funding provided by the Department is \$68,655 or 80%; the Catalog of Federal Domestic Assistance (CFDA) number is 16-575 and the CFDA Title is Crime Victim Assistance; the federal agency name is the U.S. Department of Justice; the federal grant award number is 2011-VA-GX-0056 and federal program title is Victims of Crime Act of 1984. The match requirement of this agreement is 20% of the total agreement amount. The Contractor's budgeted match amount is \$17,164 and is identified on Attachment B, budget pages.

3. Amendment Purpose

The purpose of the amendment is to decrease funding in the original agreement to reflect current spending

4. Original Agreement Conditions

It is understood and agreed that all other conditions of the original agreement remain the same.

5. Special Certification

The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board, official or contractor.

6. Signature Section

For the Michigan Department of Community Health

Kristi Broessel, Director Grants and Purchasing Division Date

For the CONTRACTOR:

Typed Name Typed Title

Signature Date

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts and Public Safety	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DEPARTMENT Prosecutor	COMMITTEE DATE 09/04/12	REQUESTOR SIGNATURE Tony Tague	

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The Prosecutor is requesting approval to accept the FY13 VOCA Grant (Victim of Crime Act) in the amount of \$67,731. This grant requires a 20% in-kind local match in the amount of \$16,933 which will be provided by volunteer interns from area high schools and colleges.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

I move to authorize the Prosecutor to accept the FY13 VOCA Grant in the amount of \$67,731, to affix the signature of the Chairman to two copies of the Agreement and to adjust the County budget accordingly, contingent upon the Board of Commissioners' approval of the 2013 budget.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:

FINANCE & MANAGEMENT ANALYSIS:




CORPORATE COUNSEL ANALYSIS:

ADMINISTRATOR RECOMMENDATION:

AGENDA DATE: 9/4/12	AGENDA NO.: HR 12/09.46	BOARD DATE: 9/11/12	PAGE NO.
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REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts and Public Safety	BUDGETED NON-BUDGETED PARTIALLY BUDGETED X
REQUESTING DEPARTMENT Prosecutor	COMMITTEE DATE 09/04/12
REQUESTOR SIGNATURE Tony Tague	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)	
<p>The Prosecutor is requesting approval to accept the FY13 Crime Victim Rights Grant in the amount of \$166,016. This grant funds the operation of the Victim Services Unit of the Prosecutor's Office and requires no local match. However, a General Fund contribution in the amount of \$24,372 is necessary to fund the Administrative Expense allocation which is not covered under the terms of the grant Agreement. The grant period is October 1, 2012 through September 30, 2013.</p>	
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)	
<p>I move to authorize the Prosecutor to accept the FY13 Crime Victim Rights Grant in the amount of \$166,016 and to affix the signature of the Chairman of the Board of Commissioners to two copies of the Agreement, contingent upon the Board of Commissioners' approval of the 2013 budget.</p>	
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)	
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u> <i>Recommended Approval</i> 
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u>
AGENDA DATE: 9/4/12	AGENDA NO.: HR 12/09-47
BOARD DATE: 9/11/12	PAGE NO.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts & Public Safety		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Sheriff	COMMITTEE DATE 09/04/2012	REQUESTOR SIGNATURE Dean Roesler	
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>The Sheriff is requesting approval to accept the Marine Safety Grant for the 2012 calendar year in the amount of \$91,000 which provides 75% of funding for personnel costs and operating costs. This grant is provided by the State of Michigan Department of Natural Resources and requires a 25% local match in the amount of \$30,333. An additional General Fund appropriation of \$12,000 is requested in addition to the required local match in order to fully budget for the anticipated cost for the marine patrol operations in the amount of \$133,333. The total General fund appropriation is \$42,333.</p>			
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>Move to authorize the Sheriff's Office to accept the Marine Safety grant in the amount of \$91,000 for personnel and operating costs for the 2012 calendar year and to amend the County budget accordingly.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<p><u>HUMAN RESOURCES ANALYSIS:</u></p>		<p><u>FINANCE & MANAGEMENT ANALYSIS:</u></p> <p style="text-align: center;"><i>Recommend Approval</i></p>	
<p><u>CORPORATE COUNSEL ANALYSIS:</u></p>		<p><u>ADMINISTRATOR RECOMMENDATION:</u></p>	
AGENDA DATE: 9/4/12	AGENDA NO.: HR12/0948	BOARD DATE: 9/11/12	PAGE NO.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

August 13, 2011

Ms. Wendi Archer
Muskegon County Sheriff Department
990 Terrace Street
Muskegon, MI 49442

Dear Ms. Archer:

SUBJECT: 2012 Marine Safety Grant Agreement – Wages/CSS&M

Enclosed are two copies of a grant agreement for the county's 2012 marine safety program. Funds may be used for boating safety education, marine safety patrols and related law enforcement activities, livery inspections, and program administration. Attendance at the Department's Annual Administrative Workshop and the Michigan Sheriff's Association's New Officer Training are pre-authorized. All other training must be pre-approved by the Department of Natural Resources (Department). No more than 40% of the funds may be used for CSS&M expenditures.

Please read the agreement carefully. If the county agrees with the terms of the grant, fill in the contact person information, have both copies signed and dated, and return both documents to us at the address below **by August 27, 2012**. A fully-executed grant agreement, with original signatures, will be returned to you once it has been signed by the Department and the State Administrative Board has approved the release of the funds.


Eighty-one of Michigan's 83 counties applied to the Department for participation in the Marine Safety program in 2012. This year, due to the reduction in available funding and the time frame that the federal funds were received, we were unable to issue equipment grants. Therefore, we calculated the average actual grant amounts awarded to each county for the most recent three years that information was available (2009, 2010 and 2011). We then targeted approximately 75 percent of the three-year average grant amount awarded for each county with a minimum of \$2,500 and maximum of \$210,000.

Please note that we hope to issue equipment grants again next year, and that what you are receiving this year may be reduced next year, depending on the amount of funds we have to work with.

Ms. Wendi Archer
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August 13, 2012

If you have any questions, please feel free to contact me by telephone, email, or at Grants Management, Michigan Department of Natural Resources, P.O. Box 30425, Lansing, Michigan 48909-7925.

Sincerely,



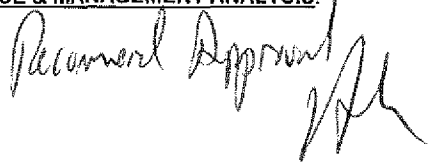
Samuel Duncan, IV, Program Manager
LWCF/Marine Safety/Recreation Passport
Grants Management
517-373-9443
duncans@michigan.gov

SD:lh

Enclosure

cc: Sheriff Dean Roesler
Mr. Terry Jungel, Michigan Sheriffs' Association
Lieutenant Andrew Turner, DNR
Ms. Kelly Parker, DNR

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts and Public Safety		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Sheriff	COMMITTEE DATE 9/4/12	REQUESTOR SIGNATURE	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
The Sheriff is requesting permission to apply for the grant from the State of Michigan, Office of Highway Safety Planning, for the renewal of the annual Secondary Road Patrol grant in the amount of \$212,071.00. Muskegon County's FY13 allocation from the State is \$133,560.00 and the County's General Fund portion is \$78,511.00. The grant period is October 1, 2012 – September 30, 2013.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to approve the Sheriff's Office to apply for the fiscal year 2013 Secondary Road Patrol grant from the Office of Highway Safety Planning, contingent upon the Board of Commissioners' approval of the 2013 budget.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
AGENDA DATE: 9/4/12		AGENDA NO.: HR 12/09-49	
BOARD DATE: 9/11/12		PAGE NO.	



STATE OF MICHIGAN

DEPARTMENT OF STATE POLICE
LANSING

RICK SNYDER
GOVERNOR

COL. KRISTE KIBBEY ETUE
DIRECTOR

August 14, 2012

Sheriff Dean C. Roesler
Muskegon County Sheriff's Office
25 West Walton Street
Muskegon, Michigan, 49442

Dear Sheriff Roesler:

SUBJECT: Fiscal Year 2013 SRP Grant Application

Enclosed is the Secondary Road Patrol and Traffic Accident Prevention Program (SRP) Grant Application for FY 2013 (October 1, 2012 through September 30, 2013). The application is also available from the SRP Web site at www.michigan.gov/ohsp-srp under SRP Forms, and can be completed and saved as a Word file.

Completed applications must be received by the Office of Highway Safety Planning (OHSP) by **September 1, 2012**. (Please note OHSP's new mailing address below.) Applications received after that date may result in a delayed startup date. Estimated SRP program funding for FY 2013 is \$8,400,000.

Your county's allocation for FY 2013 is **\$133,560**, based upon anticipated revenue. Allocations are subject to change throughout the year based upon actual revenue collected.

Public Act 416 of 1978, as amended, requires a "Maintenance of Effort" (MOE) by the county as outlined in Section 77(1), which states, in part:

An agreement entered into under this section shall be void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, unless the county is required to reduce general services because of economic conditions and is not merely reducing law enforcement services.

Muskegon County's Maintenance of Effort is 23.0. County level of effort must not include positions and expenditures funded from SRP. If the number of county-funded road patrol officers is less than your MOE requirement, your application cannot be processed. Should your county subsequently come into compliance during the year, a partial year application may be submitted.

If you have any questions, please contact Julie Roth or Susan Bishop at (517) 241-2520.

Sincerely,

Michael L. Prince, Director
Office of Highway Safety Planning

MLP:smb
Enclosures